

**CENTRAL COAST COLLABORATIVE ON HOMELESSNESS (C3H)
SPONSORS AND HOST AGENCY MEMORANDUM OF UNDERSTANDING**

July 1, 2014 - June 30, 2015

This Memorandum of Understanding, herein after referred to as "MOU," is entered into between the Northern Santa Barbara County United Way (hereinafter referred to as "NSBCUW-Host Agency") and the C3H project funding sources (hereinafter referred to as the "Sponsors") identified below, for the purpose of collaborating and sharing resources to further the strategy of the Central Coast Collaborative on Homelessness (hereinafter referred to as "C3H").

SPONSORS As of the execution of the MOU, the following entities have agreed to serve as Sponsors for this project:

○ City of Santa Barbara	\$91,232
○ County of Santa Barbara	\$90,000
○ Cottage Hospital	\$75,000
○ Housing Authority of the City of Santa Barbara	\$25,000
○ City of Santa Maria	\$12,000
○ Housing Authority of the County of Santa Barbara	\$5,000
○ City of Goleta	\$3,500
○ City of Carpinteria	\$1,229
○ <u>City of Buellton</u>	<u>\$491</u>
	\$303,452

During the term of this MOU, new entities may choose to join as Sponsors, with the approval of the Policy Council. New Sponsors will be asked to sign this MOU and execute an addendum to this MOU that states their contribution and confirms acceptance of the terms of the MOU.

RESPONSIBILITIES OF SPONSORS

Sponsors agree to:

- Contribute funds as specified above, subject to the applicable and required budgetary approval process of each Sponsor entity.
- Approve the members of the Executive Oversight Committee (appointed by the partner agencies), which shall include the NSBCUW-Host Agency Executive Director. The Executive Oversight Committee will be responsible for the following:
 - Development of agendas for Policy Council Meetings;
 - Provide oversight and guidance to the C3H Director regarding personnel matters and fund development, as well as identification of annual key deliverables and objectives;

- Conduct an annual review of C3H Director and revise the Director's job description; and
- Generate a draft budget for approval by the Policy Council.

RESPONSIBILITIES OF NSBCUW-HOST AGENCY

NSBCUW-Host Agency agrees to:

- Subscribe to the C3H Guiding Principles (Attachment A) and C3H Vision (Attachment B).
- Serve as the Fiscal Agent and maintain the operating fund for C3H and the accounting documents according to generally accepted accounting practices, and to provide monthly reports, the Policy Council and the Executive Committee, on the sources and uses of funds in compliance with the program budget.
- Serve as the employer of record for the C3H employees. As such, NSBCUW will enroll eligible C3H employees in standard employee and retirement programs including vacation, sick days, and all other benefit agreements.
- Receive additional funds from Sponsors or other sources for operations, fund matching, internal operations or subcontracting.
- Assign NSBCUW Executive Director to serve as a member of the C3H Executive Oversight Committee.

RESPONSIBILITIES OF C3H

C3H is a community collaboration of agencies that includes a Director, a Community Coordinator and a Program Manager. The Director is paid by NSBCUW-Host Agency as a contractor and the other two positions are employees of NSBCUW-Host Agency.

C3H agrees to:

- Make a commitment to serve as the lead agency in procuring funds to maintain its operations on an annual basis.
- Maintain executive oversight committee to review C3H and provide guidance to achieve goals and objectives.
- Support efforts to expand linkages and coordination with homeless program service providers.
- Act as the Continuum of Care for Santa Barbara County in accordance with all rules and regulations set forth by the Department of Housing and Urban Development (HUD).
- Ensure compliance with all state and federal regulatory standards and guidelines pertaining to funding provided to NSBCUW-Host Agency and fiscal agent.

- Support the work of the Director, Community Coordinator, and Program Manager as outlined in the attached job descriptions (Attachment C).

FINANCIAL MATTERS

The parties agree that NSBCUW-Host Agency may charge the operating fund an amount not to exceed 5% of C3H annual operating budget and \$55/per bi-weekly pay period to cover the administration of benefits for the C3H employee, up to a total amount of \$11,775.00 as set forth in the program budget attached hereto as Attachment D.

