

**ATTACHMENT G:
CRESTWOOD BEHAVIORAL
HEALTH, INC.
FY 18-20
BC FIRST AMENDMENT
EXECUTED**



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

June 16, 2020

Present: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Adam, and Supervisor Lavagnino

BEHAVIORAL WELLNESS

File Reference No. 20-00472

RE: Consider recommendations regarding a First Amendments to Telecare Corporation and Crestwood Behavioral Health, Inc. for Adult Crisis Residential Mental Health Services Agreements, Fiscal Years (FY) 2018-2020, as follows:

- a) Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with Crestwood Behavioral Health, Inc., a Delaware corporation (not a local vendor), for the provision of adult crisis residential mental health services in south Santa Barbara County, to extend the contract through December 31, 2020 and increase the contract amount by \$695,442.00 for the period July 1, 2020 through December 31, 2020, for a total contract amount not to exceed \$2,314,805.00 for the period of May 28, 2019 to December 31, 2020, inclusive of \$228,479.00 for FY 2018-2019, \$1,390,884.00 for FY 2019-2020, and \$695,442.00 for FY 2020-2021;
- b) Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with Telecare Corporation, a California Corporation (not a local vendor), for the provision of adult crisis residential mental health services in north Santa Barbara County, to extend the contract through December 31, 2020 and increase the contract amount by \$1,536,683.00 for the period July 1, 2020 through December 31, 2020, for a total contract amount not to exceed \$4,610,825.00 for the period of May 28, 2019 to December 31, 2020, inclusive of \$168,894.00 for FY 2018-2019, \$2,905,248.00 for FY 2019-2020, and \$1,536,683.00 for FY 2020-2021;
- c) Delegate to the Director of Behavioral Wellness or designee the authority to reallocate funds between funding sources at her discretion during the term of the agreement without altering the Maximum Contract Amount; adjust or waive the County Maximum Allowable rate based on operating needs; amend the program goals, outcomes, and measures in Exhibit E of the agreement; or make immaterial changes to the agreement, all without requiring a formal amendment, subject to the Board's ability to rescind this delegated authority at any time; and
- d) Determine that these activities are exempt from California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are governmental fiscal activities which do not involve commitment to any specific project which may result in potentially significant impact on the environment.



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

June 16, 2020

A motion was made by Supervisor Hartmann, seconded by Supervisor Williams, that this matter be acted on as follows:

a) and b) Approved and authorized; Chair to execute; and

c) and d) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Adam, and Supervisor Lavagnino



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: June 16, 2020
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice Gleghorn, Ph.D., Director
Director(s) Department of Behavioral Wellness 805-681-5220
Contact Info: Chris Ribeiro, Chief Financial Officer, 805-681-5220

SUBJECT: **First Amendments to Telecare Corporation and Crestwood Behavioral Health, Inc. FY 18-20 Adult Crisis Residential Mental Health Services Agreements**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Crestwood Behavioral Health, Inc.**, a Delaware corporation (not a local vendor), for the provision of adult crisis residential mental health services in south Santa Barbara County, to extend the contract through December 31, 2020 and increase the contract amount by \$695,442.00 for the period July 1, 2020 through December 31, 2020, for a total contract amount not to exceed \$2,314,805.00 for the period of May 28, 2019 to December 31, 2020, inclusive of \$228,479.00 for FY 18-19, \$1,390,884.00 for FY 19-20, and \$695,442.00 for FY 20-21;
- B. Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Telecare Corporation**, a California Corporation (not a local vendor), for the provision of adult crisis residential mental health services in north Santa Barbara County, to extend the contract through December 31, 2020 and increase the contract amount by \$1,536,683.00 for the period July 1, 2020 through December 31, 2020, for a total contract amount not to exceed \$4,610,825.00 for the period of May 28, 2019 to December 31, 2020, inclusive of \$168,894 for FY 18-19, \$2,905,248 for FY 19-20, and \$1,536,683 for FY 20-21;

- C. Delegate to the Director of Behavioral Wellness or designee the authority to reallocate funds between funding sources at her discretion during the term of the agreement without altering the Maximum Contract Amount; adjust or waive the County Maximum Allowable rate based on operating needs; amend the program goals, outcomes, and measures in Exhibit E of the agreement; or make immaterial changes to the agreement, all without requiring a formal amendment, subject to the Board's ability to rescind this delegated authority at any time; and
- D. Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are governmental fiscal activities which do not involve commitment to any specific project which may result in potentially significant impact on the environment.

