

**Overview**

Rev. 12/23/19

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**Shelter Overview**

<b>Project Name:</b>		Navigation Respite Center							
<b>Project Address:</b>		Pending							
<b>City:</b>	Santa Barbara			<b>Zip:</b>	93110		<b>County:</b>	Santa Barbara	
<b>Total Square Feet of project:</b>	3500	<b>Number of Rooms:</b>	5	<b>Number of Bathrooms:</b>	6	<b>Maximum Project Bed Occupancy:</b>	30		
<b>Total Number of Shelter Beds:</b>	30		<b>Total Number of Subsidized Shelter Beds:</b>	30		<b>Total Proposed Number of PAS Shelter Beds</b>	10		
<b>Total Existing Kennels/Crates/Space (per pet):</b>	0		<b>Total Proposed Number of New Kennels/Crates/Space (per pet):</b>	30		<b>Project has ADA Accessibility:</b>	Yes		
<b>Status of Shelter (proposed/existing):</b>	Proposed		<b>Animals Allowed in the past and number (in past year):</b>	No		<b>Surrounding Neighborhood</b>	Mixed Use		

**Briefly Describe the Project:**  
 Santa Barbara County Department of Behavioral Wellness is currently developing a Navigation Respite Center to be located near their main campus on the westside of Santa Barbara. The Center's focus will be to support unsheltered individuals who are experiencing mental health issues within close proximity to social service needs. BWell is committed to creating a low-barrier shelter to accommodate pets, understanding that pet ownership is a large barrier for entry into a safe, sheltered environment. BWell anticipates opening the Center by spring 2020 with a total of 30 shelter beds. At this time BWell is planning for 10 pets but plans on expanding as needs arise.

**Describe Project Amenities:**  
 BWell will acquire metal crates in several sizes to house dogs and appropriate plastic crates for cats. Crates will include liners with access to food and water while housed. In addition, an appropriate fenced, outside space will be developed where pets can exercise and be leash-free. Bowls, food, water, treats, leashes, collars, toys, and other pet amenities will be provided to residents. Transportation to the veterinary mobile clinic will be provided for pets and their owners. Should multiple residents need vet services at the same time, CARE4Paws has agreed to bring the mobile unit to the shelter.

**Describe the Neighborhood Around the Project (condition of neighborhood, amenities, and surrounding structures):**  
 The shelter will be located near the County of Santa Barbara's Behavioral Wellness campus located in an unincorporated area of Santa Barbara county. The immediate area around the site houses relevant continuum of care services such as Mental health, Public Health, and Social Services. There are residential areas to the East and West of some of which are income restricted housing. To the north are uninhabited hills. Calle Real, a major thoroughfare, runs parallel to 101.

**General Application Requirements**

Is the Applicant a recognized by the IRS as a 501(c)(3) organization or a city or county?	Yes
Is the Applicant's primary mission to shelter individuals experiencing homelessness?	No
Is the Applicant committed to meeting all the following conditions? Has rules of conduct and responsibility regarding pets and their owners; Provides crates or kenneling either near bunks or in a separate area; Provides food for both people experiencing homelessness and their pets; and Offers the services of a veterinarian, including, but not limited to, spaying and neutering services, and behavioral support.	Yes

**NOTE:** The maximum grant limit per applicant is \$200,000 for an individual homeless shelter. Assistance is awarded as a grant and shall be used in accordance with SB 109 and this NOFA. The PAS program grant shall not be less than \$100,000 and will be limited to the amount of gap funds needed to cover the allowable PAS program costs. Applicants may partner with other eligible applicants to apply for funding. Either applicant must document experience owning and operating a homeless shelter. Applicants that operate multiple shelters may apply for up to \$200,000 per homeless shelter. Applicants must submit separate applications for each shelter to be funded but may submit the same applicant information in each application.

**Applicant**

<b>Name:</b>	County of Santa Barbara Behavioral Wellness Department							
<b>Applicant Type:</b>	County							
<b>Address:</b>	330 San Antonio Rd.							
<b>City:</b>	Santa Barbara	<b>State:</b>	CA	<b>Zip:</b>	93110	<b>County:</b>	Santa Barbara	

Federal Tax ID Number (FEIN):		Data Universal Numbering System (DUNS):		26348942	
<b>Authorized Representative (Per Board Resolution)</b>					
Name:		Title:		Email Address	
Address:		City:		State:	
				Zip:	
<b>Applicant Contact Information (If different from Authorized Representative)</b>					
Name:		Title:			
Address:		City:		State:	
				Zip:	
Phone:		Ext.:		Fax:	
				Email:	
<b>File Name:</b>	<b>App1 503(C)(3) IRS Letter (if applicable)</b>	503(C)(3) Letter naming Applicant as a nonprofit			Attached and uploaded?
<b>File Name:</b>	<b>App1 Government TIN Form</b>	Applicants that are a government agency must submit a Government TIN Form			Attached and uploaded? Yes
<b>File Name:</b>	<b>App1 STD-204</b>	Applicants that are not a government agency must submit a Payee Data Record (STD-204)			Attached and uploaded?
<b>File Name:</b>	<b>App1 Resolution</b>	<a href="#">Resolutions (Refer to resolution instructions and sample resolution on Pet Assistance and Support Program website)</a>			Attached and uploaded?
<b>File Name:</b>	<b>App1 PAS OrgDoc 1, Pets OrgDoc 2, Pets OrgDoc3, etc..</b>	Non-Government organizational documents (includes a with a mission a to serve individuals experiencing homelessness and bylaws, articles, operating agreements, limited liability agreements, and Secretary of State Good Standing ) and Government organizational documents (includes a Charter)			Attached and uploaded?
<b>File Name:</b>	<b>App1 PAS Borrower Organizational Structure</b>	Diagram of the recipient entity's organizational structure (e.g., nonprofit, Limited Liability Company, or Limited Partnership)			Attached and uploaded?
<b>File Name:</b>	<b>App1 PAS Signature Block</b>	Signature block (upload in Microsoft word document)			Attached and uploaded?
<b>Co-Applicant</b>					
Name:					
Applicant Type:					
Address:					
City:		State:		Zip:	
				County:	
Federal Tax ID Number (FEIN):		Data Universal Numbering System (DUNS):			
<b>Authorized Representative (Per Board Resolution)</b>					
Name:		Title:		Email Address	
Address:		City:		State:	
				Zip:	
<b>Applicant Contact Information (If different from Authorized Representative)</b>					
Name:		Title:			
Address:		City:		State:	
				Zip:	
Phone:		Ext.:		Fax:	
				Email:	
<b>File Name:</b>	<b>App2 503(C)(3) IRS Letter (if applicable)</b>	503(C)(3) Letter naming Applicant as a nonprofit			Attached and uploaded?
<b>File Name:</b>	<b>App2 Government TIN Form</b>	Applicants that are a government agency must submit a Government TIN Form			Attached and uploaded?
<b>File Name:</b>	<b>App2 STD-204</b>	Applicants that are not a government agency must submit a Payee Data Record (STD-204)			Attached and uploaded?
<b>File Name:</b>	<b>App2 Resolution</b>	<a href="#">Resolution (Refer to resolution instructions and sample resolution on Pet Assistance and Support Program website)</a>			Attached and uploaded?

