



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: September 20, 2016
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805-568-2467)
Director
Contact Info: Dinah Lockhart, Deputy Director (805-568-3523)
SUBJECT: Fiscal Year 2016-2017 Federal Emergency Solutions Grants Program Contracts

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 Emergency Solutions Program (ESG) Subrecipient Agreement with Carrillo Counseling Services, Inc dba New Beginnings in the amount of \$12,300.00 (Attachment A);
- b) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County in the amount of \$7,500.00 (Attachment B);
- c) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with Good Samaritan Shelter in the amount of \$38,432.00¹ (Attachment C);
- d) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with Northern Santa Barbara County United Way, Common Ground in the amount of \$5,433.00 (Attachment D);
- e) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with PATH (People Assisting the Homeless) in the amount of \$34,953.00² (Attachment E);

¹ Combined grant amount (See Table 1)

² Combined grant amount (See Table 1)

- f) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with Santa Ynez Valley People Helping People in the amount of \$14,500.00 (Attachment F);
- g) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with Transition House in the amount of \$11,000.00 (Attachment G);
- h) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2016-2017 ESG Program Subrecipient Agreement with WillBridge of Santa Barbara, Inc. in the amount of \$7,800.00³ (Attachment H); and
- i) Determine that the approval of the Fiscal Year 2016-2017 ESG Program Subrecipient Agreements are not approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment I).

Summary Text:

Approval and authorization of the Fiscal Year (FY) 2016-2017 Federal ESG Program Subrecipient Agreements by the Board of Supervisors will allow grant Subrecipients to provide services related to emergency shelter, rapid re-housing, homeless prevention, and street outreach through June 30, 2017 to individuals and families who are homeless or at risk of homelessness county-wide. The Federal ESG is a separate grant from the State ESG of which allocations were approved by the Board of Supervisors on July 12, 2016

Background:

On May 3, 2016, the Board of Supervisors approved the FY 2016-2017 Action Plan for final submission to HUD which included ESG Annual Grant Programs. The purpose of the ESG Program is to assist people to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG Program funds may be used for activities related to street outreach, emergency shelter, rapid re-housing, homelessness prevention, and the Homeless Management Information System. The United States Department of Housing and Urban Development (HUD) allocates ESG Program funds to the County of Santa Barbara; the Community Services Department (CSD) administers these funds on the County's behalf. The County competitively awards ESG Program funds to private non-profit organizations to undertake ESG Program-eligible activities.

Starting FY 2016-2017 Northern Santa Barbara County United Way (United Way of NSBC) will oversee the Common Ground program. Previously, the fiscal agent had been Legal Aid. United Way of NSBC is more aligned with the work that Common Ground does.

For FY 2016-2017, HUD allocated \$142,614 in ESG Program funds to the County. Of that amount, 7.5 percent, or \$10,696, may be retained by the County for program administration. Subrecipients are awarded the balance of ESG Program funds totaling \$131,918. Subrecipients, type of project, project description, and award amounts are listed in Table 1 below.

³ Combined grant amount (See Table 1)

Table 1: Projects

Attachment	Organization Name	Component	Project Description	2016-17 Award
A	Carrillo Counseling Services, Inc. dba New Beginnings	Rapid Re-housing	Safe overnight parking for Homeless that live in their cars	\$12,300
B	Domestic Violence Solutions for Santa Barbara County	Emergency Shelter	Provide safe shelter and services to women and children fleeing violence	\$7,500
C	Good Samaritan Shelter	Emergency Shelter	Provide emergency shelter to homeless persons	\$33,000
	Good Samaritan Shelter	Rapid Re-housing	Provide services and programs to help homeless persons exit homelessness as quickly as possible	\$5,432
D	Common Ground/ Northern Santa Barbara County United Way	Rapid Re-housing	Provide services and programs to help homeless persons exit homelessness as quickly as possible	\$5,433
E	PATH (People Assisting the Homeless)	Emergency Shelter	Provide emergency shelter to homeless persons	\$26,268
	PATH (People Assisting the Homeless)	Rapid Re-housing	Provide services and programs to help homeless persons exit homelessness as quickly as possible	\$8,685
F	Santa Ynez Valley People Helping People	Homeless Prevention	Provide services to high-risk, low-income households to prevent homelessness	\$14,500
G	Transition House	Emergency Shelter	Provide emergency shelter to homeless families	\$11,000
H	WillBridge of Santa Barbara, Inc	Emergency Shelter	Engage with unserved and service-resistant homeless persons and provide transitional housing to chronically homeless persons	\$3,900
	WillBridge of Santa Barbara, Inc	Street Outreach		\$3,900
SUB-TOTAL				\$131,918
ADMINISTRATIVE CAP				\$10,696
TOTAL GRANT				\$142,614

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			
State			
Federal			\$ 142,614.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 142,614.00

Narrative: As authorized by HUD, the County may use up to 7.5 percent, or \$10,696, of its allocation for program administration. The allocation balance, or \$131,918, will be passed to eight Subrecipients to carry out ESG Program-eligible activities.

