

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: 11/30/04
Department Name: CAO/Clerk of the Board
Department No.: 012
Agenda Date: 12/14/04
Placement: Administrative
Estimate Time: 10 Min. on 1/4/05
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown, County Administrator

STAFF CONTACT: Michael Allen, Chief Deputy Clerk of the Board
X-2245

SUBJECT: Board of Supervisors' Meeting Schedule for 2005

Recommendation(s):

That the Board of Supervisors:

Set a hearing for January 4, 2005 to consider adoption of the 2005 Board of Supervisors' schedule of meeting dates and locations.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The Board of Supervisors holds regular meetings on the first four Tuesdays of each month except as otherwise directed by your Board; the Board does not meet on fifth Tuesdays. Attached to this Board Letter are three options for the Board to consider for the 2005 schedule of meetings dates and locations. Option 1 (Attachment A) continues the current practice of meeting once a month (on the second Tuesday) at the Betteravia Government Center in Santa Maria and the remaining three Tuesdays in Santa Barbara. Option 2 (Attachment B) reflects two meetings per month at the Betteravia Government Center in Santa Maria occurring on the second and fourth Tuesday of each month and Option 3 (Attachment C) reflects two meetings per month at the Betteravia Government Center occurring on consecutive weeks (third and fourth week of the month). Note that option three may be amended to reflect consecutive North County meetings on different weeks as directed by the Board.

The County of Santa Barbara budget hearings are conducted the second week of June. As such, in anticipation of the Fiscal Year 2005-06 Budget Hearings, the 2005 schedule does not include a regular hearing on Tuesday June 14, 2005. FY 2005-06 budget hearings will be scheduled by separate Board Letter in the spring of 2005.

In previous years, the Board of Supervisors calendar has experienced a slow period during the summer months that has resulted in the cancellation of regularly scheduled meetings and in several half-day hearings. The adopted 2004 Board of Supervisors schedule of meetings included a two week break in the summer during the last two weeks of August, including a fifth Tuesday. Similarly, the proposed 2005 schedule incorporates a two week summer break during the last two weeks of August; Tuesday, August 23, 2005 and the following week, a fifth Tuesday, August 30, 2005. Advanced knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning.

Mandates and Service Levels:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Fiscal and Facilities Impacts:

The cost differentials between the three options for scheduling Board meetings are considered minimal.

Special Instructions:

None

Attachments:

Attachment A - 2005 Board of Supervisors Proposed Schedule of Meetings dates and locations, Option 1
Attachment B - 2005 Board of Supervisors Proposed Schedule of Meetings dates and locations, Option 2
Attachment C - 2005 Board of Supervisors Proposed Schedule of Meetings dates and locations, Option 3

2005 Board of Supervisors Schedule of Meeting Dates and Locations
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Option 1 (Attachment A)

Jan 4	Santa Barbara (1 st Mtg.)	Jul 5	Santa Barbara
Jan 11	Santa Maria	Jul 12	Santa Maria
Jan 18	Santa Barbara	Jul 19	Santa Barbara
Jan 25	Santa Barbara	Jul 26	Santa Barbara
Feb 1	Santa Barbara	Aug 2	Santa Barbara
Feb 8	Santa Maria	Aug 9	Santa Maria
Feb 15	Santa Barbara	Aug 16	Santa Barbara
Feb 22	Santa Barbara	Aug 23	No Mtg.
		Aug 30	No Mtg.-5 th Tues.
Mar 1	Santa Barbara	Sep 6	Santa Barbara
Mar 8	Santa Maria	Sep 13	Santa Maria
Mar 15	Santa Barbara	Sep 20	Santa Barbara
Mar 22	Santa Barbara	Sep 27	Santa Barbara
Mar 29	No Mtg.-5 th Tues.		
Apr 5	Santa Barbara	Oct 4	Santa Barbara
Apr 12	Santa Maria	Oct 11	Santa Maria
Apr 19	Santa Barbara	Oct 18	Santa Barbara
Apr 26	Santa Barbara	Oct 25	Santa Barbara
May 3	Santa Barbara	Nov 1	Santa Barbara
May 10	Santa Maria	Nov 8	Santa Maria
May 17	Santa Barbara	Nov 15	Santa Barbara
May 24	Santa Barbara	Nov 22	Santa Barbara
May 31	No Mtg.-5 th Tues.	Nov 29	No Mtg.-5 th Tues.
Jun 7	Santa Barbara	Dec 6	Santa Barbara
Jun 14	No Meeting - Budget	Dec 13	Santa Maria
Jun 21	Santa Barbara		(Last Mtg. Of 2005)
Jun 28	Santa Barbara		
		Jan 3	First Meeting of 2006

