



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

December 9, 2025

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**Present:** 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

PLANNING AND DEVELOPMENT DEPARTMENT

File Reference No. 25-01057

**RE:** HEARING - Consider recommendations regarding a proposed fee ordinance update for the Planning and Development Department, as follows: (EST. TIME: 1 HR.)

a) Approve the introduction (First Reading) of “An Ordinance Amending Fees for Planning and Development Department Services”;

b) Read the title “An Ordinance Amending Fees for Planning and Development Services” and waive full reading of the Ordinance; and

c) Set a hearing on the Administrative Agenda of December 16, 2025, to consider recommendations, as follows:

i) Determine that the adoption of an ordinance amending fees for Planning and Development Department services is not subject to the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Sections 15273(a)(1) and 15378(b)(5); and

ii) Adopt (Second Reading) “An Ordinance Amending Fees for Planning and Development Services”.

COUNTY EXECUTIVE OFFICER’S RECOMMENDATION: POLICY

*HEARING TIME: 6:16 PM - 6:52 PM (36 MIN.)*

**Received and filed staff presentation and conducted a public hearing.**

**A motion was made by Supervisor Hartmann, seconded by Supervisor Lee, that this matter be acted on as follows:**

**a) Introduction (First Reading) approved as amended at the December 9, 2025 Board of Supervisors meeting, with the CSBTV fee removed from the schedule and designated to be paid from the General Fund;**

**b) Read title, waived further reading of the Ordinance; and**

**c) i) and ii) Set for December 16, 2026 on the Administrative Agenda to consider the adoption (Second Reading) of the Ordinance.**

**The motion carried by the following vote:**



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**Ayes:** 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Lavagnino

**Noes:** 1 - Supervisor Nelson