



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2016 NOV 17 PM 4:26

COUNTY OF SANTA BARBARA
CLERK OF THE
BOARD OF SUPERVISORS

Department Name: Sheriff
Department No.: 032
For Agenda Of: December 6, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5ths

TO: Board of Supervisors
FROM: Departments: Bill Brown, Sheriff – Coroner
Contact Info: Lieutenant Kevin Huddle 805-681-4133 *kh*
SUBJECT: Approve a First Amendment to the Agreement for Law Enforcement Services for the City of Goleta

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: CEO/Human Resources

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a. Approve, ratify, and authorize the Chair to execute a First Amendment to Agreement to Law Enforcement Services Between the County of Santa Barbara and the City of Goleta adding two FTEs to the staffing for the contract.
- b. Approve the attached Resolution and allocate to the Sheriff's Office the following new position effective when approved.
 - i. One (1) FTE Parking Enforcement Officer (class 5640), Range (\$2,945 - \$3,595 approximately per month)
 - ii. Correct current listed FTE from 32.08 to 33.08 due to a restoration for one motor officer position which occurred in F/Y 2011/2012 but was not reflected in the current agreement.
- c. Approve Budget Journal Entry #0004721, recognizing \$101,359 in additional revenue for the Parking Enforcement Officer services, offset by expenses related to the Salary & Benefits plus other non-personnel costs incurred for FY2016-17.

- d. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

In June 2016, the Goleta City Council approved the addition of a Parking Enforcement Officer to their law enforcement services contract with the Sheriff's Office, effective July 1, 2016. As this action was too late to add to the County Budget Process for FY2016-17, the Sheriff's Office now proposes to amend the existing contract with the City of Goleta to add the position to the staffing and increase the cost of services to the City of Goleta.

Background:

The Sheriff's Office has been providing law enforcement services to the City of Goleta since the city's inception in 2002. The current agreement reflects 32.08 FTEs. However, in F/Y 2011-2012, a previously unfunded motor officer position was restored bringing the current FTE count to 33.08.

The enhancement of an FTE parking enforcement officer will increase Sheriff's Office staffing for the Goleta City contract to 34.08 FTE (Full Time Equivalents).

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

Narrative: The City of Goleta, as well as all the contract cities, pay the Sheriff's Office for law enforcement services using a calculation tool that covers all aspects of cost for that service. Elements of the calculation include fully loaded salaries and benefits and an allocation of liability, worker's compensation and services & supplies costs used to deliver the service. Budget Journal Entry (BJE) #0004721 assumes a full year of costs for this additional position and will charge the City of Goleta \$101,359 in additional revenue. Since it is anticipated that the position will not actually be filled until the second fiscal quarter, the increase in contract cost will not start until the position is filled.

Key Contract Risks:

None

Special Instructions:

Clerk of the Board: Please send a copy of the Minute Order to Hope Vasquez, Sheriff's Office and copies of the Personnel Resolution to County Human Resources and the Sheriff's Office Human Resources Bureau.

Attachments:

- A. First Amendment to Agreement Between the County of Santa Barbara and the City of Goleta
- B. Personnel Resolution

C. Budget Journal Entry #0004721

Authored by:

Chief Financial Officer Hope Vasquez, Sheriff's Office ext. 4299