



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

**Department Name:** Sheriff-Coroner  
**Department No.:** 032  
**Agenda Date:** September 9, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Sheriff Bill Brown  
Contact: Lieutenant John Maxwell  
**SUBJECT:** Sheriff's Voluntary Response (SVR) Agreement between the Santa Barbara Sheriff's Office and the City of Santa Barbara

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute an Agreement with the City of Santa Barbara to provide law enforcement and custody operations coverage for the 2025 Old Spanish Days Fiesta, and other events as needed for the period of July 30, 2025 through August 3, 2025, with revenues not to exceed \$60,000; and
- b) Determine this action is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5), which are organizational or administrative activities of governments that will not result in direct or indirect physical changes to the environment.

**Summary Text:**

This item is before your Board to approve an Agreement with the City of Santa Barbara for the Sheriff's Office to provide supplemental law enforcement and custody operations services for the 2025 Old Spanish Days Fiesta, and other events as needed from July 30, 2025 through August 3, 2025. The Board of Supervisors is being requested to authorize the agreement with the City of Santa Barbara for cost recovery of staffing necessary for the provision of services related to the 2025 Old Spanish Days Fiesta, and other events as needed for the period of July 30, 2025 through August 3, 2025.

**Background:**

Historically, the Santa Barbara Sheriff’s Office has assisted the City of Santa Barbara and the Santa Barbara Police Department during planned special events, including the annual celebration known as “Old Spanish Days Fiesta.” For these events, the Sheriff’s Office partners with the Santa Barbara Police Department to provide services including, but not limited to: community engagement, traffic control, crowd control, enforcement of applicable laws and ordinances, custody and in-field booking operations and other services to help ensure safe and enjoyable events for the community. This SVR Agreement concluded on August 3, 2025. Due to a number of factors, including competing schedules and planning time, this agreement was not submitted for approval prior to commencement of the event. The Sheriff’s Office will ensure better planning and schedule forecasting for future Old Spanish Days Fiesta events to prevent the need for ratification of service agreements in the future.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative:

The below total estimated revenue represents full cost recovery of staff time incurred for special events related to the 2025 Old Spanish Days Fiesta occurring within the City of Santa Barbara for FY 2025-26. Invoiced staff time includes paid hourly overtime rates, FICA, indirect costs (ICRP), and a Sheriff’s Contract Services Bureau fee applied to each hour of service provided. Total revenues are not expected to exceed \$60,000.

<b>Funding Source</b>	<b>Total</b>
General Fund	
State	
Federal	
Fees	
<i>City of Santa Barbara</i>	<b>\$60,000</b>
<b>Total</b>	<b>\$60,000</b>

**Key Contract Risks:**

Contract risks are low. The Service Agreement contains indemnification and insurance provisions under Exhibit C of the agreement. Because the services provided preceded the agreement, there would be no way to contractually transfer any risk/loss to the City. However, traditionally the City and County agree to mutual indemnification.

**Special Instructions:**

Please send a Minute Order to the Santa Barbara County Sheriff’s Office, attention CFO Hope Vasquez and the Contract Services Bureau, attention Lt. John Maxwell.

Please return a fully executed copy of the service agreement to the Sheriff’s Office, attention Contract Services Bureau, Lt. John Maxwell and to the Santa Barbara Police Department, attention Sgt. Charles Venable.

**Attachments:**

**Attachment A** – Sheriff's Volunteer Response Agreement between the Santa Barbara Sheriff's Office and the City of Santa Barbara

**Contact Information:**

Lieutenant John Maxwell, Contract Services Bureau  
County of Santa Barbara Sheriff's Office  
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