



County of Santa Barbara
Public Health Department

Environmental Health Services Updated Fee Schedule Proposals

April 2, 2019

Lawrence Fay, EHS Director

Cindy Sconce, MGT Consulting, LLC

Hazardous Materials Program Recommendations

- Adopt Ordinance for Site Mitigation Unit (SMU) Fee Schedule;
- Adopt Ordinance for Certified Unified Program Agency (CUPA) which includes:
 - New Fee Schedule with updates to Chapter 18C; and
 - Repeal CUPA Fee Schedule from Chapter 15 (Fire)

Community Health Recommendations

- Adopt Resolutions for:
 - Food Facility Programs
 - Recreational Health (Pools)
 - Onsite Wastewater Treatment, Disposal, Sewage Violations
 - Camps and Substandard Housing
 - Body Art
 - Public Water Systems (Safe Drinking Water Act)
 - Water Wells and Private Water Systems
 - Land Development
- Adopt Ordinances for:
 - Monitoring Wells and Borings
 - Solid Waste

Last Fee Updates

- 2009 Food, Pools, Wastewater, Camps/Housing, Public Water Systems, Water Wells/Private Water
- 2011 Solid Waste
- 2012 CUPA, SMU, Monitoring Wells/Borings (*via Fire Dept.*)
- 2012 Body Art
- 2013 Land Development (via CPI Increase)
- 2013 Cottage Food (new program)

Fee Analysis Overview

- Fee analysis delayed due to the Hazardous Materials program reassignment to EHS in 2013
- Activity-based costing analysis performed by MGT Consulting
- Methodology of fee analysis

Methodology

The analysis to determine the cost of providing fee-for-service activities is comprised of two basic elements:

1. Hourly rates of staff providing the service
2. Time spent to provide the service

The product of the hourly rate calculation times the time spent yields the cost of providing the service.

Fee Analysis Process

- Collect core data (budget & staffing info, fee schedules)
- Interview program staff (time analysis)
- Collect annual volume statistics
- Calculate costs of providing services (time spent x hourly rate)
- Develop recommendations for fee adjustments
- Apply annual volume statistics to develop revenue projections

Structural/Process Changes

- Plan Reviews
 - Flat fees for plan review changed to an *Application Fee plus Hourly Invoicing* to encourage and champion well designed plans
- Annual Permits
 - Categories were collapsed in some programs (such as Pools) and modified in others (such as CUPA Business Plans)

Hazardous Materials/Waste Programs

- Site Mitigation Unit (SMU)
 - Regulatory oversight for site assessment and corrective actions where hazardous substance releases have occurred.
- Certified Unified Program Agency (CUPA)
 - Five distinct programs to regulate businesses that handle or generate hazardous materials/waste, or operate above- or under-ground storage tanks.
 1. Hazardous Materials Release Response Plans & Inventory (Business Plans)
 2. Underground Storage Tanks (UST)
 3. Hazardous Waste Generators, including Onsite Hazardous Waste Treatment (Tiered Permitting)
 4. Aboveground Petroleum Storage Act (APSA)
 5. California Accidental Release Prevention (CalARP)

Comparison Counties – Hazardous Materials Programs

Population	450,663	263,604	276,603	280,101	382,837	436,023	442,365	471,842	505,120	857,386			
	Santa Barbara			Santa Cruz	San Luis Obispo	Placer	Solano	Monterey	Tulare	Sonoma	Ventura *	Average	Median
Business Plans	Current	Proposed	Marin										
I-3 Chemicals	\$254	\$275	\$412	\$384	\$380	\$990	N/A	\$708	\$184	\$120	\$525	\$463	\$398
Hazardous Waste Generators													
0.00 - 0.99 Tons	351	433	425	133	389	187	314	708	231	289	605	365	314
Aboveground Petroleum Storage Act													
1320g -9,999g Level I	231	293	750	198	447	250	304	222	106	249	605	348	250
Underground Storage of Hazardous Substances													
Annual Operating Permit Per Tank	591	1,165	1,000	856	N/A	N/A	755	N/A	N/A	1,576	1,029	1,043	1,000
Annual Operating Permit Each Additional Tank		561	N/A	N/A	N/A	N/A	284	N/A	N/A	921	505	570	505
California Accidental Release Prevention Program	Hourly	Fixed											
Risk Management Plan Level I	97	793	2,500	439	1,745	3,555	786	626	N/A	810	N/A	1,494	810
Site Mitigation	Hourly	Hourly											
Voluntary Remediation Oversight Program	157	206	N/A	288	126	N/A	156	157	N/A	N/A	N/A	182	157
CUPA Departmental Hourly Rate	95-101	143	100	231	126	187	156	157	122	120	223	158	\$156
Last fee increase effective:	1/13/2012		9/18/2012	7/1/2018	7/1/2018	7/1/2018	7/1/2018	7/1/2018	7/1/2018	7/1/2017	7/1/2018		

Notes:

- 1 Fee comparison prepared through internet research.
- 2 N/A is used primarily to denote situations when the fee was not categorically comparable or not available.
- 3 * Ventura fees include a base facility fee plus a 16% charge to cover administrative costs related to State imposed fees.
- 4 Population from Santa Barbara County FY 2018-2019 Recommended Budget Statistical Profile Section G-3 found on CEO Publications website.