<b>File Name:</b>	<b>App2 PAS OrgDoc 1, Pets OrgDoc 2, Pets OrgDoc3, etc..</b>	Non-Government organizational documents (includes a with a mission a to serve individuals experiencing homelessness and bylaws, articles, operating agreements, limited liability agreements, and Secretary of State Good Standing ) and Government organizational documents (includes a Charter)						Attached and uploaded?		
<b>File Name:</b>	<b>App2 PAS Borrower Organizational Structure</b>	Diagram of the recipient entity's organizational structure (e.g., nonprofit, Limited Liability Company, or Limited Partnership)						Attached and uploaded?		
<b>File Name:</b>	<b>App2 PAS Signature Block</b>	Signature block (upload a document created in Microsoft word)						Attached and uploaded?		
<b>Other Contacts</b>										
<b>Property Manager</b>										
Name		Title:		Email Address		Phone				
Address				City:		State		Zip		
<b>Administrative Fiscal Representative (i.e., CFO, Accountant/Bookkeeper)</b>										
Name		Title:		Email Address		Phone				
Address				City:		State		Zip		
<b>Continuum of Care (CoC) (if applicable)</b>										
CoC Service Area	Santa Barbara County									
CoC Rep	Santa Maria/Santa Barbara County									
Name	Kimberlee Albers	Title:	Homelessness Asst	Email Address	<a href="mailto:kalbers@co.santa-barbara.ca.us">kalbers@co.santa-barbara.ca.us</a>	Phone	805.560.1090			
Address	123 E. Anapamu			City:	Santa Barbara	State	CA	Zip	93101	
<b>Contractor (if applicable)</b>										
Name		Title:		Email Address		Phone				
Address				City:		State		Zip		
<b>Minimum Requirements</b>										
<b>Encumbrance of Funds</b>										
Applicant(s) acknowledge and agrees that funds must be expended by June 30, 2022.									Yes	
<b>Project Narratives</b>										
1. Provide a detailed narrative that explains how animals will be sheltered either with crates, kenneling or some other means.										
The shelter will provide owners with crates for when pets need to be secured due to various appointments. An appropriate fenced and covered outdoor space will be provided as well where pets can be off-leash for extended periods of time. Owners will need to be present during outside time. When appropriate and safe, owners will be allowed to have their pets outside of the crates during sleeping hours.										
2. Provide a detailed narrative that explains how the shelter will feed occupants and their pets:										
The shelter will provide tenants with two (2) meals a day with access to snacks, water, and other provisions outside of meal times. Staff will ensure tenants have access to pet food and water throughout the day. Pet food will be kept in clearly marked containers and bowls will be labeled with the Pet and Owner's names. Staff will work with tenants to ensure the containers are stored appropriately and refilled as needed. The veterinarian and/or the animal behaviorist will work with pet owners to ensure they are giving their pet proper nutrition.										
3. Provide a detailed narrative that explains the provision of veterinarian services; including spay and neuter services and behavioral support.										
BWell will partner with CARE4Paws, a non-profit local organization promoting animal welfare and assists low-income, senior, disabled and homeless pet owners with a wide range of veterinary services. CARE4Paws will provide resident's pets with spay/neuter services, vaccinations, parasite treatment, licensing and any other necessary services. CARE4Paws works closely with a local animal behaviorist who will provide pet owners and staff with appropriate training to ensure pet happiness and safety. If the animal is not appropriate for the shelter, at no cost to the County or pet owner, CARE4Paws will foster the animal while working with the animal behaviorist until the pet is able to be safely reunited with their owner. Should the owner be hospitalized or otherwise unable to care for their pet, CARE4Paws has agreed to foster the pet at no cost until the owner can resume responsibility.										

4. Provide a detailed narrative that describes of what types of grants and operating subsidies have been secured for the project site or similar projects during the past year.				
BWell has secured funding for the Navigation Respite Center and a Multi-Disciplinary Team through two grants, Homeless Emergency Aid Program (HEAP) and Homeless Housing Assistance and Prevention (HHAP). The funding will cover all start-up costs and includes costs for a Multi-Disciplinary Team (MDT) to support shelter residents during their stay and transition into permanent housing. BWell has utilized General Funds for supporting shelters prior to securing HEAP and HHAP funds.				
5. Provide a detailed narrative that explains the applicant's rules of conduct and responsibility regarding pets and their owners, including liability insurance, limiting pet contact to family and shelter staff, and the plan to connect with an animal protection organization.				
During the Coordinated Entry System process, potential shelter residents with pets will be provided with appropriate veterinary care prior to entrance. Owners will be provided with a crate, food and water bowls, and any other supplies they may need. Only owners, pets, and appropriate staff will be permitted in the kennel area established on-site. Pets must be kept on a leash when they are not in kennel area. Owners will be responsible for providing their pet with proper care, cleaning up messes, following all local ordinances and regulations, and ensuring that anyone exposed to the animal is safe. All pets on premises will be properly vaccinated and free of parasites. Before securing a space in the shelter, owners will need to have their pets examined by the CARE4Paws veterinarian. The visit will be coordinated through the resident's case manager.				
6. Provide a detailed narrative summarizing how the project will meet all relevant state, municipal, and local animal ordinances and laws.				
In accordance to Santa Barbara County and City ordinances and regulations, pets will be kept on a leash when not in designated kennel areas. Pets will be properly vaccinated and appropriate licensing for at least one year will be secured. When walking pets in the area, owners will be required to clean up waste materials and the shelter will supply residents with proper disposal bags.				
<b>File Name:</b>	<b>State, Municipal, and Local Animal Ordinances and Laws Documentation</b>	State, municipal, and local animal ordinances and laws documentation	Attached and uploaded?	Yes
<b>File Name:</b>	<b>Applicant Financials</b>	Submit three years of financials for an operated emergency shelter (one year minimum).	Attached and uploaded?	
<b>Site Control</b>				
Does Sponsor have site control that complies with UMR §8303?				
Form of site control:			Most recent document execution date:	
Provide details below for unusual site control special circumstances:				
Behavioral Wellness is in the process of identifying and securing property for the Navigation Respite Center. All efforts are being made to utilize a property owned by the County of Santa Barbara.				
<b>File Name:</b>	<b>Site Control Documentation</b>	Site control documentation (grant deed, sales contract, purchase/lease agreement, development and disposition agreement, and exclusive rights to negotiate)	Attached and uploaded?	
<b>Ineligible expenditures</b>				
Applicant(s) acknowledge and agrees that ineligible expenditures include the following: a. off-site boarding or housing of pets, b. real-estate acquisition, c. operating costs and services unrelated to eligible expenses.				