Summary Text:

These items are on the agenda to request approval to extend the contract end dates with existing crisis residential treatment (CRT) service providers, Crestwood Behavioral Health, Inc. and Telecare Corporation, from June 30, 2020 through December 31, 2020. This extension will allow time to complete a competitive request for proposal (RFP) process for the selection of CRT service providers. Due to the current COVID-19 public health emergency, issuance of the CRT RFP has been delayed. Approval of the recommended contract extensions will allow the time needed for the RFP to be finalized and provide prospective bidders with sufficient time to submit proposals.

Background:

A Crisis Residential Treatment (CRT) facility is a safe and therapeutic environment where residents are assisted to stabilize the symptoms of mental illness and co-occurring conditions; gain skills to manage the client's condition more effectively; make progress on the path to personal recovery; and engage community supports that will enable the client to leave the facility, participate fully in necessary follow-up treatment, and improve networks of support for community life; including linkage to community services. Typically, these services are provided to clients upon discharge from a Psychiatric Health Facility (PHF).

On May 1, 2019, Anka Behavioral Health Inc., the County's former CRT provider, unexpectedly filed for bankruptcy and announced on May 8, 2019 that it would no longer provide services to County's clients after May 31, 2019. On May 28, 2019, the Board authorized the Chair to execute agreements with experienced and qualified crisis residential service providers, Crestwood Behavioral Health, Inc. (Crestwood) and Telecare Corporation (Telecare) in order to provide a seamless transition from Anka to the new providers. Contracts were executed with Telecare and Crestwood for the time period May 28, 2019 through June 30, 2020.

Federal law allows for the procurement by noncompetitive proposals when a public exigency or emergency will not permit a delay resulting from competitive selection. (2 CFR 200.320, subdiv. (f).) Behavioral Wellness (BeWell) was in the process of releasing a CRT RFP, but that process has been delayed due to the current COVID-19 public health emergency and BeWell's need to respond to such. The anticipated RFP issue date is now September 2020. Approval of the above amendments will allow BeWell clients to continue to receive necessary adult crisis residential mental health services without a gap in services.

Performance Outcomes:

Crestwood Behavioral Health, Inc.

After taking over Anka Behavioral Health Inc.’s CRT contract with BWell on May 28, 2019, BWell is satisfied with Crestwood’s performance.

Telecare Corporation:

The Telecare Corporation provides an array of mental health services to adults in the Santa Maria area. One of these services is the North County Crisis Residential Treatment (CRT), which provides short-term crisis residential services. This program has a forensic component, and will allow for a longer length of stay (up to 90 days). The second CRT is Agnes Avenue CRT, which is a traditional CRT providing short-term crisis residential services for up to 30 days. Both are recovery-focused, learning environments to improve symptom management, community living and interpersonal skills needed to function well in the community. Below is a summary of the second two quarters of this current FY for each of the programs:

Carmen Lane Forensic CRT: During Q2 and Q3, they met and exceeded all goals. During Q3, Carmen Lane CRT maintained 84% bed days during this quarter. This is a small decrease from last quarter. Their collaboration with Justice Alliance, PHF, and CSU helps to ensure they receive consistent and appropriate referrals. During this quarter, Carmen Lane CRT referred 6 clients who were not currently connected to a BeWell MH program to NCCS or Homeless Services for aftercare support which includes housing placement. All other clients were referred to follow up with their current BeWell treatment providers.