The parties agree that upon termination of C3H, any unspent funds in the operating fund shall be returned to the Sponsors on a pro rata basis according to each Sponsor's contribution.

TERM AND TERMINATION

The term of this MOU shall be from July 1, 2014 through June 30, 2015. This MOU may be terminated by any party, with or without cause, upon ninety (90) days prior written notice to the other parties. In the event one party terminates their participation during the term of this MOU, any monies received by the collaboration will not be refunded. Any notice of termination shall specify the effective date of such termination. This MOU shall also terminate in the event that there are no longer monies in the operating fund to support the ongoing operations of C3H.

INDEPENDENT CONTRACTOR

NSBCUW-Host Agency, its employees, and agents are independent contractors and not employees of any of the Sponsors for any purpose whatsoever. Sponsors and NSBCUW-Host Agency do not have an employer-employee relationship and in that regard the Sponsors exercise no control whatsoever of the manner and means by which the NSBCUW -Host Agency, its employees and agents accomplish their work.

ASSIGNMENT

No party may transfer or assign this MOU without the written consent of the other parties, which consent may be withheld at the absolute discretion of the parties from whom consent is sought.

NONDISCRIMINATION

NSBCUW-Host Agency agrees to be bound by the terms and conditions of nondiscrimination.

AMENDMENT

This MOU contains the entire agreement of the parties. No additional term or modification may be made unless such addition or modification is in writing and signed by the parties to this MOU. In the event that a new Sponsor is voted on and approved by the parties to this MOU, the new Sponsor will be asked to

execute this MOU, which action shall not be treated as an amendment to this MOU nor require the existing parties to re-execute this MOU.

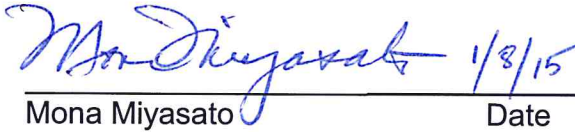
COUNTERPARTS

This MOU may be executed in several counterparts, all of which taken together shall constitute a single agreement between the parties.

Host Agency:

Eddie Taylor
Executive Director
Northern Santa Barbara County United Way

Sponsors:

 1/8/15

Mona Miyasato
Chief Executive Officer
County of Santa Barbara

Date

Paul Casey
Acting City Administrator
City of Santa Barbara

Date

Rob Pearson
Executive Director
Housing Authority of the City
of Santa Barbara

Date

Rick Haydon
City Manager
City of Santa Maria

Date

Michelle Greene
Interim City Manager
City of Goleta

Date

David Durflinger
City Manager
City of Carpinteria

Date

Steve Fellows
Executive Vice President & COO
Cottage Hospital

Date

Frederick Lamont
Executive Director
Housing Authority of the County
of Santa Barbara

Steve Fellows
Cottage Hospital

Date

Marc Bierdzinski
City Manager/Planning Director
City of Buellton

Host Agency:
Edward

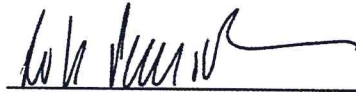
Taylor

Digitally signed by Edward Taylor
DN: cn=Edward Taylor, c=US, o=United
Way, ou=NSBC,
email=contact@liveunitedsbc.org
Reason: I am approving this document
Date: 2014.10.16 12:37:58 -07'00'

Eddie Taylor
Executive Director
Northern Santa Barbara County United Way

Sponsors:

Mona Miyasato Date
Chief Executive Officer
County of Santa Barbara

 11/4/14

Rob Pearson Date

Executive Director
Housing Authority of the City
of Santa Barbara

Paul Casey Date
Acting City Administrator
City of Santa Barbara

Rick Haydon Date
City Manager
City of Santa Maria

Michelle Greene Date
Interim City Manager
City of Goleta

David Durrflinger Date
City Manager
City of Carpinteria

Steve Fellows Date
Executive Vice President & COO
Cottage Hospital

Frederick Lamont
Executive Director
Housing Authority of the County
of Santa Barbara