**Legislative and Congressional Information**

Provide the Legislative and Congressional information for the applicant and shelter location, (if different than applicant location), included in this application. To locate or verify the Legislative and Congressional information, click on the respective links below and enter the applicant office location zip code, the activity location site zip code(s) (i.e. zip code(s) where activities are performed), and any additional activity location site(s), as applicable.

[State Legislator](#)

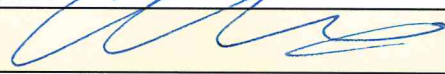
[U.S. House of Representatives](#)

**Applicant Office Location**

	District #	First Name	Last Name
State Assembly Member	37	Monique	Limon
State Senate Member	19	Hannah-Beth	Jackson
U.S. House of Representatives	24	Salud	Carbajal

**Certifications**

On behalf of the entity identified below, I certify that: The information, statements and attachments included in this application are, to the best of my knowledge and belief, true and correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.

Dr. Alice Gleghorn, PhD	Director of Behavioral Wellness		2/27/20
Authorized Representative Printed Name	Title	Signature	Date
Entity name:	Santa Barbara County Behavioral Wellness	Phone Number:	805.681.5220
Entity Address	330 San Antonio Rd.	City:	Santa Barbara
		State:	CA
		Zip:	93110

**Sources & Operating Budget**

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<b>Funding Gap (expenses not covered by other subsidies or funds)</b>		<b>Maximum Allowable Loan Amount</b>	
TOTAL Project Costs (including HCD & non-HCD)	\$2,074,817	PAS Maximum Award Limit Per NOFA	\$200,000
TOTAL ESTIMATED SUPPORT AND OTHER REVENUE	\$1,761,306	<b>Maximum Allowable Award&gt;&gt;</b>	<b>\$193,082</b>
<i>PAS Funds Requested</i>	\$193,082		
<i>Proposed Eligible PAS Expenses</i>	\$193,082		
<i>Cash Flow Without PAS</i>	\$506,593		
<b>Eligible Funding Gap</b>	<b>\$193,082</b>		

**Non-PAS Funds Used to Supplement the Project**

Funding/ Subsidy Program Name:	Funding/ Subsidy Program Type:	Funding/ Subsidy Program Committed	Application Submittal Date:	Date Award Expected:	Contract Term (Years):	Expected 1st Year Amount:	Basis for Subsequent Amount:
Homeless Emergency Aid Program	Grant	Yes	2/11/2020	2/11/2020	18 months	\$568,224	
Homeless Housing and Assistance	Grant	Yes	2/11/2020	2/11/2020	5 years	\$1,000,000	

<b>File Name:</b>	<b>Funding/ Subsidy Commitment Letters</b>	<b>Provide documentation for the funding or subsidy sources above.</b>	<b>Attached and uploaded?</b>	<b>No</b>
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**Continuum of Care Process**

If one or more of the subsidy programs listed above is part of your local Continuum of Care process (i.e., Shelter Plus Care, Supportive Housing Program, Section 8 Mod Rehab SRO, etc.), please complete the following:

1. Has your community completed its Continuum of Care ranking process?

Yes

2. If you answered yes to question number one, is your Project ranked within the fundable range?

Yes

3. If you answered no to question number one, when will your community complete its Continuum of Care ranking process?

**Financial Feasibility:** The Project must be financially feasible, as determined by HCD and based on an evaluation of development funding and operating subsidies committed to the Project at time of application and the Applicant's track record of securing operating subsidies for similar Projects over an extended period. Complete the following operating budget for a past or the proposed Emergency Shelter Project and attach Applicant Financials for the past three years to support amounts reported (minimum of one year). Only the proposed facility will be required to list funding for crates/kenneling, food, veterinary services, staffing and liability insurance. Past years delivering these services is optional.

Operations Budget								
	Three year average of income/expenses for past shelters operated by Applicant.				Projections			
	2017	2018	2019	3 Year Avg	2020	2021	2022	Total
<b>SUPPORT AND OTHER REVENUE</b>								
<b>PAS Funding (PROPOSED)</b>					\$58,010	\$67,536	\$67,536	\$193,082
Homeless Emergency Aid Program				\$0	\$568,224			\$568,224
Homeless Housing and Assistance Program				\$0	\$1,000,000			\$1,000,000
0				\$0				\$0
0				\$0				\$0
0				\$0				\$0
0				\$0				\$0
General Funds	\$289,080	\$289,080	\$289,080	\$289,080				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
				\$0				\$0
<b>TOTAL</b>	<b>\$289,080</b>	<b>\$289,080</b>	<b>\$289,080</b>		<b>\$1,626,234</b>	<b>\$67,536</b>	<b>\$67,536</b>	<b>\$1,761,306</b>
<b>EXPENSES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>3 Year Avg</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Administration (incl. Admin. Staff)				\$0	\$41,665	\$83,335	\$83,335	\$208,335
Staff (for direct client services)				\$0	\$60,000	\$120,000	\$120,000	\$300,000
Accounting & Legal				\$0				\$0
Rent/Lease				\$0				\$0
Taxes				\$0				\$0
Utilities				\$0	\$30,000	\$60,000	\$60,000	\$150,000
Insurance				\$0				\$0
Depreciation & Amortization				\$0				\$0
Food-Residents				\$0	\$73,000	\$146,000	\$146,000	\$365,000
Facility Demo & Upgrades				\$0	\$858,400			\$858,400
Contractor for shelter management	\$289,080	\$289,080	\$289,080	\$289,080				\$0
Other (define)				\$0				\$0
Other (define)				\$0				\$0
Other (define)				\$0				\$0