Agnes Ave CRT opened its doors in Nov, 2019. They have currently met all outcome goals set for them. In Q3, they were able to discharge clients back to the community at a lower level of care at a 96% success rate.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| <u>Funding Sources</u> | <u>FY 18-19 Cost:</u> | <u>FY 19-20 Cost:</u> | <u>FY 20-21 Cost</u> | <u>FY 18-21 Overall Total</u> |
|------------------------|-----------------------|-----------------------|------------------------|-------------------------------|
| General Fund | | | | |
| State/Realignment | \$ 198,687 | \$ 2,148,066 | \$ 1,116,063.00 | |
| Federal | \$ 198,687 | \$ 2,148,066 | \$ 1,116,063.00 | |
| Fees | | | | |
| Total | \$ 397,373 | \$ 4,296,132 | \$ 2,232,126.00 | \$ 6,925,631 |

Narrative: The above-referenced contracts are funded by a combination of State and Federal funds.

Key Contract Risks:

As with any contract funded by State and Federal sources, there is a risk of future audit disallowances and repayments. Behavioral Wellness contracts include language requiring contractors to repay any amounts disallowed in audit findings, minimizing financial risks to County.

Special Instructions:

Please return one (1) Minute Order to Amber Foschaar at cfoschaar@sbcbswell.org and to the Contracts Division at bswellcontractsstaff@co.santa-barbara.ca.us.

Attachments:

Attachment A: Telecare Corporation FY 18-20 BC AM1

Attachment B: Telecare Corporation FY 18-20 BC 19-219

Attachment C: Crestwood Behavioral Health, Inc. FY 18-20 BC AM1

Attachment D: Crestwood Behavioral Health, Inc. FY 18-20 BC 19-220

Authored by:

Melanie Johnson, Amber Foschaar

**FIRST AMENDED AGREEMENT
FOR SERVICES OF INDEPENDENT CONTRACTOR**

THIS Amendment to the AGREEMENT for services of Independent Contractor, referenced as BC 19-220 (hereafter First Amended Agreement), is made by and between the County of Santa Barbara, Department of Behavioral Wellness (County) and **Crestwood Behavioral Health, Inc.**, a Delaware corporation, with its principle place of business at 520 Capitol Mall, Sacramento, CA, wherein Contractor agrees to provide and County agrees to accept the services specified herein.

WHEREAS, Contractor represents that it is specially trained, skilled, experienced, and competent to perform the special services required by County and County desires to continue to retain the services of Contractor pursuant to the terms, covenants, and conditions herein set forth;

WHEREAS, the County Board of Supervisors authorized the County to enter into a Board Agreement for Services of Independent Contractor, referred to as BC 19-220, on May 28, 2019 for the provision of crisis residential treatment services for a total amount not to exceed \$1,619,363.00 for the period of May 28, 2019 through June 30, 2020;

WHEREAS, the County and Contractor wish to enter into a First Amended Agreement to increase the amount of the Agreement by \$695,442.00 for FY 20-21 and extend the term of the Agreement to December 31, 2020, for a new contract maximum amount not to exceed \$2,314,805.00 for the period of May 28, 2019 to December 31, 2020, inclusive of \$228,479.00 for FY 18-19, \$1,390,884.00 for FY 19-20, and \$695,442.00 for FY 20-21;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

I. Delete Agreement, Section 4 (Term) and replace it with the following:

1. TERM.

Contractor shall commence performance on **5/28/2019** and end performance upon completion, but no later than **12/31/2020** unless otherwise directed by County or unless earlier terminated.

II. Delete Section II (Maximum Contract Amount) of Exhibit B (Financial Provisions MHS and replace with the following:

The Maximum Contract Amount of this Agreement shall not exceed \$2,314,805.00 inclusive of \$228,479.00 for FY 18-19, \$1,390,884.00 for FY 19-20, and \$695,442.00 for FY 20-21, which shall consist of County, State, and/or Federal funds as shown in Exhibit B-1-MH and subject to the provisions in Section I (Payment for Services). Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder without a properly executed amendment.