Marc Bierdzinski Date
City Manager/Planning Director
City of Buellton

Host Agency:
**Edward
Taylor**

Digitally signed by Edward Taylor
DN: cn=Edward Taylor, c=US, o=United
Way, ou=NSBC,
email=contact@liveunitedsbc.org
Reason: I am approving this document
Date: 2014.10.16 12:37:58 -07'00'

Eddie Taylor
Executive Director
Northern Santa Barbara County United Way

Sponsors:

Mona Miyasato Date
Chief Executive Officer
County of Santa Barbara


Rob Pearson Date
Executive Director
Housing Authority of the City
of Santa Barbara

Michelle Greene Date
Interim City Manager
City of Goleta

Steve Fellows Date
Executive Vice President & COO
Cottage Hospital

Marc Bierdzinski Date
City Manager/Planning Director
City of Buellton

Paul Casey Date
Acting City Administrator
City of Santa Barbara

 12-5-14

Rick Haydon Date
City Manager
City of Santa Maria

David Durlinger Date
City Manager
City of Carpinteria

Frederick Lamont
Executive Director
Housing Authority of the County
of Santa Barbara

Host Agency:
Edward

Digitally signed by Edward Taylor
DN: cn=Edward Taylor, c=US, o=United
Way, ou=NSBC,
email=contact@liveunitedsbc.org
Reason: I am approving this document
Date: 2014.10.16 12:37:58 -07'00'

Taylor

Eddie Taylor
Executive Director
Northern Santa Barbara County United Way

Sponsors:

Mona Miyasato Date
Chief Executive Officer
County of Santa Barbara


Paul Casey Date
Acting City Administrator
City of Santa Barbara

Rob Pearson Date
Executive Director
Housing Authority of the City
of Santa Barbara

Rick Haydon Date
City Manager
City of Santa Maria

Michelle Greene Date
Interim City Manager
City of Goleta

David Durlinger Date
City Manager
City of Carpinteria

 _____
Steve Fellows Date
Executive Vice President & COO
Cottage Hospital
11-21-14

Frederick Lamont
Executive Director
Housing Authority of the County
of Santa Barbara

Marc Bierdzinski Date
City Manager/Planning Director
City of Buellton

Host Agency:
Edward

Taylor

Digitally signed by Edward Taylor
DN: cn=Edward Taylor, c=US, o=United
Way, ou=NSBC,
email=contact@liveunitedsbc.org
Reason: I am approving this document
Date: 2014.10.16 12:37:58 -0700'

Eddie Taylor
Executive Director
Northern Santa Barbara County United Way

Sponsors:

Mona Miyasato Date
Chief Executive Officer
County of Santa Barbara

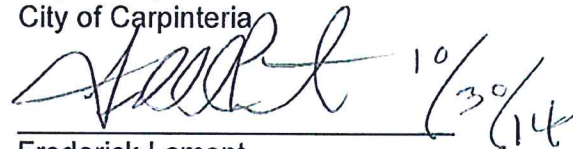
Paul Casey Date
Acting City Administrator
City of Santa Barbara

Rob Pearson Date
Executive Director
Housing Authority of the City
of Santa Barbara

Rick Haydon Date
City Manager
City of Santa Maria

Michelle Greene Date
Interim City Manager
City of Goleta

David Durlinger Date
City Manager
City of Carpinteria



10/30/14

Steve Fellows Date
Executive Vice President & COO
Cottage Hospital

Frederick Lamont
Executive Director
Housing Authority of the County
of Santa Barbara

Marc Bierdzinski Date
City Manager/Planning Director
City of Buellton

Central Coast Collaborative on Homelessness (C3H) Guiding Principles

The Central Coast Collaborative on Homelessness (C3H) is based on a Collective Impact approach and will use the following methodology as Guiding Principles:

- Different sectors come together on a common agenda to solve a specific social problem;
- Actions are supported by a shared measurement system, mutually reinforcing activities, frequent and ongoing communication;
- The effort is staffed by an independent backbone organization.