Other (define)					\$0			\$0
Other (define)					\$0			\$0
Other (define)					\$0			\$0
<b>SUBTOTAL</b>	<b>\$289,080</b>	<b>\$289,080</b>	<b>\$289,080</b>		<b>\$1,063,065</b>	<b>\$409,335</b>	<b>\$409,335</b>	<b>\$1,881,735</b>
<b>PAS ELLIGIBLE EXPENSES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>3 Year Avg</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Crates and Kennels	\$0	\$0	\$0	\$0	\$22,370	\$6,470	\$6,470	\$35,310
Food-Animals				\$0	\$4,315	\$8,130	\$8,130	\$20,575
Veterinarian Services				\$0	\$13,825	\$17,936	\$17,936	\$49,697
Staff (for assisting with pets)				\$0	\$15,000	\$30,000	\$30,000	\$75,000
Independent Audit (for PAS program, if applicable)				\$0	\$2,500	\$5,000	\$5,000	\$12,500
Liability Insurance (if applicable)				\$0				\$0
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,010</b>	<b>\$67,536</b>	<b>\$67,536</b>	<b>\$193,082</b>
<b>TOTAL</b>	<b>\$289,080</b>	<b>\$289,080</b>	<b>\$289,080</b>		<b>\$1,121,075</b>	<b>\$476,871</b>	<b>\$476,871</b>	<b>\$2,074,817</b>
<b>NET OPERATING INCOME</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$505,159</b>	<b>-\$409,335</b>	<b>-\$409,335</b>	<b>-\$313,511</b>
Debt Service (Principal & Int.)								\$0
<b>CASH FLOW</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$505,159</b>	<b>-\$409,335</b>	<b>-\$409,335</b>	<b>-\$313,511</b>
Debt Service Coverage Ratio	0.00	0.00	0.00		0.00	0.00	0.00	0.00



## Performance Measures

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### Section 1: Projected Performance Measures (as required under NOFA Section II.G.)

#### Part A: Tenant Satisfaction Surveys

Describe the types of questions asked, how they are reviewed, what you do with results, and how often you conduct this survey. (The results of the survey may be incorporated as part of the other categories.)

BWell currently surveys clients from the point of entry through exit of services to ensure Continuous Quality Improvement. Therefore, pet related questions will be added to current surveys for residents in the shelter. Data will be collected by appropriate case management staff upon resident entrance and exit. Data will be analyzed by the Multi-Disciplinary Team and shared with appropriate staff. The team will then make data driven decisions to ensure high-quality of services available to owners, pets, staff and other shelter residents. Questions will mirror those on the exit survey to display growth between entrance and exit.

#### Part B: Tenant Exit Survey

Describe the questions asked to determine the reasons for exiting the shelter.

The following questions will be added to the current exit survey: How did your ability to have your pet with you at the shelter impact your willingness to stay at the center? Do you think you gained skills as a pet owner while being in the program? What skills did you gain? Were you able to increase your income while you stayed with your pet? Did you and your pet feel supported by the program? What differences do you notice with your pet? Does your pet appear to be happier having been here? How? What skills did your pet learn while they were here? What were the benefits of having your pet with you? Were there any consequences of having your pet with you? Do you feel that the pet program was valuable? If so, why? If not, why not? Do you feel more self-sufficient? Do you have more confidence moving into the next stage? Why are you exiting the program?

#### Part C: Measurable Outcomes

Outcomes are what you expect to happen for the people served by your project. Outcomes are sometimes called results. Outcome objectives are time-specific measurable goals that identify how you know if you are achieving your desired results. Outcome objectives are sometimes called outcome benchmarks or indicators.

Please categorize the outcomes for your project into the following six categories:

Category	Outcomes	Outcome Objectives
<b>Assisted by the Shelter:</b> occupants housed by the shelter (see examples in cell comments to the right)	50 residents will be assisted by the shelter.	15 residents will be assisted by the shelter over 6 months.
<b>Assisted by the Program:</b> occupants assisted by the Program (see examples in cell comments to the right)	30 residents will be assisted by the program	10 residents will be assisted by the program over 6 months
<b>Residential Stability:</b> occupants move to permanent housing (see examples in cell comments to the right)	40 residents will move to permanent housing.	7 residents will move to perm housing in 6 months
<b>Increased Skills and/or Income:</b> occupants gain job-related skills, participate in job-related training and/or education, gain stipend part-time or full-time supported employment, gain access to mainstream service/income support programs for which they are eligible (see examples in cell comments to the right)	40 residents will gain employment and/or improve self-supports.	7 residents will gain employ or improve self-supports over 6 mos

<b>Measurable Outcome:</b> (as determined from applicant tenant satisfaction surveys) <b>Program participants will agree that the pet program assisted their ability to move to permanent housing</b>	30 residents will agree	8 residents will agree over 6 months
<b>Additional Measurable Outcome:</b> (as determined from applicant tenant satisfaction surveys) <b>Program participants will agree that they received supports that increased their ability to take care of their pets</b>	30 residents will agree	8 residents will agree over 6 months
<b>Section 2: Evaluation Plan</b>		
Describe your evaluation plan, including how you intend to collect, track and analyze data on the effectiveness of your project, including the outcomes projected above. Indicate who will analyze the data and perform your program evaluation. (e.g., staff, consultant, etc.).		
Shelter residents participate in entrance and exit surveys and pet specific questions will be added to the current surveys. Data will be collected, tracked and analyzed by the Multi-Disciplinary Team (MDT), who are also responsible for case management. MDT will review results and make data-driven decisions with all stakeholders, including BWell staff, CARE4Paws veterinarians, the animal behaviorist and any other resources retained for the successful implementation and continual pet programming within the shelter. Programming will be reviewed on a quarterly basis and adjustments to programming will be made as needed.		

