



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 5/3/16
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Rene Garcia, Employment Services Operations Division Chief
(805) 681-4540

SUBJECT: Approval of Agreement with Arbor Education & Training, LLC dba ResCare Workforce Services for California Work Opportunity and Responsibility to Kids (CalWORKs) Welfare-to-Work (WTW) Program Employment Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with Arbor Education & Training, LLC dba ResCare Workforce Services (ResCare), not a local vendor, to provide CalWORKs WTW Program Employment Services, for the period of July 1, 2016 through June 30, 2019, in an amount not to exceed \$4,303,162 (FY 16/17 the contract amount shall not exceed \$1,365,000; for FY 17/18 the contract amount shall not exceed \$1,433,250; and for FY 18/19 the contract amount shall not exceed \$1,504,912).
- b) Determine that the approval and execution of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the execution of the Agreement is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda in order to approve the Agreement with Arbor Education & Training, LLC dba ResCare Workforce Services (ResCare) to provide CalWORKs WTW Program Employment Services. It is the recommendation of DSS to authorize and execute this Agreement with ResCare. AB1542 Statutes of 1997 mandate the CalWORKs program. The level of Job Services is also mandated for recipients who are not exempt from Welfare-to-Work. The Employment Services of Orientations, Appraisals, Job Services/Job Club, Assessment Testing, and Career Advancement/Job Bridging are included in DSS's County CalWORKs Plan, initially approved by the Board of Supervisors on 12/16/97 and amended on 12/05/06 subsequent to the federal Deficit Reduction Act of 2005 (TANF Reauthorization) and pursuant to Welfare and Institutions Code Section 10534.

Background:

Beginning in 1995 with the Department of Social Services (DSS) former Greater Avenues for Independence (GAIN) program, the Board has supported and approved contracts to provide Employment Services to CalWORKs Welfare-to-Work participants. Since that time, the Department of Social Services has had a widely successful government-business partnership that provides mandated services to participants, while supporting them positively towards a goal of attaining self sufficiency.

A Request for Proposal (RFP) was released on November 3, 2015 and was publicly advertised in the local newspapers of Santa Barbara, Santa Maria and Lompoc and posted on the department website. As a result, five (5) proposals for funding were received by the submittal due date of December 16, 2015. Following a comprehensive evaluation, the Evaluation Panel recommended awarding the contract to ResCare.

ResCare has over 20 years experience working with the CalWORKs/WTW population and with the local DSS in providing the Job Services portion of the WTW program. This experience coupled with their knowledge of state and county policies allows a seamless transition for the clients when entering and exiting Job Services. ResCare fully understands the participation requirements and has developed comprehensive Job Services workshops and Job Search activities that meet state and county policy.

ResCare has been Santa Barbara County's Employment Services provider for many years. They have been extremely flexible in adjusting staffing levels and contract services over the years as we have experienced fluctuations in caseload and funding. ResCare is nationally recognized and has proven locally to have the ability to respond expeditiously to new program mandates and financial pressures. A great deal of credit must be given to this dynamic partnership between the County and ResCare that has over the years assisted thousands of participants in getting jobs and improving their lives and the well-being of our community.

Performance Measure:

ResCare will provide state mandated Employment Services to CalWORKs and Welfare-to-Work participants designed to help program participants achieve self-sufficiency. The performance measures focus on early engagement in Welfare-to-Work activities and securing employment.

- Measure #1 - Place 55% of participants attending at least one day of job club into unsubsidized employment,
- Measure #2 - Ensure 55% of those starting employment will be working 30 hours or more a week and earning minimum wage or above; and

- Measure #3 - Ensure 60% of clients scheduled for Job Services attend within the first week.

Monthly meetings with the contractor will be held to review the performance measures and discuss any issues that may arise. DSS will continue to conduct fiscal monitoring during the contract term.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2016/17</u> <u>Cost</u>	<u>FY 2017/18</u> <u>Cost</u>	<u>FY 2018/19</u> <u>Cost</u>	<u>Total Cost</u>
General Fund				
State				
Federal	\$ 1,365,000.00	\$ 1,433,250.00	\$ 1,504,912.00	\$ 4,303,162.00
Fees				
Other:				
Total	\$ 1,365,000.00	\$ 1,433,250.00	\$ 1,504,912.00	\$ 4,303,162.00

Narrative:

Approval and execution of this contract will result in total direct expenditures of approximately \$1,365,000 for FY 2016-17, \$1,433,250 for FY 2017-18 and \$1,504,912 for FY 2018-19. The entire contract is 100% funded with Federal TANF funds. Appropriations and associated funding of this contract have been included under the Employment Services Branch, CalWORKs Welfare-to-Work sub-division of the Department’s FY 2016-17 requested budget. Appropriations and funding for FY’s 2017-18 and 2018-19 will be included in the Department’s requested budget as part of the Employment Service Branch. Execution of this contract will not result in additional General Fund contributions. The agreement contains a non-appropriations clause in the event funds are not appropriated.

Key Contract Risks:

The risk assessment worksheet has been completed. Arbor Education & Training, LLC dba ResCare Workforce Services (ResCare) is insured for General and Professional Liability. DSS has had a positive and productive relationship with ResCare. ResCare has been providing CalWORKs WTW Program Employment Services to WTW clients the last ten (10) years. DSS is confident of ResCare’s abilities to continue providing services through June 2019.

ResCare has been performing satisfactorily.

Staffing Impacts:

Legal Positions:
None

FTEs:
0

Special Instructions:

Please send one (1) duplicate original Agreement, and a copy of the minute order to:
DSS Contracts Unit
C/O Tricia Beebe
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455

Attachments:

1. Attachment 1 - Agreement – ResCare – CalWORKs WTW ES – 2016-2019

Authored by:

Rene Garcia, Employment Services Operations Division Chief

Tricia Beebe, Contracts Coordinator