



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire
Department No.: 031
For Agenda Of: January 8, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Michael W. Dyer, Interim Fire Chief 805-681-5507
Director(s)
Contact Info: Lynne Dible, CFO 805-681-5506
SUBJECT: Santa Barbara County Fire Protection District State & Federal Surplus
Property Program Application Packet

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, Purchasing

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize submission of the attached State of California New Application For Eligibility in the State & Federal Surplus Property Program, with all required forms, to the State of California Department of General Services, Office of Fleet and Asset Management; and
- b) Approve and authorize the Clerk of the Board to certify and sign Form 202 – Resolution, and approve and authorize the Chair to execute Form 203 – Non-Discrimination Certification; and
- c) Determine pursuant to CEQA Guidelines §15378(b)(4) that the above fiscal activity is not a project subject to the California Environmental Quality Act.

Summary Text:

On December 11, 2018, the Board of Supervisors approved the Santa Barbara County Fire Protection District (District) purchase of one (1) used Fire Type I helicopter, pursuant to County Code Section 2-39. The purchase is a negotiated fixed price sale through the United States Army Black Hawk Exchange Sale Team (BEST) Program, for Tier 1 customers. Through the BEST program for Tier 1 customers, eligible federal surplus aircraft are either transferred to other U.S. federal agencies or offered to participating State Agencies for Surplus Property (SASP) as a negotiated sale prior to being offered through the General Services Administration (GSA) public auction process.

The District is required to be a registered participant in the SASP program to finalize the helicopter purchase and transfer of the federal surplus asset.

Background:

The forms listed below are part of the Government and Special Districts State & Federal Surplus Property Program Application Packet required for registration in the SASP program:

1. Form 201 – Application
2. Form 202 – Resolution
3. Form 203 – Non-Discrimination Certification
4. Form 204 – Racial Demographics and National Origins of all Persons within your service Area
5. Debarment Form
6. Terms and Conditions
7. Proof of State/Public Agency Status

This administrative step is one of many needed in this complex transaction to execute the sale, remove the aircraft from the Department of Defense inventory and transfer it to the District.

Once the Board of Supervisors approves and authorizes the submission of the application packet, the Clerk of the Board executes and signs the Resolution, and the Chair executes and signs the Non-Discrimination Certification, the completed packet will be sent to the California Department of General Services Office of Fleet and Asset Management, for their evaluation and approval for the District to participate in the SASP program.

Upon approval to participate in the SASP program, the authorized representatives for the District are established based on the officials and employees listed on the Resolution. SASP program eligibility renewals are required every three years to maintain registration in the program.

Being a registered participant in the SASP program provides the District on-going opportunities to obtain valuable federal and state surplus property.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fire Protection District Fund Balance			\$ 1,726,000.00
Fire Protection District Fund			
Total	\$ -	\$ -	\$ 1,726,000.00

Narrative: The purchase of the used Blackhawk helicopter from Fire District Fund Balance, along with the corresponding budget revision, was previously approved at the December 11, 2018 Board Meeting.

Special Instructions:

Please provide a certified copy of the Minute Order, two original signed and certified Resolutions (SASP 202) and two original signed Non-Discrimination Certifications (SASP 203) to Lynne Dible, Fire Department. The originals will be sent to the State for review, approval and signatures. Once returned, one fully executed original will be forwarded to the Clerk's office.

Attachments:

- A. State of California New Application For Eligibility State & Federal Surplus Property Program Packet

Authored by:

Lynne Dible, Fire Department

cc:

Barney Melekian, Assistant CEO for Public Safety/Criminal Justice
Rob Heckman, Deputy Fire Chief