



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** March 14, 2023  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Dinah Lockhart, Deputy Director (805)568-3523  
**SUBJECT:** Approval of Sub-Recipient Agreement for COVID 19 Housing and Homelessness Recovery Plan Using American Rescue Plan Act of 2021 (ARPA) Funds

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Subrecipient Agreement for the distribution of American Rescue Plan Act (“ARPA”) funding for COVID-19 Recovery in Housing and Homelessness with Good Samaritan Shelter (“GSS”), subject to annual appropriations and budget approval, for an amount not to exceed \$2,038,760 for Operations and Services of DignityMoves Interim Supportive Temporary Emergency Housing Santa Barbara Project (“Subrecipient Agreement”); and
- b) Determine that the above recommended actions are exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) as the actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

The DignityMoves Interim Supportive Temporary Emergency Housing Santa Barbara Project (“Project”), located at 1016 Santa Barbara Street, currently provides 33 temporary modular interim emergency housing units that offer dignified rooms for individuals experiencing homelessness. Project operations and

supportive services funded by the one-time State of California Homeless Housing, Assistance and Prevention (“HHAP”) program will end on March 31, 2023.

Staff recommends the approval of the Subrecipient Agreement to provide two additional years of funding for the Project, subject to annual appropriations and budget approval. The recommended actions approve funding of \$2,038,760 for GSS to continue operations for the Project during the period of April 1, 2023, through March 31, 2025.

**Background:**

The Board adopted the Community Action Plan to Address Homelessness (“Plan”) in February 2021. The Plan identifies as its first priority strategy, “to increase access to safe, affordable housing.”

The Board approved and adopted its Encampment Resolution Strategy, including the Encampment Response Protocol, on August 31, 2021. This strategy listed the Project’s development among three proposed funded actions and activities to increase access to shelter through expanded bed capacity.

On October 19, 2021, the Board of Supervisors approved ARPA funding for Housing and Homelessness and allocated specific amounts to projects by tranches during the FY 2022-23 budget process, including key actions and activities enumerated in the adopted Encampment Resolution Strategy. These actions and activities would be pursued via requests for ARPA funding and other grants, State, and federal funding sources.

On February 8, 2022, one-time HHAP funding for the Project was authorized by the Board, then amended on March 15, 2022, to add HHAP funding for a one-year total of \$1,484,900 to install, operate, and provide on-site services from April 1, 2022, through March 31, 2023.

The Project’s modular units align with the Plan’s first priority strategy by expanding the existing shelter system, continued identification and implementation of best practices to address identified encampment needs, and integration with the Plan to address broader homeless needs.

During the first three quarters of Project operations, GSS has served 47 unduplicated persons experiencing homelessness, including 28 chronically homeless individuals, i.e., persons with a disabling condition and experiencing a year of more of homelessness.

The Project is part of the ARPA Eligible and In Review Project List. The Board approved recommendations for allocations based on anticipated current year costs of projects, such as match funding toward sheltering of persons experiencing homelessness. ARPA funding allocations were part of the FY 2022-23 budget. Approved allocations are included in the County’s ARPA Recovery Plan Performance Report, as required by the US Treasury Department.

**Performance Measures:**

The goals and performance measures provided through the Subrecipient Agreement before the Board today are summarized below. Table 1 summarizes the number of persons/households served, as well as the outcomes/performance measures for the Project. GSS, as subrecipient, will provide quarterly reports to the County. Households will be enrolled in the Homeless Management Information System (“HMIS”) to track performance. HMIS is a comprehensive database that collects client-level data and provides aggregate data to measure housing placements, length of time homeless, housing retention, increases in income, and other measures.

**Table 1: DignityMoves Santa Barbara Goals and Performance Measures**

Goals

SUBRECIPIENT will provide the following levels of services during the term of the Agreement:

**Interim Housing**

|   | <b>Goal</b> |
|---|-------------|
| Unduplicated number of homeless persons or persons at imminent risk of homelessness to be sheltered | 74          |
| Total number of beds  | 34          |
| Total number of bed-nights made available   | 24,820      |

Performance Measures

SUBRECIPIENT will meet the following performance measures during the term of the Agreement:

**Interim Housing**

|  | <b>Goal</b> |
|--|-------------|
| % of participants will move into permanent housing at project exit                           | 33%         |
| % of adult participants gaining new or increasing existing income at project exit            | 15%         |
| % of adult participants will obtain non-cash benefits at project exit                        | 70%         |
| % of participants who move into permanent housing who will remain housed for 1 year          | 85%         |
| % of participants linked to a Cal-AIM Community Supports or Enhanced Care Management program | 50%         |

**Fiscal and Facilities Impacts:**

All current year costs for work conducted by the Subrecipient are budgeted within the Community Services Department, Housing and Community Development Division, budget.

**Fiscal Analysis:**

|              |    |   |                 |
|--------------|----|---|-----------------|
| General Fund |    |   |                 |
| State        |    |   |                 |
| Federal      | \$ |   | 2,038,760.00    |
| Fees         |    |   |                 |
| Other:       |    |   |                 |
| Total        | \$ | - | \$ 2,038,760.00 |

Narrative: Distribution of ARPA funding for COVID-19 Recovery in Housing and Homelessness includes \$2,038,760 to Good Samaritan Shelter for two years of operations and essential services at the DignityMoves Santa Barbara Project. All activities and expenditures must fall under Category 3 (Services to Disproportionately Impacted Communities) and Sub-Category 3.11 (Housing Support: Services for Unhoused Persons) as outlined in the U.S. Department of Treasury Coronavirus State and Local Fiscal Recovery Funds Compliance and Reporting Guidance, documented by sub-recipient reports and invoices.

**Key Contract Risks:**

The County assumes responsibility for the administration of ARPA funds in accordance with all federal and State requirements governing the use of such funds. In addition, the County would be held liable if it or any provider to which it grants funds is found to be non-compliant with respect to applicable requirements. GSS has successfully operated State and/or federally-funded projects in the past which have had similar regulatory and administrative requirements.

The Subrecipient Agreement is on a cost-reimbursement basis. This allows CSD/HCD to disburse funds for eligible incurred costs to the extent permitted by the Subrecipient Agreement. The County will only reimburse GSS as subrecipient for costs that are eligible under the Subrecipient Agreement and documented in a manner that is acceptable to the CSD/HCD. CSD/HCD staff will assess the performance of GSS under the Subrecipient Agreement to determine if the services provided are adequate and as outline in the Subrecipient Agreement.

**Special Instructions:**

After Board action, please distribute as follows to Dinah Lockhart, Community Services Department:

1. Minute Order
2. Subrecipient Agreement with Good Samaritan Shelter for operations and essential services at DignityMoves Santa Barbara (two originals)

**Attachments:**

Attachment A: Subrecipient Agreement with Good Samaritan Shelter for DignityMoves Santa Barbara Project

**Authored by:** Matthew Rector, Housing Program Specialist II

cc: N/A