These Guiding Principles will help to meet the following Goals:

- Improve broad cross-sector coordination;
- Improve all aspects of the homeless service provider continuum;
- Establish reliable measurements of effectiveness and use data for decision making;
- Utilize existing resources to the maximum extent in a way that complements ongoing efforts and targets future funding and programming opportunities.

Central Coast Collaborative on Homelessness (C3H) Our Purpose

The purpose statement of C3H :

C3H will harness all resources available to reduce the number of people experiencing homelessness, as well as minimize the impacts of homelessness in Santa Barbara County.

We aim to promote more efficient and effective use of resources to reduce homelessness and to meet both the needs of the most vulnerable as well as the needs of the community. C3H will:

- Coordinate the use of public and private resources.
- Develop a structure to support disciplined leadership including clear policy directive, the flexibility to coordinate responses, and guide the allocation of resources to quickly and efficiently implement solutions.

Stakeholders involved at all levels will benefit from:

- Clarity, engagement and clear lines of authority.
- Respect and empowerment that encourages flexibility and timely response.
- Shared and consistent measurements to assure accountability.

Success of C3H will be determined by:

- ✓ Clearly stated outcomes that we are trying to achieve for our intended beneficiaries through each program and service offered.
- ✓ Defining, with reasonable specificity, what each of our programs and services actually does that leads to those outcomes.
- ✓ Demonstrating that our programs and services are informed by insights from those we serve as well as relevant research and/or the proven practices of others in the field (best practices).

C3H Director FY 2014-15

Title: C3H Director Role Description

This is a contract position that reports directly to the C3H Executive Oversight Committee & Policy Council via the Chair.

Deliverables: Fiscal Year 2014-15

1. Working with designated C3H policy and executive leadership, organize and assist in facilitation of a minimum of 16 meetings /year including:
 - Policy Council (6)
 - Coordination Committee (8-10)
 - C3H partners and community meetings (e.g., post PIT/VISPDAT reporting to community; Strategy Planning session for all partners) (2-3)
2. Work with C3H staff to bring issues and suggested projects to the Executive Oversight Committee for direction and possible engagement of the Coordination Committee and Policy Council.
3. Develop and manage C3H budget resources in cooperation with the Policy Council and Executive Oversight Committee, and Fiscal Agent.
4. Partner with public and private funders and leaders to secure funding for C3H operations and projects to assist in ending homelessness.
 - a. Stabilizing funding for the staff position of the CoC as well as general operating funds.
 - b. Identify strategic support for PIT/VISPDAT implementation as part of data and systems change efforts
 - c. Establish strategy for all C3H partners for data and evaluation goals (e.g., includes Coordinated Entry and service prioritization)
5. Actively pursue systems change in the homelessness services delivery system in support of proven practices to end homelessness. Focus to include:
 - a. Support partners to utilize data driven decision making including coordinated entry, service prioritization and coordination of services utilizing the VISPDAT.
 - b. Provide assistance to improve grant review processes to align funding and related recommendations with local data and goals. Includes the CoC.
 - c. Secure appropriate measurement tools and establish mechanisms and partnerships to access data for shared decision making.

On-Going Responsibilities:

- Pursue efforts in support of each of the C3H endorsed strategies
- Plan, prioritize, assign, supervise and review the work of C3H staff
- Participate in the selection of staff; provide or coordinate staff development and training;
- Recommend and assist in the development and implementation of C3H goals and objectives; implement approved policies and procedures;
- Cultivate and maintain on-going relationships with public and private funders and partners;
- Establish schedules and methods for Coordination Committee, Policy Council and other C3H related meetings and communication;
- Provide staff leadership and support to the Executive Committee, Policy Council and Coordination Committee;

- Effectively delegate work to staff and committees, as appropriate
- Make public presentations on C3H efforts;
- Monitor C3H progress and performance in accordance with Collective Impact approaches;
- Stay abreast of new trends and innovations in collective impact strategies;
- Guide processes of how stakeholders and partners work together using Collective Impact approaches;
- Monitor C3H progress and performance including how partners are recruited and engaged
- Seek prioritization and guidance from the Executive Oversight Committee and Policy Council;
- Creatively and strategically plan and is accountable for strategy and goal formation consistent with collective impact approaches;
- Analyzes issues and data to drive decision making and funding priorities.

SUPERVISION RECEIVED AND EXERCISED

- Receives supervision and direction from the Executive Oversight Committee and Policy Council via the Chair.
- Exercises supervision of the Community Coordinator, Program Manager and any other staff and consultants including conducts annual reviews and revisions to duties and responsibilities accordingly.

UTILIZE THE FOLLOWING MINDSET & Skills:

- **Educator:** Capacity to educate colleagues and build broad awareness of the benefits of Collective Impact (CI) and how it differs from traditional approaches. In meetings, workshops, and other communications, convey the fundamental differences between traditional and CI approaches in order to reinforce the paradigm shift and encourage new mindsets and behaviors.
- **Strategist:** Able to integrate CI practices with business strategy development.
- **Innovator:** Foster innovation and support stakeholders to think differently about the business they are in and how they can benefit the community and clients. Inspire possibilities of the future with housing and services linked and the coordination of shared resources secured.
- **Facilitator:** CI initiatives by definition require cross-functional involvement from design through execution. The Director will help stakeholders to expand their thinking from having *authority* and *ownership* for a program area to needing to *influence* a range of issues with a focus on effectiveness.
- **Collaborator:** Effective multi-stakeholder engagement is required, including partnering with government, nonprofits, and the private sector. These efforts need to be lead through existing relationships as well as creating new ones as the effort expands. Commitment to making C3H and those served via the effort successful. Lead the effort to bring diverse stakeholders to the table to discuss new ways of doing business and more appropriately sharing and coordinating resources.
- **Knowledge Agent:** Assure that appropriate resources are employed to track and measure both the benefits and social impact of homelessness initiatives. Proper measurement of outcomes will inform and guide future internal allocation decisions and will allow for transparent communication between stakeholders. Provide strong stewardship of these knowledge needs by

championing an *integrated* approach to measurement – conducting a side-by-side assessment of financial/business and social value.

QUALIFICATIONS:

Knowledge of:

- Operations, services and activities of a community non-profit and public sector programs related to homelessness
- Principles and practices of effective communication and facilitation strategies
- Principles of project management, performance measurement, budget preparation and negotiations
- Modern and complex principles and practices of program development and administration
- Collective Impact approaches to collaborative efforts
- Principles of supervision, training and performance evaluation
- Public, private and community funders
- Current needs and emerging trends affecting homeless individuals in Santa Barbara County

Ability to:

- Work effectively with ambiguity and addressing the direction from multiple stakeholders
- Interpret and compile a variety of information.
- Make presentations to large groups, persuade and influence others, exercise objectivity and independent judgment.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with elected and appointed public officials, colleagues, community groups, the general public and others contacted in the course of work.

Experience, Qualifications, Education:

- Possesses working knowledge of homelessness-related programs and issues in Santa Barbara County,
- The capacity to effectively conduct targeted research on relevant issues
- Current technical and professional knowledge of the Collective Impact approach
- Experience conducting analysis of complex issues
- Experience leading staff and teams
- Experience facilitating the various stakeholders regarding homelessness
- Demonstrated leadership skills

C3H Community Coordinator



This is an At-Will position that reports directly to the C3H Director.

Duties Include:

- **Utilizes principles of Collective Impact and effective collaboration in execution of duties**
- **Serves as key component of the “Backbone Organization” of this merger effort on homelessness**
- **Oversees County Regional Efforts in Coordination with HST/CAGs**
 - Helps recruit and create south county and north county CAGs
 - Creates and coordinates regional collaborative efforts with HST and CAG members
 - Helps regional efforts set goals for reducing homelessness and the impacts of homelessness in their community
 - Pushes scientific best practices out to the Regional Efforts and brings communication back to the Coordination Committee and the Policy Council
 - Works closely with individual CAG groups seeking focus areas for greater impact
 - Works specifically with empowerment groups and Friends without Homes to assist them to develop into CGSBC leadership roles
 - Partners with current Common Ground/HAP Volunteer Teams and helps multiply teams countywide
 - Exercises a high level of independent action and decision making
- **Coordination Committee Duties**
 - Regularly participates, assists in the planning and facilitation of monthly Coordination Committee meetings
 - Informs Coordination Committee on CAG work countywide
 - Implements vision and plans in coordination with the Coordination Committee and CAG Leadership
 - Interacts regularly with members of the Coordination Committee toward the identified outcomes
 - Works to insure successful team relationships within the Coordination Committee as well as between and among stakeholder groups
 - Assists in the communication of information between the Coordination Committee and Policy Council and the CAG’s
- **Point in Time Count/Registry Week**
 - Recruits Volunteers for HUD required PIT (Point in Time) Count and Registry Week
 - Participates in Registry Week leadership and training efforts
- **Policy Council and Public Meetings**
 - Attends regional public meetings (City Councils and County Board of Supervisors), as needed
 - Regular attendance and presentations at all Policy Council meetings
- **National Efforts to End Homelessness**
 - Maintains continuous communication with Community Solutions/100khomes
 - Researches and visits other communities successfully engaged in helping to end Homelessness
 - Reads and researches up to date models and best practices regarding Homelessness

- **Mobilizes Grass Roots Countywide Effort**
 - Visit individual communities and meets with community leaders on homelessness related issues as directed by the Coordination Committee
 - Assesses needs of individual communities and cities
 - Assists process by discovering new sources of volunteerism within communities and cities
 - Works with Faith Communities countywide
 - Partners with local schools, colleges, universities as a means to educate the community and engage more volunteer leadership
 - Works to educate communities on the realities of Homelessness and debunks myths utilizing best practices and data
 - Represents CGSBC through local media and social marketing/on-line efforts
 - Maintains up to date Social Networking Groups – Facebook, Twitter, etc...
 - Works to raise funds for and within grass roots efforts

Distinguishing Characteristics:

- **Intensity:** Goes after the goal with passion; is results oriented, and gets the job done.
- **Ethical Behavior:** Does what is right regardless of temptations and pressures to do otherwise; upholds the stakeholders' trust; Is responsible and caring.
- **Influence:** Affects successful outcomes for the effort through the use of leadership, collaboration, and a keen understanding of the effort, its goals, and the interests of all parties. Engaged; collaborative; strategic, situational awareness; inspirational; energizing-empowering; team orientation; and change agent.
- **Commitment:** Successfully builds relationships with and promotes involvement of diverse groups; considers the needs of diverse stakeholders when developing actions related to service; works closely with diverse groups to identify and develop and the strategic objectives of the effort; and is committed to public service.
- **Interpersonal Skills:** Possesses and uses versatile communication styles and approaches;
- **Resiliency:** Is adaptable; takes action; leads by example; exhibits tenacity. This person is ready, flexible, self-reliant, and has a reputation for finding opportunities in difficult situations.
- **Craftsmanship:** Takes ownership of work done and results accomplished; takes pride in delivering quality services to stakeholders; seeks out opportunities to develop new and creative solutions; imagines possibilities; defines a vision, and works to bring vision into reality. Innovative; imaginative; inventive; pride-in-work; accountability; self-development; and self starter.

Experience, Qualifications, Education: Possesses knowledge of homelessness related programs and issues in Santa Barbara County. Current technical/professional knowledge of the complex principles, methods, standards, and techniques associated with the scope of work of coordinating community activities regarding homelessness.

Title: C3H Program Manager (1.0 FTE)

This is an At-Will position that reports directly to the C3H Director.