III. Delete Subsection A.3 (Pre-Audit Costs Settlement) of Section VIII (Pre-Audit Cost Report Settlements) of Exhibit B (Financial Provisions) and replace with the following:

3. The County Maximum Allowable rate, unless Director or designee approves in writing in the year end cost settlement, that use of the County Maximum Allowable rate was waived for settlement purposes.

IV. Add the following Exhibit B-1 MHS (Schedule of Rates and Contract Maximum) FY 20-21 to the Agreement:

**EXHIBIT B-1 MH
DEPARTMENT OF BEHAVIORAL WELLNESS
SCHEDULE OF RATES AND CONTRACT MAXIMUM**

CONTRACTOR NAME: Crestwood

FISCAL YEAR: FY20-21
July 1, 2020-
Dec 31, 2020

| Contracted Services (1) | Service Type | Mode | Service Description | Unit of Service | Service Function Code | County Maximum Allowable Rate(4) |
|----------------------------------|---------------------|------|------------------------------|-----------------|-----------------------|----------------------------------|
| Medi-Cal Billable Services | 24-Hour | 05 | Adult Crisis Residential | Bed Day | 40 | \$440.63 |
| | Outpatient Services | 15 | Targeted Case Management | Minutes | 01 | \$2.58 |
| Non - Medi-Cal Billable Services | Support Services | 60 | Life Support: Board and Care | N/A | 40 | Actual Cost |

| | PROGRAM | | | | | TOTAL |
|----------------------------------|--------------------------|------|--|--|--|------------|
| | Crisis Residential South | | | | | |
| GROSS COST: | \$ 695,442 | | | | | \$695,442 |
| CONTRACTOR: | | | | | | |
| PATIENT FEES | | | | | | \$ - |
| CONTRIBUTIONS | | | | | | \$ - |
| OTHER (LIST): | | | | | | \$ - |
| TOTAL CONTRACTOR REVENUES | \$ - | | | | | \$0 |
| MAXIMUM CONTRACT AMOUNT PAYABLE: | \$ 695,442 | \$ - | | | | \$ 695,442 |

| SOURCES OF FUNDING FOR MAXIMUM CONTRACT AMOUNT (2) | | | | | | |
|--|------------|------|--|--|--|------------|
| MEDI-CAL (3) | \$ 347,721 | | | | | \$ 347,721 |
| NON-MEDI-CAL | \$ 34,772 | \$ - | | | | \$ 34,772 |
| SUBSIDY | \$ 312,949 | | | | | \$ 312,949 |
| OTHER (LIST): | | | | | | \$ - |
| TOTAL (SOURCES OF FUNDING) (3) | \$ 695,442 | \$ - | | | | \$ 695,442 |

CONTRACTOR SIGNATURE: _____

Maunickus

FISCAL SERVICES SIGNATURE: _____

(1) Additional services may be provided if authorized by Director or designee in writing.

(2) The Director or designee may reallocate between funding sources at his/her discretion during the term of the contract, including to utilize and maximize any additional funding or FFP provided by local, State, or Federal law, regulation, policy, procedure, or program. The Director or designee also reserves the right to reallocate between funding sources in the year end cost settlement. Reallocation of funding sources does not alter the Maximum Contract Amount and does not require an amendment to the contract.

(3) Source of Medi-Cal match is State and Local Funds including but not limited to Realignment, MHSA, General Fund, Grants, Other Departmental and SB 163.

* MHS Assessment and MHS Therapy services may only be provided by licensed, registered or waived Mental Health clinicians, or graduate student interns under direct supervision of a licensed, registered or waived Mental Health clinician.