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>COUNTY OF SANTA BARBARA</b>		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small>  <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>GOVERNMENT</b>	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. <b>P.O. BOX 39</b>		Requester's name and address (optional)
6 City, state, and ZIP code <b>SANTA BARBARA, CA 93102</b>		
7 List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ][ ]	
or	
Employer identification number	
9 5 - 6 0 0 2 8 3 3	

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ 5/28/19
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

***[Insert Resolution Number]***  
***County of Santa Barbara Department of Behavioral Wellness***

## **AUTHORIZING RESOLUTION**

**[All, or A necessary quorum and majority]** of the **[directors, supervisors, members, council members, etc.]** of **[official name of applicant entity, and type of entity: non-profit, county, municipality, etc.]** (“Applicant”) hereby consent to, adopt and ratify the following resolutions:

A. WHEREAS the State of California (the “State”), California Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated **12/31/2019** under the Pets Assistance and Support (PAS) program (program, or PAS program); and

WHEREAS Applicant will receive a PAS program grant to fund shelter, food, and veterinarian services, staffing and liability insurance related to providing those services.

B. WHEREAS the Department may approve funding allocations for the PAS program, subject to the terms and conditions of the NOFA, PAS program requirements, and the Standard Agreement and other contracts between the Department and PAS program grant recipients;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. If Applicant receives a grant of PAS program funds from the Department pursuant to the above referenced PAS program NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PAS program, as well as any and all contracts Applicant may have with the Department.

2. Applicant is hereby authorized and directed to receive a PAS program grant, in an amount not to exceed **\$200,000** in accordance with all applicable rules and laws.

4. Dr. Alice Gleghorn, Director of Behavioral Wellness is authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the PAS program or the PAS program grant awarded to Applicant, as the Department may deem appropriate.

3. Applicant hereby agrees to use the PAS program funds for eligible activities as approved by the Department and in accordance with all program requirements, and other rules and laws, as well as

in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

*INSTRUCTION: Cities and counties may list title only, if desired. Multiple signors may be included, with appropriate language to indicate whether all or only one of the individuals being authorized must sign. The word "and" should be used where you intend to require all of the listed individuals sign the documents, and the word "or" should where you intend for any one of the individuals listed to be able to sign the documents. The use of "and / or" in this context is legally insufficient and therefore is not acceptable.*

*The phrase "or designees in the event that sufficient evidence of designation is provided to the Department" may be included if a letter of designation is provided to the Department clearly evidencing that the individual authorized as a signatory by this resolution is designating such authority to another person identified by name and title.*

*Do not add limitations or conditions on the ability of the signatory or signatories to sign documents, or the resolution may not be accepted. If more than one party's approval is required, list them as a signatory. The only exception is for county counsel or city attorney to approve as to form or legality or both, if such approval is already part of the standard city/county signature block as evidenced by the signed resolution itself.*

*Inclusions of additional limitations or conditions on the authority of the signor will result in the resolution being rejected and will require your entity to issue a corrected resolution prior to the Department issuing a contract.*

PASSED AND ADOPTED at a regular meeting of the County of Santa Barbara Board of Supervisors this day of , by the following vote:

*INSTRUCTION: Fill in all four vote-count fields below, if none, indicate "0" for that field. Vote totals will be compared to current organizational bylaws, or other governing documents for cities and counties, to verify that an adequate quorum was present for a valid vote by the organization, and that the total number of votes matches the stated number of directors/members/councilmembers/supervisors, etc.*

AYES: ABSTENTIONS: NOES: ABSENT:

Signature of Approving Officer

***[Insert printed name and title of Approving Officer]***

*INSTRUCTION: The approving officer generally cannot be the person authorized above as the signor.*

ATTEST:

Signature of Attesting Officer

***[Insert printed name and title of Attesting Officer]***

Santa Barbara County Ordinances (pulled from website 1.31.2020)

<https://www.countyofsb.org/phd/animal/municipal-code.sbc>

Article I. - In General

Sec. 7-1. - Definitions.

For the purpose of this chapter the following words and phrases shall have the meanings respectively ascribed to them by this section:

Animal. Any live, vertebrate creature other than a human being.

Animal Control Officer. Any county employee designated by resolution of the board of supervisors as primarily responsible for animal control and regulation.

Animal Control Supervisor. The county employee designated by the board of supervisors as the county employee responsible for the direct supervision of animal control officers and/or animal shelter operations.

Animal Services. The county of Santa Barbara Animal Services program.

Animal Services Director. The county employee designated by the board of supervisors as the county employee responsible for the administration and operations of the animal services program.

Cattery. Any premises or area where four or more cats four months of age or older are kept and cared for; provided, that this definition shall not include a duly licensed veterinary hospital, a humane society facility or any county facility.

County. The county of Santa Barbara and if the context so indicates county employees designated to carry out the provisions of this chapter.

Domestic Animal. An animal that has been tamed and kept by humans as a work animal, food source, companion animal or a pet.

Grooming Shop. Any commercial establishment, including mobile grooming businesses, where animals are bathed, clipped, plucked or otherwise groomed; provided, that this definition shall not include a duly licensed veterinary hospital, a humane society facility or any county facility.

Impound. Under the control and in the possession of the county.

Kennel. Any premises or area where four or more dogs four months of age or older are kept and cared for; provided, that this definition shall not include a duly licensed veterinary hospital, a humane society facility or any county facility.

Optional Cat License. Voluntary license for an altered cat for up to three years or the term of the rabies vaccination.

Pet Store. Shall be defined as set forth in the State Health and Safety Code Section 122350(i).

Protective Custody. Animals that are impounded under exigent circumstances when no animal control violation has occurred. Some examples include owner arrested, owner hospitalized, owner died, automobile accident, owner is at a shelter, vehicle impound, law enforcement activity, or disaster such as house fire or flood.

Quarantine. The confinement of any animal in such a manner so the animal may not expose to contagious disease or injure any person or other animal.

Relinquished. An animal whose owner has given up ownership to a county animal services shelter.

Restraint. Secured by an adequate leash or lead six feet in length or less and under the immediate control of a responsible person, or physically confined on or within the premises of the owner or custodian of the animal.