Performance Outcomes:

- a. Carrillo Counseling Services, Inc. dba New Beginnings has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request, and Status Reports are thorough and submitted on time. Although their needs exceed funding available they have met set goals consistently. They have received notable mention via news sources for their progressive ability to provide safe parking areas for homeless with cars for an overnight location, while waiting for permanent housing.
- b. Domestic Violence Solution has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports are thorough and submitted on time. They met all goals and assisted many clients locate gainful employment as well as transitional housing.
- c. Good Samaritan Shelter has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports are thorough and submitted on time. They met all goals except for the Transitional Housing goal due to lack of availability and the very long waiting list. They did however; change their focus to permanent housing with a high level of success.
- d. Northern Santa Barbara County United Way is a new subrecipient for Common Ground. Common Ground was previously with Legal Aid. Common Ground had no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports have been thorough and submitted on time.
- e. PATH (People Assisting the Homeless) has no known fiscal concerns regarding prior County Contracts. In 2015 Casa Esperanza, previous subrecipient, merged with PATH. Staff has noted PATH has occasionally been inconsistent with their definitions on reporting forms, primarily due to variations in funding source, and whether shelter beds are classified as ‘transitional beds’ or ‘emergency shelter beds’, etc. Staff has provided additional technical assistance on PATH’s Expenditure Summary and Payment Request and Status Reports. They have met their performance goals with regard to their clients. Staff will continue to monitor PATH’s reporting and expenditure documentation to ensure all reimbursements are fully supported.
- f. Santa Ynez Valley People Helping People (SYVPHP) last year requested, and staff approved, an amendment to their FY 2014-15 ESG Contract, which extended the contract end date, and allowed SYVPHP additional time to expend their grant funds. Staff has provided technical assistance to SYVPHP to complete their Expenditure Summary and Payment Request and Status Reports, and ensure supportive documentation is attached. Staff will continue to monitor SYVPHP’s progress in meeting performance goals so that grant funds are appropriately spent

and documented in a timely manner. SYVPHP continues to be an important source of homeless assistance through in Mid County.

- g. Transition House has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports are thorough and submitted on time. They have met or exceeded all performance goals.
- h. WillBridge has no known fiscal concerns regarding prior County Contracts. Staff will continue to provide technical assistance to WillBridge to ensure their Expenditure Summary and Payment Request and Status Reports are complete and submitted on time.

Key Contract Risks:

The ESG Program is a federally-funded program subject to associated federal requirements. As the recipient of federal funds, the County is responsible for ensuring that ESG Program Subrecipients use ESG Program funds in accordance with federal requirements. Carrillo Counseling Services, Inc. dba New Beginnings, Domestic Violence Solutions for Santa Barbara County, Good Samaritan Shelter, Northern Santa Barbara County United Way, PATH (People Assisting the Homeless), Santa Ynez Valley People Helping People, Transition House, and WillBridge of Santa Barbara, Inc., all have prior experience operating federally-funded homeless assistance projects.

The ESG Program Subrecipient Agreement is a cost-reimbursement contract. This allows CSD to disburse federal funds to the aforementioned ESG Program Subrecipients for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse ESG Program Subrecipients for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD. CSD staff will assess the performance of ESG Program Subrecipients to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services were provided.

Special Instructions:

Please email an electronic copy of the Minute Order to Maria Schroeder at mschroed@co.santa-barbara.ca.us. Please execute three (3) original copies of each of the following documents and send to Maria Schroeder (x3524):

- 1) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Carrillo Counseling Services, Inc. dba New Beginnings for Safe Parking and Homeless Outreach Rapid Re-housing,
- 2) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County for Essential Services for the Santa Barbara Emergency Shelter,
- 3) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter & Rapid Re-housing,
- 4) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Northern Santa Barbara County United Way for Common Ground Santa Barbara Rapid Re-housing,
- 5) Fiscal Year 2016-2017 ESG Subrecipient Agreement with PATH (People Assisting the Homeless) for the PATH Santa Barbara Emergency Shelter and Rapid Re-housing,
- 6) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People for Homelessness Prevention,
- 7) Fiscal Year 2016-2017 ESG Subrecipient Agreement with Transition House for Emergency Shelter Services for Homeless Families,

- 8) Fiscal Year 2016-2017 ESG Subrecipient Agreement with WillBridge of Santa Barbara, Inc. for WillBridge Transitional Housing

Attachments:

Attachment A: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Carrillo Counseling Services, Inc. dba New Beginnings for Safe Parking and Homeless Outreach Rapid Re-housing,

Attachment B: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County for Essential Services for the Santa Barbara Emergency Shelter,

Attachment C: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter & Rapid Re-housing,

Attachment D: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Northern Santa Barbara County United Way for Common Ground Santa Barbara Rapid Re-housing,

Attachment E: Fiscal Year 2016-2017 ESG Subrecipient Agreement with PATH (People Assisting the Homeless) for the PATH Santa Barbara Emergency Shelter and Rapid Re-housing,

Attachment F: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People for Homelessness Prevention,

Attachment G: Fiscal Year 2016-2017 ESG Subrecipient Agreement with Transition House for Emergency Shelter Services for Homeless Families,

Attachment H: Fiscal Year 2016-2017 ESG Subrecipient Agreement with WillBridge of Santa Barbara, Inc. for WillBridge Transitional Housing

Attachment I: CEQA Notice of Exemption