

**COUNTY OF SANTA BARBARA  
INFORMATION TECHNOLOGY ADMINISTRATIVE MANUAL**

SUBJECT:	EXECUTIVE INFORMATION TECHNOLOGY COUNCIL (EITC)	ITEM NUMBER:	ITAM-0210
OWNER:	DEPARTMENT OF GENERAL SERVICES	ADOPTION DATE:	MM/DD/2019
BACKGROUND:	COUNTY BOARD OF SUPERVISORS	REVIEW DATE:	MM/DD/2022
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I. Purpose

This policy establishes the Executive Information Technology Council (EITC) as the overarching governing body for Information Technology (IT) policies, standards and projects in excess of \$100,000.

II. Audience

The audience for this policy is all County of Santa Barbara Departments.

III. Scope

This policy applies to anyone doing business as the County and/or in support of the County. This includes employees, contractors, consultants, temporaries, and other workers at the County, including all personnel affiliated with third parties.

IV. Definitions

1. Executive Information Technology Council (EITC): the overarching governing body chartered to provide high-level oversight and guidance regarding County IT investment activity.
2. Information Technology (IT): the technology involving the development, maintenance, and use of computer systems, software, and networks for the processing and distribution of data.

V. Policy

The Executive Information Technology Council has the authority to carry out the duties assigned, as defined by the charter. The EITC will be the senior governing body in the IT Governance model. The Council will make informed decisions regarding the strategic direction for County IT deployment, and recommend the priority sequence and funding levels for new IT initiatives/projects to be undertaken by any County IT organization.

1. Applicable Rules, Laws, and Regulations: N/A
2. Exceptions: N/A
3. Non-Compliance: N/A
4. Related Policies: N/A
5. Referenced Documents:
  - i. [Information Technology Executive Council Charter](#)

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6. Revision History:

VERSION	CHANGE	AUTHOR	DATE OF CHANGE
1.0	Initial Release	Thomas Gresham	05/24/2018
1.1	EITC Input – Section I: Increase in project amount from \$50,000 to \$100,000	Thomas Gresham	10/08/2018
1.2	EITC Input – Minor grammatical changes and link to charter	Thomas Gresham	03/01/2019