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LOMPOC

June 13, 2012

Clerk of the Board Santa Barbara County Board of Supervisors 105 East Anapamu Street, Room 407 Santa Barbara, CA 93101

Re: November 6, 2012 General Election

On June 2, 2012, the Lompoc City Council adopted three Resolutions listed below pertaining to the subject election for the purpose of electing a Mayor for a full term of two years and two members of the City Council for full terms of four years each. One original and 7 copies of each Resolution are enclosed.

Resolution No. 5785(12) - Calling and Giving Notice of the Holding of a General Municipal Election on Tuesday, November 6, 2012.

Resolution No. 5786(12) - Requesting the Board of Supervisors of the County of Santa Barbara to Consolidate a General Municipal Election of the City with services to be provided by the County.

Resolution No. 5787(12) - Adopting Regulations for Candidates for Elective Office, Pertaining to and Costs of Candidate's Statements for the Consolidated General Municipal Election.

If you require additional information you may contact me at 875-8241.

Sincerely,

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Stacey Alvarez

City Clerk

Enc.

cc: Santa Barbara County Elections Office

P.O. Box 61510

Santa Barbara, CA 93160-1510

RESOLUTION NO. 5785(12)

A Resolution of the Council of The City Of Lompoc County Of Santa Barbara, State of California, Calling and Giving Notice Of The Holding of A General Municipal Election On Tuesday, November 6, 2012, For the Election Of Certain Officers As Required By the Laws Of The State Of California Relating To General Law Cities



WHEREAS, under the provisions of the law relating to general law cities in the State of California, a consolidated general municipal election shall be held on November 6, 2012, for the election of two Council Members and the Mayor.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC RESOLVES, AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the laws of the State of California, relating to general law cities, there is called and ordered to be held in the City of Lompoc, California, on Tuesday, November 6, 2012, a general municipal election for the purpose of election of Mayor for the full term of two years and two Members of the City Council of said City for the full terms of four years.

SECTION 2. The ballots to be used at the election shall be in form and content as required by law.

SECTION 3. The City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The polls of said election shall be open at seven o'clock (7:00) a.m. of the day of said election and shall remain open continuously from said time until eight o'clock (8:00) p.m. of the same day, when said polls shall be closed, except for extension of that time as provided in Elections Code Section 14401.

SECTION 5. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give such further additional notice of the election, in time, form, and manner as required by law.

SECTION 7. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Resolution No. 5785(12)

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The foregoing Resolution was proposed by Council Member Costa seconded by Council Member Starbuck, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on June 5, 2012, by the following electronic vote:

AYES:

Council Member(s): Ashley Costa, Dirk Starbuck, Cecilia Martner, Bob

Lingl and Mayor John Linn.

NOES:

Council Member(s): None

ABSENT:

Council Member(s): None

City of Lompoc

ATTEST:

Stacey Alvarez, City Clerk City of Lompoc

ORIGINAL

RESOLUTION NO. 5786(12)

A Resolution of the Council of the City of Lompoc
County of Santa Barbara, State of California,
Requesting the Board of Supervisors of the
County of Santa Barbara to Render Services to the City
Relating to the Conduct of a General Municipal Election
to be Held on November 6, 2012

WHEREAS, a general municipal election is be held on Tuesday, November 6, 2012, for the purpose of the election of a Mayor for a full term of two years, and two members of the City Council for full terms of four years; and

WHEREAS, in the course of conduct of the election, it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Lompoc.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC RESOLVES THAT:

SECTION 1. Pursuant to the requirements of Elections Code Section 10002, this City Council requests the Board of Supervisors of the County of Santa Barbara to permit the County Election Department to consent and agree to the consolidation of a general municipal election with the Statewide general election on Tuesday, November 6, 2012, for the purpose of the election of Mayor for a full term of two years, and two members of the City Council for full terms of four years.

SECTION 2. The Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election so the election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 3. The County Election Department is authorized to canvass the returns of the subject general municipal election.

SECTION 4. The City of Lompoc recognizes additional costs will be incurred by the consolidation and agrees to reimburse the County for any such costs.

SECTION 5. The City will provide the following services:

- a. Notice of election to be published in time, form, and manner required by law.
- b. Accept and process official candidate nomination papers to include verification as to whether candidate statements and ballot designations meet all legal requirements.
- c. Upon the Election Official's certification, issue certificates of election.
- d. Take any other necessary action that is not the responsibility of the County Elections Official.