Stray. A domestic animal not kept under restraint.

(Ord. No. 4948, 11-17-2015)

Sec. 7-2. - Fees generally.

The amount of any charge, fee and penalty relating to county animal services shall be set by the board of supervisors of the county by ordinance.

(Ord. No. 4948, 11-17-2015)

Sec. 7-3. - Animal control officers generally.

- (a) It shall be unlawful for any person to interfere with, molest, hinder, resist or obstruct an animal control officer during the performance of his/her duties.
- (b) While performing his/her duty an animal control officer shall carry identification which indicates his/her status as an animal control officer.
- (c) Upon request of an animal control officer, all county employees including but not limited to peace officers shall assist animal control officers in the performance of their duties.
- (d) Animal control officers shall have the duty to enforce the provisions of this chapter and applicable state or local animal control laws.
- (e) An animal control officer may arrest without a warrant any person whom he/she has probable cause to believe has committed in his/her presence a misdemeanor or infraction which is in violation of the provisions of this chapter or of applicable state or local animal control laws.
- (f) An animal control officer may serve warrants as specified in California Penal Code Sections 1523 and 1530 during the course and within the scope of their employment.
- (g) Animal control officers will successfully complete training in Penal Code 832 within the first year of employment.

(Ord. No. 4948, 11-17-2015)

Sec. 7-4. - County employees on private property.

County employees may go in or upon private property to carry out the provisions of this chapter; provided, that except in cases of emergency, they shall not enter occupied living quarters without either first obtaining (1) the consent of an adult occupant, or (2) authorization from a court of law having jurisdiction to grant the same.

(Ord. No. 4948, 11-17-2015)

Sec. 7-5. - Adoption of standards, rules and regulations by animal services director.

The animal services director shall adopt standards for the proper care and comfort of animals kept in kennels or catteries and may adopt rules and regulations necessary to carry out the proper and orderly administration of county animal control and regulation laws.

(Ord. No. 4948, 11-17-2015)

Sec. 7-6. - Kennel, cattery, pet store and grooming shop permits generally.

- (a) It shall be unlawful to establish or maintain a kennel, cattery, pet shop or grooming shop without having obtained a county kennel, cattery, pet store or grooming shop permit.
- (b) A kennel or cattery permit shall be granted only after the animal services director or designee has determined that:

- (1) The facilities of the kennel or cattery meet the standards adopted pursuant to section 7-5 that are set forth for the proper care and comfort of the animals;
- (2) The location of the kennel or cattery is a permitted use under applicable county zoning ordinances; and
- (3) The current year's kennel or cattery permit fee has been paid.

The permit fee for kennel or cattery shall be purchased annually and shall be due on the first day of January of each year.

- (c) A pet store or grooming shop permit shall be granted only after the animal services director or designee has determined that:
  - (1) The pet store or grooming shop meets the standards set forth in Penal Code Section 5971;
  - (2) The location of the pet store or grooming shop is a permitted use under applicable county zoning ordinances; and
  - (3) The current year's pet store or grooming shop permit fee has been paid.

The permit fee for a pet store or grooming shop shall be purchased annually and shall be due on the first day of January of each year.

(Ord. No. 4948, 11-17-2015)

Sec. 7-7. - Same—Revocation.

- (a) The kennel, cattery, pet store or grooming shop will be provided notice of a violation that could lead to revocation of the permit. The notice will include what is required to cure the violation and shall set forth a deadline for compliance.
- (b) The permit for the establishment or maintenance of a kennel or cattery may be revoked by the animal services director or designee upon his/her determination that:
  - (1) The facilities for the proper care and comfort of the animals no longer meet the established standards; or
  - (2) That the location of the kennel or cattery is not a permitted use under the applicable county zoning ordinances; or
  - (3) The annual permit fee for a kennel or cattery has not been paid within thirty days after it is due.
- (c) The permit for the establishment or maintenance of a pet store or grooming shop may be revoked by the animal services director or designee upon his/her determination that:
  - (1) The facilities for the proper care and comfort of the animals no longer meet the standards set forth in the Penal Code Section 5971; or
  - (2) That the location of the pet store or grooming shop is not a permitted use under the applicable zoning ordinances; or
  - (3) The annual permit fee for a pet store or grooming shop has not been paid within thirty days after it is due.

(Ord. No. 4948, 11-17-2015)

Sec. 7-8. - Certain animals on sidewalks.

It shall be unlawful for any person to ride or drive or cause to be ridden or driven any bovine, horse, mule, burro, sheep, goat or swine on any sidewalk. The term "sidewalk" shall not include any public riding or hiking trail.

(Ord. No. 4948, 11-17-2015)

Sec. 7-9. - Removal of animal waste and sanitation of quarters where animals are housed.



No person owning or having custody or control of any animal shall knowingly or through failure to exercise due care or control permit such animal to defecate or commit any other nuisance, and allow such nuisance to thereafter remain on any beach, in any public park, or other public property, upon the sidewalk or parkway of any street, or upon any private property which is improved or occupied, without the consent of the owner or person in lawful occupation thereof. A person shall not be considered in violation of this Section if the person has the necessary equipment, i.e., shovel, bag, etc., readily available and does take immediate and necessary action to accomplish the removal of such nuisance.

It shall be unlawful for any person to own or maintain any cage, hutch, aviary, place, property or area in which any animal is kept in an unsanitary manner due to the accumulation of feces, urine, uneaten food or other matter that is harmful to the health, safety or welfare of the animal, other-animals or any human being. Any feces, uneaten food, or other matter that emits an offensive odor or encourages the breeding of flies or other insects shall be collected daily, not be allowed to accumulate and shall be properly disposed of.

(Ord. No. 4948, 11-17-2015)

Sec. 7-10. - Violations.

Violation of any provisions contained in articles I, II and III of this chapter which are declared to be unlawful shall be an infraction. Every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars for a first violation, (2) a fine not exceeding two hundred dollars (for a second violation of the same ordinance within one year), (3) a fine not exceeding five hundred dollars for each additional violation of the same ordinance within one year. Such fine shall be in addition to any required fees or deposits.

(Ord. No. 4948, 11-17-2015)

City of Santa Barbara Animal Regulations (pulled from website on 1.31.2020)

<https://www.santabarbaraca.gov/gov/depts/police/admin/animals.asp>

## Animal Regulations

The following animal regulations are taken in part from the Santa Barbara City Municipal Code and are presented for reference only.

