

**Substance Abuse Prevention and Treatment Block Grant (SABG)
 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) &
 American Rescue Plan Act (ARPA)
 Supplemental Funding Allocation & Enclosure Instructions**

County Name **Date**

DUNS Number

CRRSAA Performance and Invoice Period July 1, 2021 – December 31, 2022

Funding Categories	Amount Available	Amount Requested	Additional Amount Requested (if more funding becomes available)
Proposed Total Allocation			
Primary Prevention Set-Aside			
Friday Night Live Set-Aside			
Perinatal Set-Aside			
Adolescent/Youth Set-Aside			
Recovery Housing Support			

ARPA Performance and Invoice Period September 1, 2021 – June 30, 2025

Funding Categories	Amount Available	Amount Requested	Additional Amount Requested (if more funding becomes available)
Proposed Total Allocation			
Discretionary Allocation			
Primary Prevention Set-Aside			
Friday Night Live Set-Aside			

This Enclosure represents supplemental SABG funding awarded to California through CRRSAA and ARPA. Per federal requirements, these funding sources follow different expenditure periods and must be tracked separately from one another and the prime SABG award. The allowable and recommended program activities for this funding opportunity are outlined below.

These funds will be subject to all applicable requirements that govern federal monies associated with SABG set forth in United States Code (USC) Title 42 Part B, and the Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, as codified by the U.S. Department of Health and Human Services in 45 CFR Part 75. The County agrees to the terms and conditions of this Enclosure, and the SABG County Application's associated instructions, enclosures, and attachments.

The completed CRRSAA and ARPA SABG Supplemental Enclosure X package must be submitted electronically in its entirety. Please submit program budgets in Excel format, and the corresponding narrative(s) in Word to BHRRP@dhcs.ca.gov no later than close of business on **August 9, 2021**.

John Doyel, ADP Division Chief

Printed Name



Authorized Signature

Enclosure X Completion Instructions

This document includes total CRRSAA and ARPA SABG funding **Amount Available** to your county at this time. Counties shall enter their requested amounts, up to the **Amount Available**, in the **Amount Requested** column. Counties may request additional funding above the **Amount Available** in the **Additional Amount Requested** column. DHCS will allocate additional funding to counties based on funding availability.

Counties are not required to participate in this funding opportunity and may decline participation from all or any categories identified within this Enclosure. Counties intending to opt out of CRRSAA and ARPA funding entirely must submit an email reply to SABG@dhcs.ca.gov stating that they decline the funding.

The CRRSAA and ARPA SABG Supplemental Enclosure X submission package must include the following:

1. **Signed Enclosure X**
2. **County Workbook**

Please complete one Detailed Budget per program in the workbook template provided. Programs include the Discretionary Allocation (ARPA only), the Primary Prevention Set-Aside, Friday Night Live, the Adolescent and Youth Treatment Program (CRRSAA only), the Perinatal Set-Aside (CRRSAA only), and Recovery Housing Support (CRRSAA only).

The CRRSAA SABG Supplemental funding is available for county use from July 1, 2021 through December 31, 2022.

The ARPA SABG Supplemental funding is available for county use from September 1, 2021 through June 30, 2025.

County budgeting and expenditure of these funds **MUST** be allocated per State Fiscal Year (from July 1 through June 30). Please ensure your budgets allocate funding for the separate periods of:

CRRSAA

- Period 1 - July 1, 2021 through June 30, 2022; and
- Period 2 - July 1, 2022 through December 31, 2022.

ARPA

- Period 1 - September 1, 2021 through June 30, 2022;
- Period 2 - July 1, 2022 through June 30, 2023;
- Period 3 - July 1, 2023 through June 30, 2024; and
- Period 4 - July 1, 2024 through June 30, 2025.

Please note: Counties are required to expend each SFY allocation in full. Failure to spend the entirety of each respective SFY allocation will result in forfeiture of

the remaining funds allocated for the respective SFY. There will be no rollover of funds from one SFY to another. Program Narrative

- 3. Programs funded by CRRSAA and ARPA must each have their own Detailed Budget and Program Narrative. Programs that utilize more than one funding stream (i.e. CRRSAA and ARPA) must include detailed information in the Narrative(s) that explain how each funding stream's programs will support one another.**

Each Detailed Budget must have a corresponding Program Narrative—please ensure the titles of the Budget and the Narrative correspond.

