

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 9/8/03
Department Name: Sheriff
Department No.: 032
Agenda Date: 9/23/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: James Anderson
Sheriff-Coroner

STAFF CONTACT: Jenny Sams, Lieutenant, Jail Services Division
805-681-4254

SUBJECT: Fiscal Year 2002-2003 Inmate Services Annual Income Statement

Recommendation(s):

That the Board of Supervisors:

Accept and file the Annual Income Statement Reports for Inmate Services Program for fiscal year 2002-2003

Alignment with Board Strategic Plan:

This recommendation is primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The current California Penal Code requires that your Board receive and file information pertaining to jail inmate welfare funds annually. Attached please find the Inmate Services Annual Income Statement for Fiscal Year 2002-2003

Mandates and Service Levels:

California Penal Code, Title 4, Chapter 1, Section 4025 (e) requires that our Department submit an annual report of itemized expenses and receipts to your Board. The format follows an Income Statement format suggested by the Auditor-Controller's Office at the conclusion of one of the routine audits.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts associated with the acceptance and filing of this report.

Special Instructions:

Clerk of the Board: Please send an official Minute Order to the Sheriff's Department, attention: Judy Villarreal.

Concurrence: