

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 11/13/03
Department Name: County Administrator
Department No.: 012
Agenda Date: 11/25/03
Placement: Administrative
Estimate Time: 0
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Michael Brown, County Administrator
STAFF CONTACT: Judy Sandoval, Administrative Analyst
Ext. 3403
SUBJECT: Approve a Position Resolution deleting Five Positions

Recommendation:

That the Board of Supervisors: Approve the attached Resolution deleting the following five positions in four departments: County Administrator's Office, 1 Administrative Analyst I-IV (Class 185-188) Range 5686-Range 6504 (\$4,135-\$5,048 to \$6219-\$7,592 per month), County Counsel's Office, 1 Dep. County Counsel III-Senior .60 (Class 2217-2219) Range 6492-7092 (\$3,709-\$4,528 to \$5,003-\$6,107 per month), Park Department, 1 Accounting Assistant II .50 (Class 0061) Range 4366 (\$1,070-\$1,307 per month), General Services Department, 1 Maintenance Carpenter (Class 4830) Range 5016 (\$2,961-\$3,614 per month) and 1 Building Maintenance Worker II (Class 1331) Range 4846 (\$2,720-\$3,320 per month), effective November 24, 2003.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion: On October 7 and October 28, 2003, the County Administrator's Office brought to your Board recommendations to meet an approximate \$8,000,000 shortfall due to the three months loss of Motor Vehicle In Lieu revenues, as well as various unanticipated expenditures. Included in the recommendations was the elimination of five vacant positions, in four departments. At the October 28th meeting, your Board approved this action.

To officially remove the positions from each department's staffing allocation, your Board must approve the attached Position Resolution.

Mandates and Service Levels: These positions are not mandated. Services impacts were indicated during the October 7th and 28th Board meetings. All positions are currently vacant.

Salary and Position Resolution
Board of Supervisors
Agenda Date: November 25, 2003
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Fiscal and Facilities Impacts: A savings of \$277,000 will be met this fiscal year by the elimination of the five vacant positions. Budget revisions will be brought to your Board under separate cover reducing each of the four departments' salary appropriations and transferring the savings to the General Fund Contingency.

Concurrence: Mike Brown, County Administrator
Shane Stark, County Counsel
Terri Maus-Nisich, Park Director
Ron Cortez, General Services Director