Each Program Narrative should be no longer than 5 pages and should span the entire CRRSAA and ARPA project period through December 31, 2022 and June 30, 2025, respectively. Each Program Narrative should detail the activities within each SFY, but should be comprehensive and each SFY should not have its own Program Narrative. Program Narratives must include the following sections lettered and in the same order as below in bold:

- a. Statement of Purpose:** reflects the principles on which the program is being implemented and the purpose/goals of the program.
- b. Measurable Outcome Objectives:** includes any measurable outcome objectives that demonstrate progress toward stated purposes or goals of the program.
- c. Program Description:** specifies what is actually being paid for by the block grant funds. The description must include services to be offered, type of setting, or planned community outreach, as applicable. The budget line items within the Detailed Program Budget must be explained in the program description.
- d. Cultural Competency:** describes how the program will provide culturally appropriate and responsive services for ethnic communities in the county; also reports on advances made to promote and sustain a culturally competent system.
- e. Target Population/Service Areas:** specifies the populations and service areas that your SABG-funded programs are serving, including a brief description of any sub-population served.
- f. Staffing:** lists SABG positions and full-time equivalent (FTE); must match the submitted budgets.
- g. Implementation Plan:** specifies dates by which each phase of the program will be implemented or state that the “program is fully implemented”.
- h. Program Evaluation Plan:** specifies plan for tracking progress toward meeting the program's objectives, including frequency and type of internal review, data collection and analysis, identification of problems or barriers encountered for ongoing programs, and a plan for monitoring, correcting, and resolving identified problems.

- i. **CRRSAA SABG Supplement Tracking:** details the policies and procedures used to track CRRSAA SABG Supplemental funding separately from the prime and ARPA SABG awards.
- j. **ARPA SABG Supplement Tracking:** details the policies and procedures used to track ARPA SABG Supplemental funding separately from the prime and CRRSAA SABG awards.
- k. **CRRSAA Complete Expenditure of Funds:** specifies policies and procedures to expend County's CRRSAA SABG Supplemental allocation in full. Counties must report to DHCS by **June 30, 2022** if they do not anticipate fully expending their SFY 2022-23 allocation by December 31, 2022.
- l. **ARPA Complete Expenditure of Funds:** specifies policies and procedures to expend County's ARPA SABG Supplemental allocation in full. Counties must report to DHCS by **January 1, 2025** if they do not anticipate fully expending their SFY 2024-25 allocation by **June 30, 2025**.

4. Invoicing

Counties receiving CRRSAA and/or ARPA supplemental funding are obligated to adhere to the fiscal requirements outlined within the County Application. **Counties must utilize the CRRSAA and ARPA Invoice Templates, as appropriate.**

Quarterly invoices are due to DHCS 45 days after the end of each quarter: November 15, February 15, May 15, and August 15. Quarterly Invoices shall be submitted via e-mail to BHRRP@dhcs.ca.gov.

5. Allowable and Recommended CRRSAA and ARPA Funding Activities

DHCS is making CRRSAA and ARPA funding available to counties to support certain activities required or recommended by the Substance Abuse and Mental Health Services Administration (SAMHSA). Supported activities include:

- Promote effective planning, monitoring, and oversight of efforts to deliver SUD prevention, intervention, treatment, and recovery services;
- Promote support for providers;
- Maximize efficiency by leveraging the current infrastructure and capacity; and
- Address local SUD-related needs during the COVID-19 pandemic.

This list of allowable and recommended activities is not exhaustive, and DHCS encourages counties to include all proposed uses of these funds within their responses.

Discretionary Allocation – ARPA Only

The following activities are allowable and recommended uses of ARPA funds:

- Develop and expand use of FDA-approved medications and digital therapeutics;

- Provide increased access, including same-day or next-day appointments, and low barrier approaches, for those in need of SUD treatment services;
- Adopt and use health information technology (IT) to improve access to and coordination of SUD prevention, intervention, treatment, and recovery support services and care delivery, consistent with the provisions of HIPAA and 42 CFR, Part 2;
- Improve IT infrastructure, including the availability of broadband and cellular technology for providers, especially in rural and frontier areas, and use of GPS to expedite response times and to remotely meet with the individual in need of services;
- Identify the needs and gaps of your county's SUD services continuum; and
- Support expansion of peer-based recovery support services to ensure a recovery orientation which expands support networks and recovery services.

Prevention Set-Aside

The following Prevention activities are allowable and recommended uses of CRRSAA and ARPA funds:

- Botvin Life Skills;
- Committed;
- Mentoring;
- Youth Development/Youth Leadership;
- Project Adolescent Learning Experiences Resistance Training (ALERT);
- Project Schools Using Coordinated Community Efforts to Strengthen Students (SUCCESS);
- Student Assistance Programs;
- Strengthening Families; and
- School-based SUD education programs.
- Screening with evidence-based tools.
- Risk messaging with evidence-informed strategies and accompanying evaluation to establish most effective strategies. This includes:
 - Text and mHealth messaging strategies targeted at adolescents and young adults' substance misuse;
 - Scenario-based messaging programs for parents about opioid risks; and
 - Web-based interventions targeted at the criminal justice system.
- Operation of an "access line", "crisis phone line", or "warm lines" by prevention providers.
- Purchase of technical assistance.
- COVID-19 expenditures related to substance misuse prevention including:
 - COVID-19 awareness education for persons with SUD; and
 - Transportation related to accessing SUD prevention and COVID-19 vaccines.