Responsibilities include:

- Researches evidence-based, best practice methodologies and federal priorities to monitor, develop, and recommend policy in program areas related to homelessness, to advise local community leaders, including elected officials and staff, public sector partners in the County and cities, nonprofit service providers, community organizations, people who have experienced homelessness, business leaders and other community stakeholders (collectively, “Partners”).
- Plans, organizes, conducts, and implements complex administrative projects related to the County’s continuum of homeless services delivery, including leadership in the development and ongoing maintenance of the Continuum of Care (CoC) Governance Charter and Policies & Procedures for CoC Lead Agency,
- Assists in the coordination and oversight of systems evaluation initiatives.
- Engages in management and implementation of the CoC grant review process.
- Works in collaboration with Partners to ensure the effective coordination of homeless services within the CoC.
- Works in collaboration with the HMIS Lead Agency and Collaborative Applicant (County Division of Housing & Community Development (HCD)) and other Partners, to generate strategies for enhancing the capacity to collect and analyze data from members of the homeless services continuum.
- Assists in meeting preparation and documentation including action minutes for the CoC, Policy Council, Coordination Committee, Housing, Shelter, and Treatment/Community Action Groups Committee.
- Engages in leadership of C3H sub-committees and working groups, including a work team convened to research, promote, and facilitate the expansion of affordable housing opportunities for individuals and families experiencing homelessness.
- Generates written correspondence, grant applications, required reports, agreements with Partners, and materials pursuant to budget discussions on behalf of C3H, as needed.
- Responds to public inquiries, requests/suggestions, and/or complaints ensuring accurate information is disseminated regarding homelessness and programs related to homelessness.
- Participates on local, regional and national committees, task forces, and coalitions to respond to local needs and planning for ending and preventing homelessness, including the Southern California CoC Leadership Coalition.
- Contributes to the administration of C3H. Duties including but not limited to: MOU’s, etc
- Performs other related duties as required.

Distinguishing Characteristics

- Passionately committed to C3H goals and strategies
- Utilizes principles of effective collaboration in performance of tasks.
- Guided by principles of ethics and efficacy in performance of tasks.

- Demonstrates strong commitment to public service and the ability to work effectively with diverse groups to further the strategic objectives of the CoC and C3H.
- Engages stakeholders as appropriate; communicates and collaborates effectively at multiple levels.
- Analyzes issues and data through systematic, thoughtful, and thorough review of source material, and communicates findings effectively.
- Possesses strong written and verbal communication skills and a commitment to providing high quality work product.
- Demonstrates capacity for flexibility and creativity in meeting the needs of C3H and partner organizations.

Experience, Qualifications, Education

- Possesses working knowledge of homelessness-related programs and issues in Santa Barbara County, and the capacity to effectively conduct targeted research on relevant issues.
- Has established and maintains working relationships across the SM/SB Continuum of Care.
- Knowledge of HUD related requirements and priorities for the CoC.
- Experience conducting analysis of complex issues.
- Demonstrated leadership skills

Central Coast Collaborative on Homelessness (C3H)
Fiscal Year 2015 Budget
July 1, 2014 - June 30, 2015

	Total Revised Budget July 2014 - June 2015
County of Santa Barbara	90,000
City of Santa Barbara	91,232
Housing Authority of the City of S.B.	25,000
Housing Authority of the County of S.B.	5,000
City of Santa Maria	12,000
City of Goleta	3,500
City of Carpinteria	1,229
City of Buellton	491
Cottage Hospital Foundation	75,000
Total Revenue	\$ 303,452

	Hrs Per Hrly Wk Rate	Total Revised Budget July 2014 - June 2015
Expenditures		
Staffing		
C3H Director	40 \$44	82,507
C3H Community Coordinator (Jeff)	30 \$44	68,640
C3H Program Manager (Zahra)	40 \$35	72,800
P/R Taxes & Benefits		42,321
15% for Coord/31% for Director & Manager		
Staff Subtotal		\$ 266,268
Services & Supplies		
Supplies		500
Postage		100
Printing/Publication		500
Transportation/Travel		1,000
Conferences, Meetings		1,500
Program Supplies		750
Advertising/Web/Outreach		500
Grantwriting		500
Evaluation related costs		500
Point in Time Count - VISPDAT		6,229
Services & Supplies Subtotal		\$ 12,079
Indirect Costs (United Way)		\$ 11,775
Increase to Reserves		13,330
Total Expenses		\$ 303,452
TOTAL Revenue		\$ 303,452
Difference		\$ 0