Resolution No. 5786(12) Page 2 of 2

SECTION 6. The City Council recognizes the County Elections Official will provide the following services:

- a. Verification of nomination petitions as requested.
- b. Designation of polling places and provides supplies and equipment.
- c. Appointment of and training of election officers.
- d. Furnishing any and all official ballots, sample ballots, notices, and printed materials.
- e. Provision and processing of absentee voter requests.
- f. Provision of polling places for the Election which shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously until eight o'clock p.m. of the same day when the polls shall be closed, except for the extension of that time as provided in Elections Code Section 14401.
- g. Assurance that the ballots used at the election are in the proper form and content required by law.
- h. Counting of ballots and canvassing of returns.
- i. Declaration of results and certify the election.
- j. Other actions necessary to properly and lawfully conduct the election.
- k. Preparation and mailing of all invoices regarding collection of election costs.

SECTION 7. The City Clerk of the City of Lompoc is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the Clerk of the County of Santa Barbara.

The foregoing Resolution was proposed by Council Member <u>Costa</u>, seconded by Council Member <u>Starbuck</u>, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on <u>June 5</u>, <u>2012</u>, by the following electronic vote:

AYES: Council Member(s): Ashley Costa, Dirk Starbuck, Cecilia Martner, Bob Lingl,

and Mayor John Linn.

NOES: Council Member(s): None

ABSENT: Council Member(s): None

Clerk

John H. Linn, Mayor City of Lompoc

ATTESI

Stacey Alvarez, City City of Lompoc

RESOLUTION NO. 5787(12)

A Resolution of the Council of the City of Lompoc
County Of Santa Barbara, State of California,
Adopting Regulations for Candidates for Elective Office,
Pertaining To and Costs of Candidates' Statements Submitted to the Voters
At the Consolidated General Municipal Election to Be Held
In The City on Tuesday, November 6, 2012

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WHEREAS, California Elections Code Section 13307 provides the governing body of any local agency shall adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates' statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE THAT:

SECTION 1. GENERAL PROVISIONS. Pursuant to California Elections Code 13307, each candidate for elective office to be voted for at the Consolidated General Municipal Election to be held in the City of Lompoc on November 6, 2012, may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age, and occupation of the candidate and a brief description, not exceeding 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. Such statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the City Clerk's Office at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY. Pursuant to the Voting Rights Act, the County is required to translate candidates' statements in addition to English, into Spanish.

SECTION 3. PAYMENT.

- A. The candidate is required to pay for the cost of printing his or her statement in English and Spanish in the voters' pamphlet.
- The City Clerk shall estimate the total cost of printing, handling, translating, and В. mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the City of Lompoc his or her estimated pro rata share as a condition of having his or her statement included in the voters' pamphlet. The estimate is an approximation of the actual cost that varies from one election to another and the actual cost may be significantly more or less than the estimate, depending upon the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill each candidate for additional actual expense, or refund any excess paid depending on the final actual cost. In the event of underpayment, the Clerk shall require the candidate to pay the balance of the cost incurred. In the event of overpayment, within thirty (30) days after the election, the Clerk shall pro-rate the excess amount among the candidates and refund the excess amount.

Resolution No. 5787(12) Page 2 of 2

SECTION 4. ADDITIONAL MATERIALS. No candidate is permitted to include additional materials in the sample ballot package.

SECTION 5. The City Clerk shall provide each candidate, or his or her representative, a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. All previous Resolutions establishing Council policy on payment for candidate's statements are repealed.

SECTION 7. This resolution applies only to the election to be held on November 6, 2012, and shall then be repealed.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

The foregoing Resolution was proposed by Council Member <u>Costa</u>, seconded by Council Member <u>Starbuck</u>, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on <u>June 5</u>, <u>2012</u>, by the following electronic vote:

AYES:

Council Member(s): Ashley Costa, Dirk Starbuck, Cecilia Martner, Bob

Lingl and Mayor John Linn.

NOES:

Council Member(s): None

ABSENT:

Council Member(s): None

John H. Linn, Mayor

City of Lompoc

ATTEST:

Stacey Alvarez, Sity Clerk

City of Lompoc