- **6.04.040 Interference with Animal Control Duties**
- **6.08.010 Raising Rabbits, Chickens and Fowl**
- **6.08.020 Animals Running at Large and Grazing Prohibited-Exception-Nuisance**
- **6.08.025 Sanitation of Quarters**
- **6.08.030 Disturbing the Peace**
- **6.08.040 Public Nuisance**
- **6.08.060 Keeping Livestock**
- **6.08.070 Animals - Public Beaches and Harbor**
- **6.12.020 Dogs Creating Nuisance in Public Parks and on Sidewalks**
- **6.12.030 Vicious Dog - Defined**
- **6.12.050 License Required**
- **6.12.130 Absence of Official Tag - Presumption**
- **6.12.170 Dogs in Vehicles**
- **6.16.050 Report of Animal Biting - Isolation - Release - Cost**
- **6.16.055 Failure to Isolate or Surrender a Biting Animal**
- **6.20.050 Notification of Owner of Impounded Dogs**
- **6.24.020 Public Places**

### 6.04.040 Interference with Animal Control Duties

It shall be unlawful for any person to willfully resist, delay or obstruct any animal control officer or peace officer of the City of Santa Barbara in the discharge or attempt to discharge any duty imposed upon such officer pursuant to this Title or other provisions of the Municipal Code.

### 6.08.010 Raising Rabbits, Chickens and Fowl

B. ROOSTERS. It shall be unlawful to keep or maintain a rooster.

### 6.08.020 Animals Running at Large and Grazing Prohibited-Exception-Nuisance

A. ANIMALS AT LARGE. It is unlawful for any person owning or having possession, charge, custody or control of any animal, to cause or permit or allow the same to stray or run, or in any other manner to be at large in or upon any unenclosed lot or place. Whenever an animal is found running at large, the same shall constitute prima facie evidence that the owner permitted it to run at large. It shall likewise be unlawful for any person owning or having possession, charge, custody or control of any animal to cause or permit or allow the same to be staked out, or to herd or graze any animal upon any unenclosed private lot or land in such a manner that the rope or other attachment by which such animal is tethered may permit such animal to be or to go beyond the boundaries of the unenclosed private lot or land. Any animal, suffered or permitted to be at large, or otherwise to be within the City in violation of the provisions of this Title, is declared to be a public nuisance.

B. DOGS IN PUBLIC. No dog is permitted upon a street or other public place unless on a leash not in excess of six (6) feet in length and under the immediate care and control of the owner or other person having the care and custody thereof, except during supervised dog training classes, shows or exhibitions held in City Parks when authorized by a Park Use Permit issued by the Parks and Recreation Department.

C. OFF LEASH DOG AREAS IN CITY PARKS AND BEACH. Notwithstanding anything in this section to the contrary, properly licensed and tagged dogs without vicious, dangerous or aggressive propensities and are healthy and not in heat may be exercised off-leash within the areas designated in paragraph C (2) if under the care, custody or control of a person responsible for the off-leash dog.

1. Responsible Person. A person having possession, charge, custody or control of the off-leash dog must remain present with the off-leash dog at all times, must carry a leash, must leash the dog at the first sign of aggression, must clean up dog feces created by the dog, and bears full responsibility for filling any holes and repairing any damage created by the dog. The person responsible for the off-leash dog must comply with rules and regulations regarding the park, and must remove the dog when the off-leash dog park is closed.
2. Off Leash Dog Areas. Dogs may be exercised off-leash in the following areas: · Douglas Family Preserve, within the area posted by the Parks and Recreation Director in accordance with the resolution adopted by the City Council. · Elings Park, subject to the rules and regulations of the operator of the park. · Hale Park. · On the beach from the Shoreline Park Staircase west to the eastern edge of the Arroyo Burro Estuary.

D. PENALTIES FOR VIOLATION. Any violation of this section will be charged and prosecuted as an infraction. If the person charged hereunder has been previously convicted of violating this Section and the animal at large bites, attacks or causes injury to any person or other animal, the violation of this Section may be charged and prosecuted as an infraction or a misdemeanor in accordance with Section 1.28.010 of this Code. The Animal Control Supervisor and all animal control officers, park rangers and police officers shall have the duty and the authority to enforce this Section.

(Ord. 5323, 2004; Ord. 5218, 2002; Ord. 5049, 1988; Ord. 4621, 1990; Ord. 4460, 1987; Ord. 4346, 1985; Ord. 3744, 1975.)

#### 6.08.025 Sanitation of Quarters

It shall be unlawful for any person to own or maintain any cage, hutch, aviary, place, property or area in which any animal is kept in an unsanitary manner due to the accumulation of feces, urine, uneaten food or other matter that is harmful to the health, safety or welfare of the animal, other animals, or any human being. Any feces, uneaten food, or other matter that emits an offensive odor or encourages the breeding of flies or other insects shall be collected daily and not allowed to accumulate.

#### 6.08.030 Disturbing the Peace

It is hereby declared to be a public nuisance, and it shall be unlawful for any person to keep, maintain or permit upon any lot or parcel of land under her or his control, any animal which, by any loud, unnecessary or repeated barking, sound, cry or other noise, shall unreasonably disturb the peace and comfort of any neighborhood.

#### 6.08.040 Public Nuisance

Any animal, domesticated or otherwise, which in the opinion of the Animal Control Supervisor or designated animal control officer has a propensity towards viciousness or ferocity, and has shown a capacity for attacking persons, animals or property, may be declared a public nuisance by the Animal Control Supervisor or designated animal control officer.

The City, or any resident thereof, in his or her own name, may maintain an action in equity to abate such nuisance and to enjoin the owner of such animal from permitting it to remain a menace to the public. Upon the granting of equitable relief, in whole or in part, by a court of competent jurisdiction, the owner of an animal determined to be a public nuisance shall be liable for the reasonable attorney fees and costs, as may be determined by the court, incurred by the party bringing the action.

#### 6.08.060 Keeping Livestock

Except as otherwise provided in Title 28 of this Code relating to the permitted uses in one-family residential zones, it shall be unlawful for any person to keep any cow, calf, hog, sheep, goat or any other cloven-footed animal on any lot less than one and one-half (1 1/2) acres in size. In addition, no such animals, nor any pen, stable, barn or corral shall be kept or maintained within thirty-five feet (35') of any property line, dwelling or other building used for human habitation.