Anticipated Early Docketing Deadlines
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Meeting Date

Nov. 22, 2005
Dec. 6, 2005
Jan. 3, 2006

Docketing Deadline Date

Wed. Nov. 9, 2005 at 4:30 (Due to Veterans Day)
Tue. Nov. 22, 2005 at 4:30 (Due to Thanksgiving)
Thurs. Dec. 15, 2005 at 4:30 (Christmas & New Year)

2005 Board of Supervisors Schedule of Meeting Dates and Locations

Option 2 (Attachment B)

Jan 4	Santa Barbara (1 st Mtg.)	Jul 5	Santa Barbara
Jan 11	Santa Maria	Jul 12	Santa Maria
Jan 18	Santa Barbara	Jul 19	Santa Barbara
Jan 25	Santa Maria	Jul 26	Santa Maria
Feb 1	Santa Barbara	Aug 2	Santa Barbara
Feb 8	Santa Maria	Aug 9	Santa Maria
Feb 15	Santa Barbara	Aug 16	Santa Barbara
Feb 22	Santa Maria	Aug 23	No Mtg.
		Aug 30	No Mtg.-5 th Tues.
Mar 1	Santa Barbara	Sep 6	Santa Barbara
Mar 8	Santa Maria	Sep 13	Santa Maria
Mar 15	Santa Barbara	Sep 20	Santa Barbara
Mar 22	Santa Maria	Sep 27	Santa Maria
Mar 29	No Mtg.-5 th Tues.		
Apr 5	Santa Barbara	Oct 4	Santa Barbara
Apr 12	Santa Maria	Oct 11	Santa Maria
Apr 19	Santa Barbara	Oct 18	Santa Barbara
Apr 26	Santa Maria	Oct 25	Santa Maria
May 3	Santa Barbara	Nov 1	Santa Barbara
May 10	Santa Maria	Nov 8	Santa Maria
May 17	Santa Barbara	Nov 15	Santa Barbara
May 24	Santa Maria	Nov 22	Santa Maria
May 31	No Mtg.-5 th Tues.	Nov 29	No Mtg.-5 th Tues.
Jun 7	Santa Barbara	Dec 6	Santa Barbara
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2005 Board of Supervisors Schedule of Meeting Dates and Locations

Option 3 (Attachment C)

Jan 4	Santa Barbara (1 st Mtg.)	Jul 5	Santa Barbara
Jan 11	Santa Barbara	Jul 12	Santa Barbara
Jan 18	Santa Maria	Jul 19	Santa Maria
Jan 25	Santa Maria	Jul 26	Santa Maria
Feb 1	Santa Barbara	Aug 2	Santa Barbara
Feb 8	Santa Barbara	Aug 9	Santa Barbara
Feb 15	Santa Maria	Aug 16	Santa Maria
Feb 22	Santa Maria	Aug 23	No Mtg.
		Aug 30	No Mtg.-5 th Tues.
Mar 1	Santa Barbara	Sep 6	Santa Barbara
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Apr 19	Santa Maria	Oct 18	Santa Maria
Apr 26	Santa Maria	Oct 25	Santa Maria
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May 17	Santa Maria	Nov 15	Santa Maria
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