



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 11/15/11
Placement: Admin.
Estimated Tme: NA
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Chandra L. Wallar, County Executive Officer
Contact Info: Michael Allen, Chief Deputy Clerk of the Board
(805) 568-2245

SUBJECT: **2012 Board of Supervisors' Schedule of Meeting Dates and Locations**

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: No

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2012 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The Board of Supervisors holds regular meetings on the first three Tuesdays of each month except as otherwise directed by the Board; the Board does not meet on fourth and fifth Tuesdays. The proposed schedule of regular Board meetings continues the current practice of conducting two meetings each month (on the first and third Tuesday) in the Board Hearing Room in Santa Barbara, and one meeting each month (on the second Tuesday) in the Board Hearing Room in Santa Maria at the Betteravia Government Center. Due to the furlough which will take place from December 27, 2011 through December 30, 2011, the first meeting of 2012 is scheduled for Tuesday, January 10, 2012 in Santa Maria.

County of Santa Barbara Budget Hearings are conducted the second full week of June. As such, in anticipation of Fiscal Year 2012-2013 Budget Hearings, the 2012 schedule does not include a regular hearing on Tuesday, June 12, 2012. FY 2012-13 Budget Hearings will be scheduled by separate Board Letter from the County Executive Office in 2012.

In previous years, the Board of Supervisors' calendar has experienced a slow period during the summer months that has resulted in the cancellation of regularly scheduled meetings and in several half-day hearings. The adopted 2011 Board of Supervisors schedule of meetings included a three week break in the summer during the last three weeks of August. The proposed 2012 schedule incorporates a summer break that includes July 17, 2012 (NACo), July 24, 2012 (4th Tues.), July 31, 2012 (a 5th Tues.) and August 7, 2012. This break maintains two meetings in both July and August, 2012. Advance knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning. In addition, the proposed 2012 schedule does not include a meeting on Tuesday, November 20, 2012 due to the Thanksgiving holiday. Note that the CSAC Annual Meeting will be held from November 27 through November 30, 2012 in Long Beach.

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of the adopted 2012 Board of Supervisors' schedule of meeting dates and locations.

Attachments:

Attachment A – Proposed 2012 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Michael Allen, Chief Deputy Clerk of the Board

(805) 568-2245

cc:

N/A