#### 6.08.070 Animals - Public Beaches and Harbor

A. PROHIBITION. It shall be unlawful for any person owning or having possession, charge, custody or control of any animal to cause or permit or allow the same, whether or not on leash or restraint, to be upon a beach or within the Santa Barbara Harbor except that dogs and horses are permitted on the beach at any point between Shoreline Park Staircase and the westerly City limits if restrained in conformance with the provisions of Section 6.08.020.

#### 6.12.020 Dogs Creating Nuisance in Public Parks and on Sidewalks

No person owning or having custody or control of any dog shall knowingly or through failure to exercise due care or control permit such dog to defecate or commit any other nuisance and allow such nuisance to thereafter remain in any public park, upon the sidewalk or parkway of any street, or upon any private property which is improved or occupied, without the consent of the owner or person in lawful occupation thereof. A person shall not be considered in violation of this Section if the person has necessary equipment, i.e., shovel, bag, etc., readily available and does take immediate and necessary action to accomplish the removal of such nuisance.

#### 6.12.030 Vicious Dog - Defined

The Animal Control Supervisor or designated animal control officer is authorized to determine whether a dog is vicious, and shall be guided by the following criteria:

- (1) whether or not the dog has bitten any person at any other time;
- (2) the circumstances surrounding the occasion indicating the temper or ferocity of the dog;
- (3) the reputation of the dog in the community with regard to its temper and ferocity;

(4) its propensity to bite persons or animals without provocation or  
(5) its general menace to the public. The Animal Control officer need not consider whether the dog in question has been vaccinated and licensed as required by this Title.

#### 6.12.050 License Required

A. Any person owning or having custody or control of one or more dogs in the City shall obtain a license and pay the license fee for custody or control of each such dog over the age of four (4) months. The license fees authorized by this Chapter shall be established by resolution of the City Council. In the event the animal to be licensed has been spayed or neutered, a written statement from a licensed veterinarian must be presented at the time the license is obtained in order to qualify for a reduced fee. The license period shall not extend beyond the remaining period of validity for the current rabies vaccination. A license shall only be issued if the rabies vaccine is current through the entire licensing period. A license shall be purchased for either a six (6) month period or twelve (12) month period. A license shall expire either six (6) months or twelve (12) months from the exact date the license was issued. The license fee shall not apply to any dog kept or maintained exclusively in any dog kennel in the City. No dog license required by this Section shall be transferable. B. Within thirty (30) days of the transfer of ownership of any licensed dog, the person receiving ownership shall obtain a license as set forth in Subsection A of this Section. C. Failure to comply with the provisions of Subsections A and B of this Section may result in the impoundment of the dog or a fine or both.

#### 6.12.130 Absence of Official Tag - Presumption

If any dog is found in or upon any place in the City without having an official tag attached to her or his collar or harness as required by this Chapter, the dog shall be presumed to be an unlicensed dog and not to have been vaccinated or licensed as required by law.

#### 6.12.170 Dogs in Vehicles

A. No person shall transport or carry on any public street any dog in any unenclosed portion of a motor vehicle unless the dog is protected by a cage, pen or crosstie which will prevent the dog from falling from, being thrown from, or jumping from the motor vehicle.

B. No person shall leave a dog in an unattended motor vehicle without adequate ventilation or in such a manner as to subject the animal to extreme temperatures which adversely affect the dog's health or welfare.

C. No person shall leave a dog in an unattended motor vehicle without assuring that the dog cannot escape or bite persons passing by the vehicle.

#### 6.16.050 Report of Animal Biting - Isolation - Release - Cost

Any person owning, possessing or harboring any animal that bites any person, and any person bitten by such animal, shall report the same to the Police Department. The Police Department upon the receipt of such report shall investigate and inform the Animal Control Supervisor or designated animal control officer and the County Health Officer of the available information concerning such bite. The Animal Control Supervisor or designated animal control officer shall

take custody of and isolate all such biting animals. Currently licensed and vaccinated dogs shall be isolated for up to ten (10) days in a manner prescribed by the County Health Officer. All other biting animals shall be isolated in an animal control facility or veterinary hospital for up to ten (10) days after infliction of bite. A biting dog may be released by the veterinarian after five (5) or more days of isolation, if the observing veterinarian certifies that there are no clinical signs or symptoms of any disease. All dogs shall be vaccinated and licensed before release. All costs incurred shall be paid by the owner of the animal.

#### 6.16.055 Failure to Isolate or Surrender a Biting Animal

It shall be unlawful for an owner or person having the custody or possession of an animal to fail to isolate an animal in the manner required by the Animal Control Supervisor, designated animal control officer, or County Health Officer pursuant to Section 6.16.050. It shall be unlawful for an owner or person having the custody or possession of an animal to fail to surrender to the Animal Control Supervisor, designated animal control officer, or County Health Officer any animal required to be taken up and isolated by the Animal Control Supervisor, designated animal control officer, or County Health Officer pursuant to Section 6.16.050.

#### 6.20.050 Notification of Owner of Impounded Dogs

The Animal Control Supervisor, all animal control officers, or other person capturing and holding a dog under the provisions of this Chapter shall make reasonable effort to locate and notify the owner that the animal is being held at the animal control facility and may be reclaimed within a period of three (3) days from the date of seizure as provided in this Chapter. No dog shall be released without payment of all impound fees, outstanding animal control citations more than thirty (30) days old, and evidence of a proper certificate of vaccination and license.

#### 6.24.020 Public Places

It is unlawful for any owner or person who, having had the possession or control of any animal while alive, to place the body of such animal or to knowingly permit the body of such animal to remain in or upon any public street, alley, sidewalk, lane or other public place.

It shall be the duty of the Animal Control Supervisor or designated animal control officer, whenever it comes to her or his knowledge that any dead animal is upon any of the public streets, alleys, sidewalks, lanes or any other public place within the City, to promptly dispose of the dead animal.

The Animal Control Supervisor or designated animal control officer may charge and collect the fee set by resolution of the City Council from the owner or person formerly having possession or control of the animal, if his or her identify can be ascertained.