Friday Night Live Set-Aside

The following Friday Night Live (FNL) activities are allowable and recommended uses of CRRSAA and ARPA funds:

- Meet the FNL Youth Development Standards of Practice, Operating Principles, Core Components and administrative requirements outlined at <http://fridaynightlive.org/about-us/cfnlp-overview/>.
- Aim to engage youth as active leaders and resources in their community and to build partnerships for positive and healthy youth development, that:
 - Provide support and opportunities for young people with a focus on building positive relationships
 - Promote messages through shared experiences;
 - Encourage peer-oriented programming (youth-driven & youth-led);
 - Are goal-directed, action-oriented, and innovative;
 - Develop skills such as teamwork, communication and active listening
 - Encourage and empower young people as active leaders and community resources;
 - Have broad appeal to diverse ethnic, racial and social groups;
 - Encourage youth to care about each other and their environment; and
 - Offer conferences and training opportunities for young people to develop leadership and life skills.

Perinatal Set-Aside – CRRSAA Only

The following Perinatal activities are allowable and recommended uses of CRRSAA and ARPA funds:

- Screening and assessment;
- Treatment planning;
- Referral services;
- Interim services;
- Case management;
- Peer support services;
- Strengthening patient-OB/GYN relationships;
- ODF Treatment;
- Intensive Outpatient Treatment (IOT);
- Narcotic Treatment Program (NTP);
- Outpatient Detoxification Treatment (Other than Narcotic Treatment; Detoxification);
- Residential Treatment (Detoxification or Recovery);
- Outreach;
- Interim Services;
- Case Management;
- Aftercare; and

- Room and Board.

Adolescent/Youth Set-Aside

The following Adolescent/Youth activities are allowable and recommended uses of CRRSAA and ARPA funds:

- Outreach;
- Screening;
- Initial and Continuing Assessment;
- Diagnosis;
- Placement;
- Treatment;
- Planning;
- Counseling;
- Youth Development Approaches to Treatment;
- Family Interventions and Support Systems;
- Peer support services;
- Educational and Vocational Activities;
- Structured Recovery Related Activities;
- Alcohol and Drug Testing;
- Discharge Planning; and
- Continuing Care.

Recovery Housing Support – CRRSAA Only

The following Recovery Housing Support activities are allowable and recommended uses of CRRSAA funds:

Residential Treatment

- Counties entering into a state-county intergovernmental agreement to participate in the Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver are required to provide at least one American Society of Addiction Medicine (ASAM) level of residential treatment for approval of a county implementation plan in the first year. As the room and board portion of the required residential services are not a Medicaid billable activity, SABG Recovery Housing Support funds, or SABG perinatal funds (for perinatal beneficiaries only), may be utilized to cover the cost of room and board in adherence with the following guidance:
 - Residential treatment is a non-institutional, 24-hour, non-medical, short term (up to 24 months) residential program providing rehabilitation services to beneficiaries with a SUD diagnosis;
 - A Medical Director or Licensed Practitioner of the Healing Arts must determine that the residential treatment is medically necessary and in accordance with the beneficiary's individualized treatment plan; and

- Counties must ensure payment of room and board is for food and lodging expenses only.
- For beneficiaries not eligible for DMC, SABG funds can be used as the payment of last resort for residential treatment services including room and board.

Room and Board

CRRSAA SABG Recovery Housing Support or perinatal funds (for perinatal beneficiaries only), may be utilized to cover the cost of **room and board** for the following services:

- Transitional Housing (TH) or Peer-Run Housing
 - Counties contracting to provide State Plan SUD services may offer TH as an essential support service in their SUD continuum of care in adherence with the following guidance:
 - TH does not provide SUD services or require licensure by DHCS;
 - All TH residents must be actively engaged in SUD treatment services to be provided off-site;
 - Payment of room and board is for food and lodging expenses only;
 - TH residents' stay is limited to short term (up to 24 months);
 - Counties shall ensure the TH is secure, safe, and alcohol and drug free; and
 - Counties shall develop guidelines for contracted TH providers, provide AOD monitoring and oversight, and fulfill all SABG reporting requirements.
- Recovery Residences (RRs)
 - Counties entering into a state-county intergovernmental agreement to participate in the DMC-ODS Waiver may offer RR services as an ancillary component of the DMC-ODS Waiver in adherence with the following guidance:
 - RRs do not provide SUD services or require licensure by DHCS;
 - All RR residents must be actively engaged in medically necessary recovery support or SUD treatment services to be provided off-site;
 - Payment of room and board is for food and lodging expenses only;
 - RR residents' stay is limited to short term (up to 24 months);
 - Counties shall ensure the RR is secure, safe, and AOD free; and
 - Counties shall develop guidelines for contracted RR providers, provide monitoring and oversight and fulfill all SABG reporting requirements.
 - Room and board can include those dependent children residing in the same location as the parent while the parent is receiving offsite SUD treatment.

Questions about any of the information or instructions contained in this Enclosure should be directed to BHRRP@dhcs.ca.gov.