

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Agenda Number:
Prepared on: 3/21/06
Department Name: Housing and Community Dev.
Department No.: 055
Agenda Date: 4/4/06
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ed Moses, Director
Housing and Community Development

STAFF CONTACT: Tim Wong
ext. 3523

SUBJECT: Memorandum of Understanding with the City of Goleta for Economic Development Grant Agreement 00-EDBG-759

Recommendation(s):

That the Board of Supervisors:

1. Approve the Memorandum of Understanding (MOU) with the City of Goleta for the public infrastructure improvements of Orange Avenue, paid for by Economic Development Grant Agreement 00-EDBG-759.
2. Authorize the Director to sign all documents and any minor revisions required for the execution of the MOU.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goals No. 7, Strengthen the Safety and Well-Being of Children and Their Families to Ensure a Strong Future for our Community, and Goal No. 5, Maintain and Enhance the Quality of Life for all Residents.

Executive Summary and Discussion:

The County was awarded a \$300,000 Economic Development Block Grant (EDBG) from the State Housing and Community Development Department in July, 2001 and the grant agreement was executed on November 19, 2001. The grant funding was to be used for infrastructure improvements in support of the Yardi Systems office renovations at the former JP Richards building on Hollister Ave. in then-unincorporated Goleta Old Town. Because of numerous delays with the project, the execution of the MOU is occurring at a late stage in the process. Approximately six months after being awarded the grant, the Project sponsor, Yardi Systems,

chose to relocate their offices to another area of Goleta Old Town. As a result, the improvements were moved and redesigned for Orange Ave. in Goleta Old Town. Orange Avenue serves as an access point to the Yardi Systems office parking lot. During the redesign stage, the City of Goleta incorporated. County staff met with City staff to determine if the City wished to move forward with the grant. The City eventually decided to accept the grant funds. County and City staff met with State HCD staff in late 2004 to request an extension for the grant. As a result, the grant was extended until March 31, 2006.

This Memorandum of Understanding (MOU) between the City and the County is required by State HCD in order to guarantee that the State funds get spent on eligible items and activities, federal overlays are met and expended in a timely fashion. The City recently approved the MOU.

County Responsibilities

General Administration of the grant
Performance Monitoring
Administration of all Federal Overlays

City Responsibilities

Design project specifications
Prepare Bid Specs
Solicit Bids
Construction Oversight

The improvements on Orange Avenue have been completed with the Notice of Completion filed on December 23, 2005. The City has expended approximately \$218,000 on the infrastructure improvements. Work performed under the grant included new sidewalks, repaving of the street, sidewalk cuts and planting of street trees.. City and County staff worked closely in ensuring that the requirements of the grant were met.

Mandates and Service Levels:

The Housing Finance Program is not mandated. No changes to programs or service levels.

Fiscal and Facilities Impacts:

The County was awarded \$300,000 of EDBG funds for infrastructure improvement. Of this, the Housing Finance Division of the Housing and Community Development Department will receive \$22,500 in EDBG Over the Counter funds for general administration, monitoring and reporting. If the full amount of the grant is not spent, the remaining unspent funds would revert back to the State.

There are no fiscal or facilities impacts. The grant funds will be forwarded to the City of Goleta for any expenses incurred in the Orange Ave. improvements. There are no facility impacts since all the improvements occurred in the City of Goleta.

Special Instructions:

None

Concurrence:

City of Goleta