



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Probation  
Department No.: 022  
For Agenda Of: November 6, 2007  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Patricia J. Stewart, Chief Probation Officer (882-3656)  
Director(s)  
Contact Info: Michael Cleary, Probation Manager (692-1751)

**SUBJECT:** Use Agreement for Los Prietos Residential Units; Third Supervisorial District;  
Real Estate Services Folio: 003532

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Chief Probation Officer, or designee, to approve and execute Los Prietos Use Agreements on behalf of the Santa Barbara County Board of Supervisors.

**Summary Text:** The Probation Department has constructed four modular residences on the Los Prietos Boys Camp site to replace five houses demolished in 2004 at the order of the USDA Forest Service. The new units are nearing completion and a protocol is in process for selecting staff to reside in the units. Probation has worked with the General Services Real Estate Services division to develop the attached use agreement. The agreement has been reviewed by the Auditor Controller's Office, County Counsel, and Risk Management. Probation is asking that the Board of Supervisors authorize the Chief Probation Officer or designee to execute the use agreement with the Probation Department staff who will reside in the units.

**Background:**

The Los Prietos Boys Camp was established in 1944 and operates a 24 hour correctional/treatment facility on 17 acres in the Los Padres National Forest which is leased from the USDA Forest Services. Prior to 2004, there were five houses on the lower camp area which were occupied by camp staff. In 2004 the USDA Forest Service notified the Probation Department that these camp houses would have to

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be demolished so that they could develop a recreational day use area. The lack of on-site housing and a 30 minute plus emergency response time to the remote location created a safety and security concern particularly on the third shift. Probation added two FTEs to provide emergency and third shift coverage.

Exceeding mandated third shift staffing levels was a temporary fix to alleviate the safety and security concerns. The Probation Department immediately began to plan for the replacement of the camp housing. Probation worked in conjunction with the USDA Forest Service, County Executive's Office and General Services to provide financing, select an appropriate construction site and construct the new units. Construction began in January 2007 and is substantially completed with occupancy approval expected in November 2007. These residences are to be provided to regular full time employees who, as a condition of residing in the camp housing, will be required to respond to emergencies on the grounds of the facility or incidents involving Camp staff/detainees on site or in the surrounding area, including escapes, medical problems, removals, and vacant shifts not filled by extra-help staff.

**Fiscal and Facilities Impacts:**

The execution of the Use Agreements will not have any significant fiscal or facility impacts. Residents are required to pay a use fee and to obtain and pay for their own utilities. Real Estate Services will collect the use fees and use them to offset maintenance costs.

**Staffing Impacts:** Occupancy of the units will eliminate the need to post 2.0 FTE staff which currently exceeds our mandated staffing on the third shift. These two staff will be redeployed to other programs in the Juvenile Institution Division. There will be no change to the Probation Department's FTEs.

**Special Instructions:**

Please provide:

A certified copy of the use agreement and a minute order to Damon Fletcher, Probation Dept and

A certified copy of the use agreement and a minute order to Connie Smith, GS/Real Estate Svcs

**Attachments:**

Probation Department mandates

Use Agreement

**Authored by:**

Damon Fletcher

**cc:**

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## **PROBATION DEPARTMENT MANDATES**

### **GENERAL**

131.5CCP; 830.5 PC; 1202.7 PC; 273a(c) (3) (A) and 273d(c) (3) (A) PC; 1203.097(c) PC; 1203.098 PC; 1203.097 (c) (1) PC; 1203.097 (C) PC; 13010-13014 PC; 6035 PC13020 PC; 3300 G C; 1020-1031.5 Government Code

### **CIVIL**

1513 Probate Code; 1513.1 Probate Code; 1826 Probate Code; 1851 Probate Code; 1851.5 Probate Code; 7800FLC; 7801 FLC; 7803 FLC; 7804 FLC; 7805 FLC; 7807 FLC; 7808 FLC; 7810 FLC; 9001 FLC

## **JUVENILE DIVISION**

### **A. Administrative Responsibility/Notification**

1203.74 PC; 270 WIC

### **B. Juvenile Intake**

601; 601.2; 601.3; 602; 627.5; 628 WIC; 628.1 WIC; 630 WIC; 631 WIC; 632 WIC; 652 WIC; 652.5 WIC; 653 WIC; 676.5 WIC; 777 WIC; 778 WIC; 1404-1405 Juvenile Court Rules

### **C. Juvenile Investigations**

200 WIC; 280 WIC; 281 WIC; 281.5 WIC; 361.2 WIC; 635 WIC; 636 WIC; 652 WIC; 653.5 WIC; 656.2 WIC; 636.1 WIC; 706 WIC; 706.5 WIC; 706.6 WIC; 707 WIC; 727.1 WIC; 727.4 WIC; 742 WIC; 781 WIC; 1499 Juvenile Court Rules Sealing Records

