



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** June 27, 2023  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: Scott D. McGolpin, Public Works Department, 568-3010  
Contact Info: Mostafa Estaji, Interim Deputy Director, Transportation, 568-3060  
**SUBJECT:** County Service Area No. 41, Cebada Canyon Road Maintenance Assessments for Fiscal Year 2023-2024; Third Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the attached Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area No. 41 for Fiscal Year 2023-2024; and
- b) Find that the proposed action is for the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of meeting operating expenses; that the proposed action is therefore exempt from California Environmental Quality Act pursuant to guidelines 14 CCR 15273(a) (1).

**Summary Text:**

This item is on the agenda to adopt the benefit assessment for County Service Area No. 41 (CSA 41) for Fiscal Year (FY) 2023-2024. The road maintenance and repair for CSA 41 is funded through a benefit assessment. The current CSA 41 benefit assessment was initially imposed in FY 2018-2019 based on a 10-year work plan, and the assessment methodology has not been changed since that initial approval. The Board of Supervisors adopts the benefit assessment rates annually to assess the CSA 41 properties on the tax roll. Public Works requests that your Board maintain the FY 2018-2019 benefit assessment rates for FY 2023-2024, which averages \$902 per parcel, and will generate approximately \$46,000 in revenues. Input to the planned assessment comes through the homeowners' Road Committee (RC) plan.

**Background:**

A benefit assessment is a levy or charge by an agency on real property that is based upon the special benefit conferred upon the real property by a public improvement or service to fund the capital costs, maintenance, and/or operational expenses of the particular improvement or service. Each parcel in the

service area is assessed according to the specific benefit it receives. The Board of Supervisors manages the implementation of services funded through the benefit assessment.

CSA 41 is in unincorporated County territory. It was established in FY 1984-85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision, located outside the City of Lompoc. CSA 41 was established pursuant to Government Code § 25210, et seq. The FY 2022-2023 year-end balance is estimated to be about \$313,000 and the annual revenues for FY 2023-2024 will be \$46,000.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b>Funding Source</b>	<b>FY 23-24 Revenue</b>
Other: Assessments	\$46,000

**Narrative:**

County Service Area 41 is self-financed and there is no General Fund impact. Revenues of \$46,000 will go to in Department 054, Fund 2242.

**Special Instructions:**

Please provide a stamped, certified Minute Order, and a copy of the executed Resolution to Public Works, Transportation, Attention: Yanette Luna x83094.

**Attachments:**

Attachment A: Resolution

**Authored by:**

Marika Ruh, Fiscal Manager, Public Works Transportation, x83011