(4) Director or designee may remove or increase the CMA based on operating needs. Modifications to the CMA do not alter the Maximum Contract Amount and do not require an amendment to the contract.

V. Add the following Exhibit B-2 Contractor Budget by Program to the Agreement:

Santa Barbara County Department of Behavioral Wellness
Entity Budget by Program

AGENCY NAME: SANTA BARBARA CRT - 1176 - CRESTWOOD

COUNTY FISCAL YEAR: JUL-DEC 2020

Gray Shaded cells contain formulas, do not overwrite

| LINE # | COLUMN # | 1 | 2 | 3 |
|--------|----------|---|--|--------------------------|
| | | I. REVENUE SOURCES: | COUNTY BEHAVIORAL WELLNESS PROGRAMS TOTALS | Crisis Residential South |
| 1 | | Contributions | \$ - | |
| 2 | | Foundations/Trusts | \$ - | |
| 3 | | Miscellaneous Revenue | \$ - | |
| 4 | | Behavioral Wellness Funding | \$ 695,442 | \$ 695,442 |
| 5 | | Other Government Funding | \$ - | |
| 6 | | Other (specify) | \$ - | |
| 7 | | Other (specify) | \$ - | |
| 8 | | Other (specify) | \$ - | |
| 9 | | Other (specify) | \$ - | |
| 10 | | Total Other Revenue | \$ 695,442 | \$ 695,442 |
| | | I.B Client and Third Party Revenues: | | |
| 11 | | Client Fees | - | |
| 12 | | SSI | - | |
| 13 | | Other (specify) | - | |
| 14 | | Total Client and Third Party Revenues (Sum of lines 19 through 23) | \$ - | \$ - |
| 15 | | GROSS PROGRAM REVENUE BUDGET | \$ 695,442 | \$ 695,442 |

| III. DIRECT COSTS | | COUNTY BEHAVIORAL WELLNESS PROGRAMS TOTALS | Crisis Residential South |
|---|--|--|--------------------------|
| III.A. Salaries and Benefits Object Level | | | |
| 16 | Salaries (Complete Staffing Schedule) | \$ 310,146 | \$ 310,146 |
| 17 | Employee Benefits | \$ 128,045 | \$ 128,045 |
| 18 | Payroll Taxes | \$ 27,493 | \$ 27,493 |
| 20 | Salaries and Benefits Subtotal | \$ 465,684 | \$ 465,684 |
| III.B Services and Supplies Object Level | | | |
| 21 | Professional Fees | \$ 3,000 | \$ 3,000 |
| 22 | Office Supplies, Postage, Shipping | \$ 2,500 | \$ 2,500 |
| 23 | Training & Transportation Costs | \$ 9,722 | \$ 9,722 |
| 24 | Waste Water, Gas/Electric, Alarm, Hazmat | \$ 6,207 | \$ 6,207 |
| 25 | Building Lease | \$ 55,002 | \$ 55,002 |
| 26 | Furniture/Fixtures - Expendable | \$ 2,928 | \$ 2,928 |
| 27 | Software, Licensing, Data, Phone, IT Support | \$ 17,732 | \$ 17,732 |
| 28 | Payroll Service Fees | \$ 6,724 | \$ 6,724 |
| 29 | Insurance/General | \$ 11,824 | \$ 11,824 |
| 30 | Pre-Employment Expense, Advertising/Employment Ads | \$ 2,409 | \$ 2,409 |
| 31 | Accreditation, Certification, Audit Fees | \$ - | \$ - |
| 32 | Services and Supplies Subtotal | \$ 118,048 | \$ 118,048 |
| III.C. Client Expense Object Level Total (Not Medi-Cal Reimbursable) | | | |
| 33 | Client Services -- Linen/Household Supplies, Program Expenses, Food Supplies, Medication/Laboratory, Socialization-Media | \$ 21,000 | \$ 21,000 |
| 34 | SUBTOTAL DIRECT COSTS | \$ 604,732 | \$ 604,732 |
| IV. INDIRECT COSTS | | | |
| 35 | Administrative Indirect Costs (Reimbursement limited to 15%) | \$ 90,710 | \$ 90,710 |
| 36 | GROSS DIRECT AND INDIRECT COSTS (Sum of lines 47+48) | \$ 695,442 | \$ 695,442 |