### **D. Juvenile Supervision**

241.1 WIC; 366.23 WIC; 366.26 WIC; 625 WIC; 625.3 WIC; 641 WIC; 654 WIC; 654.1 WIC; 654.2 WIC; 654.3 WIC; 654.4 WIC; 654.6 WIC; 655 WIC; 725 WIC; 727 WIC; 727.1 WIC; 727.2 WIC; 727.3 WIC; 727.31 WIC; 727.4 WIC; 727.4 (d) (4) WIC; 727.6 WIC; 729 Et Esq. WIC; 729.3 WIC; 729.7 WIC; 729.8 WIC; 729.9 WIC; 730 WIC; 730.6 WIC; 730.7 WIC; 730.8 WIC; 737 WIC; 738 WIC; 740 WIC; 740.1 WIC; 742.16 WIC; 790 WIC; 793 WIC; 794 WIC; 795 WIC; 841 WIC; 1300 ET Esq. WIC; 1502.4 (a)(1) H&S; 4096 WIC; 5600.3 WIC; 11400 WIC; 11401 WIC; 11402 WIC; 11404 WIC; 10553.1 WIC; 11404.1 WIC; 11462.01(2) (C) WIC; 295(i) (2) and 298 (b) (4) PC; 296.1 (a) (3) (A) PC

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## **INSTITUTIONS**

### **A. Juvenile Hall**

Title 15, Division 1 or Chapter 1 Standards Corrections Authority (formerly the Board of Corrections),  
Subchapter 5 Minimum Standards for Juvenile Facilities

210 WIC; 850 WIC

### **B. Home Supervision**

628.1; 840 WIC

### **C. Boys Camp**

Title 15, Division 1 or Chapter 1 Standards Corrections Authority (formerly the Board of Corrections),  
Subchapter 5 Minimum Standards for Juvenile Facilities

881 WIC; 885 WIC

### **D. Counseling and Education Centers**

654 (c) WIC

### **E. Non-Secure Detention**

210.1 WIC; 601 WIC; 626 WIC;

### **F. Medical Care Juveniles**

369 WIC; 739 WIC

### **G. Separate Categories**

284 WIC; 285 WIC; 656.2 WIC; 704 WIC; 729.7 WIC; 742 WIC; 742.20 WIC; 749.22 WIC; 749.23  
WIC; 751 WIC; 826 WIC; 826.5 (a) WIC; 826.6 WIC; 827WIC; 48321 ED CODE; 56026 ED CODE;  
56325 ED CODE;

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## **ADULT DIVISION**

### **A. Adult Investigation:**

1000.5PC; 1001.20 PC to 1001.34 PC; 1001.70 PC to 1001.90 PC; 1191 PC; 1191.1 PC; 1191.2 PC; 1191.3 PC; 1202.4 PC; 1202.4(f) (3) PC; 1202.42PC; 1203 PC; 1203a PC; 1203c PC; 1203d PC; 1203.9 PC; 1203.10 PC; 1203.097(b) (3) PC; 1203.097(b) (4) PC; 1210.1 PC; 4.310 Judicial Rule; 4.411(a) (b) (c) (d) Judicial Rule; 4.411.5 Judicial Rule

### **B. Adult Supervision:**

290(c) (1) PC; 290.4 PC; 295(i) (2) PC; 298 (b) (4) PC; 296.1 (a) (3) (A) PC; 296.1 (a) (5) (A) PC; 298(b) (3) PC; 457.1 (e) PC; 1202.7 PC; 1202.8 PC; 1203.02 PC; 1203.016 PC; 1203.044 PC; 1203.044(h) PC; 1203.045 PC; 1203.047 PC; 1203.055 PC; 1203.055(f) PC; 1203.066 PC; 1203.067 PC; 1203.076 PC; 1203.097 PC; 1203.1 PC; 1203.1(b) PC; 1203.1bb PC; 1203.1(d) 1203.1(h) PC; 1203.1ab PC; 1203.1b (a) PC; 1203.1e PC; 1203.1g PC; 1203.1k PC; 1203.2 PC; 1203.2(a) PC; 1203.3 PC; 1203.4 PC; 1203.7 PC; 1203.9 (a) PC; 1203.9 (b) PC; 1203.10PC; 1203.12 PC; 1203.13 PC; 1389.6 PC; 1203.95 PC; 3075 PC to 3076 PC; 11180 PC and 11181 PC; 13020 PC

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