



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** July 18, 2017  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen Fisher, Commissioner, 681-5600  
Directors(s)  
Contact Info: Stephanie Stark, Deputy Commissioner or Kendra Stites, Admin,  
681-5600  
**SUBJECT:** Certified Farmers' Market Inspection Program Agreement #17-0139-000-SA with  
the California Department of Food and Agriculture

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture for support of services related to enforcement of the Certified Farmers' Market (CFM) Inspection Program in the County of Santa Barbara for the period of July 1, 2017 through June 30, 2018 in the amount of \$15,000.00; and
- B. Determine that the proposed action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4) and direct staff to file a notice of exemption.

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve, ratify, and authorize an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County's enforcement of the Certified Farmer's Market Inspection Program. Through this agreement, the CDFA reimburses the Santa Barbara County Agricultural Commissioner's Office for the cost associated with the activities that ensure and maintain the quality and wholesomeness of the products offered for sale through the CFM program of Santa Barbara County. It will also help ensure that the

selling activities are conducted without fraud, deception, or misrepresentation. This is accomplished through market site inspections, production site inspections and producer and market investigations.

**Background:**

The Agricultural Commissioner’s Office has operated a CFM program for many years and this is the third year that CDFA has made funds available for distribution to County Agricultural Commissioner’s Offices. The funding for this program is anticipated to continue to provide reimbursement for our CFM enforcement activities.

**Contract Renewals and Performance Outcomes:**

None

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 15,000.00		
Federal			
Fees			
Other:			
Total	\$ 15,000.00	\$ -	\$ -

Narrative: This funding is included in our proposed 2017-18 budget.

**Key Contract Risks:**

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

**Staffing Impacts:** None

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Please return a fully executed signature page for Standard Agreement No. 17-0139-000-SA and a minute order to the Agricultural Commissioner’s Office.

**Attachments:**

- Attachment A: Agreement No. 17-0139-000-SA
- Attachment B: CEQA Notice of Exemption

**Authored by:**

Stephanie Stark

**cc:**

N/A