VI. All other terms shall remain in full force and effect.

11.10-0


SIGNATURE PAGE

First Amendment to Agreement for Services of Independent Contractor between the **County of Santa Barbara** and **Crestwood Behavioral Health, Inc.**

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

COUNTY OF SANTA BARBARA:

By: _____


GREGG HART, CHAIR
BOARD OF SUPERVISORS

Date: _____

6-16-20

ATTEST:

MONA MIYASATO
COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

CONTRACTOR:

CRESTWOOD BEHAVIORAL HEALTH, INC.



Deputy Clerk

By: _____

Authorized Representative

Date: _____

6-16-20

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

MICHAEL C. GHIZZONI
COUNTY COUNSEL

APPROVED AS TO ACCOUNTING FORM:

BETSY M. SCHAFFER, CPA
AUDITOR-CONTROLLER

By: _____

Deputy County Counsel

By: _____

Deputy

RECOMMENDED FOR APPROVAL:

ALICE GLEGHORN, PH.D., DIRECTOR
DEPARTMENT OF BEHAVIORAL
WELLNESS

APPROVED AS TO INSURANCE FORM:

RAY AROMATORIO, RISK MANAGER
RISK MANAGEMENT

By: _____


Director

By: _____

Risk Management

SIGNATURE PAGE

First Amendment to Agreement for Services of Independent Contractor between the **County of Santa Barbara** and **Crestwood Behavioral Health, Inc.**

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

COUNTY OF SANTA BARBARA:

By: _____
GREGG HART, CHAIR
BOARD OF SUPERVISORS

Date: _____

ATTEST:

MONA MIYASATO
COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

Deputy Clerk

Date: _____

CONTRACTOR:

CRESTWOOD BEHAVIORAL HEALTH, INC.

By: _____
Authorized Representative

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

MICHAEL C. GHIZZONI
COUNTY COUNSEL

By:  _____
Presa M. Martinez, Jun 5, 2020 09:08 PDT
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

BETSY M. SCHAFFER, CPA
AUDITOR-CONTROLLER

By:  _____
Deputy

RECOMMENDED FOR APPROVAL:

ALICE GLEGHORN, PH.D., DIRECTOR
DEPARTMENT OF BEHAVIORAL
WELLNESS

By: _____
Director

APPROVED AS TO INSURANCE FORM:

RAY AROMATORIO, RISK MANAGER
RISK MANAGEMENT

By:  _____
Risk Management

SIGNATURE PAGE

First Amendment to Agreement for Services of Independent Contractor between the **County of Santa Barbara and Crestwood Behavioral Health, Inc.**

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

COUNTY OF SANTA BARBARA:

By: _____
GREGG HART, CHAIR
BOARD OF SUPERVISORS

Date: _____

ATTEST:

MONA MIYASATO
COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

Deputy Clerk
Date: _____

CONTRACTOR:

CRESTWOOD BEHAVIORAL HEALTH, INC.

By: Mashkevich
Authorized Representative

Name: Elena Mashkevich

Title: Director of County

Date: 5/28/2020 Contracts

APPROVED AS TO FORM:

MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: _____
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

BETSY M. SCHAFFER, CPA
AUDITOR-CONTROLLER

By: _____
Deputy

RECOMMENDED FOR APPROVAL:

ALICE GLEGHORN, PH.D., DIRECTOR
DEPARTMENT OF BEHAVIORAL
WELLNESS

By: _____
Director

APPROVED AS TO INSURANCE FORM:

RAY AROMATORIO, RISK MANAGER
RISK MANAGEMENT

By: _____
Risk Management