

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 9/12/02  
**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** 10/1/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ron Cortez, Director  
General Services Department

**STAFF CONTACT:** Bob Nisbet - Ph. 560-1011  
General Services Department

**SUBJECT:** Courthouse Showers/Lockers Project - County Project No. 8622  
First Supervisorial District

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**Recommendation(s):**

That the Board of Supervisors:

- A. Approve the attached Notice of Completion for the project.

**Alignment with Board Strategic Plan:**

*The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.*

**Executive Summary and Discussion:**

This project is a part of the new District Attorney building. In order to construct the District Attorney building the Sheriff Civil Division office building must be demolished and the Division relocated. The long-term plan is to relocate the Division into the space vacated by the District Attorney. The Bailiffs are a function within this Division and they require shower and locker facilities since they cannot commute to work in their uniforms.

This project remodeled the basement of the east wing of the Courthouse to provide the necessary locker and shower facilities. The Contractor was J.W. Bailey Construction Company. The budget was \$150,000. The base bid was \$126,975. There was one change order in the amount of \$10,257.02 for a total cost of \$137,232.02. The project was extremely well performed and change orders were low at only 8%.

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**Mandates and Service Levels:**

No change on programs or service levels.

**Fiscal and Facilities Impacts:**

The project was funded with Criminal Justice Facility Funds. 2/3 of the funds (\$100,000) were allocated by a Budget Revision on August 31, 2001 (#BJE-2002777). The remaining 1/3 (\$50,000) was included in the adopted 2002/03 Budget. The allotment is included in Fund 0030, Department 063, Program 1930, Account 8200, Project 8622. It is shown in the Department Summary as *Capital Improvements* on page D-342.

**Special Instructions:**

Please send a copy of the “minute order” to Bob Nisbet, Facilities Services, ext. 1011. Please also send the Notice of Completion to the Recorder for recordation with a copy to Bob Nisbet.

**Concurrence:**

None