



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: April 23, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5 Vote

TO: Board of Supervisors
FROM: Department Chris Sneddon, Public Works Director, 568-3010
Director
Contact Info: Mostafa Estaji, Interim Deputy Director, Transportation, 568-3064
SUBJECT: Agreement for Services of Independent Contractor for Isla Vista Bike and Pedestrian Improvements Project, County Project No. 862434; Second Supervisorial District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, CEO Budget Office

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with GHD Inc. (not a local vendor), for an Agreement amount up to \$1,080,000, which includes a contingency amount of \$98,509, to provide professional design and engineering services for the Isla Vista Bike and Pedestrian Improvements Project;
- b) Approve and authorize the Director of Public Works, or designee, to, in accordance with the Agreement: extend the period of performance for up to one additional year (§ 4.B); make immaterial amendments (§ 34); and, suspend performance (§ 46.); and
- c) Approve a Budget Revision Request No. 0009617 to establish appropriations of \$171,100 in Public Works Roads-Capital Infrastructure for Services and Supplies funded by unanticipated revenue from Intergovernmental Revenue-State ATP Grant (\$135,100) and an operating transfer from Public Works Roads-Measure A (\$36,000). Establish appropriations of \$36,000 in the Public Works Roads-Measure A for Other Financing Uses funded by a release of Restricted Measure A South Fund Balance; and
- d) Determine the above actions are not a project under the California Environmental Quality Act guidelines pursuant to Section 15378(b)(5) because it consists of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to execute an Agreement for Services of Independent Contractor (“Agreement”) for design and engineering services for the Isla Vista Bike and Pedestrian Improvements Project (“Project”) with GHD Inc., an engineering and construction firm for an amount not to exceed \$1,080,000. A Request for Proposals (RFP) was issued for professional design services on November 16, 2023. Public Works received one proposal and evaluated it based upon the selection criteria defined in the RFP. Staff determined that GHD met the required qualifications and experience. Therefore, Public Works recommends awarding this contract to GHD based upon staff’s findings from the review of the proposals.

Approval of this Agreement would allow the contractor, GHD, to assist Public Works in completing the Project Approval and Environmental Document (PA&ED), Plans, Specifications, and Estimate (PS&E), and Right-of-Way (ROW) phases of project development.

Background:

Public Works was awarded \$7.1 million in competitive grant funding through the State’s Active Transportation Program (ATP) Cycle 6 to plan, design, and construct the Isla Vista Bike and Pedestrian Improvements Project. The Project helps implement long-standing community desires for enhanced bike and pedestrian infrastructure in Isla Vista. The Project facilitates the high demand for walking and biking in the community by strengthening north-south and east-west routes and reducing conflict points with vehicles.

The Project includes sidewalk infill and curb extensions on select streets and various safety countermeasures, such as green paint, protected bike lanes, bike boulevards, and Rectangular Rapid Flashing Beacons to help address existing conflict points with a demonstrated collision history in Isla Vista. The Project includes a 20 percent local match, bringing the total Project cost to approximately \$8.9 million programmed from FY 23/24 through FY 26/27. GHD will assist Public Works in the development of all bid-ready designs and engineering plans through FY 26/27 to ensure the Project is delivered on schedule with grant requirements.

Fiscal and Facilities Impacts:

Budgeted: Budget Revision Included

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Costs:</u>	<u>GHD Total Contract Cost:</u>	<u>Total One-Time Project Cost</u>
SBI Active Transportation			
Program Cycle 6 Grant	\$ 135,100.00	\$ 785,600.00	\$ 7,100,000.00
Measure A Grant		\$ 49,000.00	\$ 282,000.00
CSA 31			\$ 250,000.00
Measure A	\$ 36,000.00	\$ 245,400.00	\$ 1,258,000.00
Total	\$ 171,100.00	\$ 1,080,000.00	\$ 8,890,000.00

Narrative: The total Project costs, including contingencies, is funded by a \$7.1 million ATP grant from State and local matching funds, which includes a Measure A grant, CSA 31, and Measure A funds. Approval of the Budget Journal Entry 009617 will establish appropriations in the 2023-24 Adopted Budget in the amount of \$171,100 in Public Works Roads-Capital Infrastructure for Services and

Supplies funded by unanticipated revenue from Intergovernmental Revenue-State ATP Grant (\$135,100) and an operating transfer from Public Works Roads-Measure A (\$36,000). Funds for this project will be budgeted in Dept. 054, Fund 0017, Org Unit 0600, Program 2830, and Account 7460.

Special Instructions:

Please forward the following items to Yanette Luna in the Public Works Department, Transportation Division, 123 E. Anapamu Street, 805.568.3094:

- A certified, stamped Minute Order approving these recommendations
- One duplicate original executed amendment signature page, one complete original to remain with Clerk of the Board

Attachments:

Attachment A: Agreement for Services of Independent Contractor between County of Santa Barbara and GHD Inc. for the Isla Vista Bike and Pedestrian Improvements Project, County Project No. 862434.

Attachment B: BJE 0009617

Authored by:

Mark Friedlander, Mobility Manager, (805) 568-3576