Hazardous Materials Program Recommendations

- Adopt Ordinance for Site Mitigation Unit (SMU) Fee Schedule;
- Adopt Ordinance for Certified Unified Program Agency (CUPA) which includes:
 - New Fee Schedule with updates to Chapter 18C; and
 - Repeal CUPA Fee Schedule from Chapter 15 (Fire)

Community Health Programs

- Permanent and Temporary Retail Food
 - Temporary non-profit events no longer exempt
- Recreational Health (Pools)
- Onsite Wastewater, Maintenance/Disposal
 - Voluntary Maintenance no longer exempt
- Camps and Substandard Housing
- Body Art
- Public Water Systems

Community Health Programs, Cont'd

- Water Wells and Private Water Systems
- Land Development
- Monitoring Wells and Borings
 - Previous fees adopted via Fire
- Solid Waste

Comparison Counties Community Health

Population	450,663	263,604	276,603	280,101	382,837	436,023	442,365	471,842	505,120	857,386			
	Santa Barbara												
	Current	Proposed	Marin	Santa Cruz	San Luis Obispo	Placer	Solano	Monterey	Tulare	Sonoma	Ventura	Average Other Counties	Median Other Counties
Food													
Annual < 500 sq.ft.	\$388	\$391	\$1,135	\$652	\$532	\$941	\$492	\$729	\$445	\$984	\$610	\$724	\$652
Mobile Food Preparation Unit	328	468	466	443	598	563	212	466	405	659	522	482	466
Construction Plan Check < 500 sq.ft.	840	App + Hourly	N/A	1,719	1,045	736	920	760	hourly	684	1,217	1,012	920
Body Art													
Annual Practitioner Registration	205	189	148	188	126	94	101	173	188	104	168	143	148
Annual Facility Permit	360	380	316	499	250	252	201	376	289	480	505	352	316
Land Use													
Development Plan	1,541	App + Hourly	N/A	N/A	755	698	N/A	N/A	N/A	N/A	381	611	698
Tract Map/Tentative Parcel Map	2,698	App + Hourly	N/A	N/A	1,201	259	N/A	N/A	N/A	N/A	668	709	668
Conditional Use Permits	768	App + Hourly	N/A	N/A	N/A	731	N/A	N/A	N/A	N/A	597	664	664
Recreational Health													
Pool/Spa	320	373	629	821	633	856	262	583	309	513	357	551	583
Additional Pool/Spa	200		192	N/A	5 - 81	N/A	N/A	N/A	N/A	N/A	181	187	187
Liquid Waste													
Pumper Trucks	260	149	1,022	N/A	517	281	190	476	394	469	252	450	432
Repair/Modification/Maintenance	190 - 410	713	2,024	475	hourly	754	570	N/A	N/A	N/A	244	813	570

Comparison Counties Community Health

Population	450,663	263,604	276,603	280,101	382,837	436,023	442,365	471,842	505,120	857,386			
	Santa Barbara												
	Current	Proposed	Marin	Santa Cruz	San Luis Obispo	Placer	Solano	Monterey	Tulare	Sonoma	Ventura	Average Other Counties	Median Other Counties
Solid Waste													
Landfill Annual Permit		7,007	435,263	N/A	N/A	hourly	8,733	24,299	21,190	47,517	N/A	107,400	24,299
Tonnage (rate per ton)	\$0.94	\$0.90	N/A	N/A	N/A	N/A	1.03	N/A	N/A	N/A	1.29	1.16	1.16
Housing													
Organized Camps	805	998	1,537	1,293	877	N/A	N/A	798	116	1,657	626	986	877
Wells and Water Systems													
Community Water Systems * Well Construction/Mod permit	935 - 1480	2,022	1,256	1,641	1,196	791	State	1,882	State	State	State	1,353	1,256
Monitoring Well	740	721	1,242	1,950	804	849	625	2,002	193	450	555	963	804
	629	670	657	466	233	N/A	485	1,498	hourly	N/A	N/A	668	485
Application Fee													
Hourly		255											
	136	161	201	221	126	187	146	157	122	171	147	164	157
Last fee increase effective:	2009 - 2013		8/11/2018	7/1/2018	7/1/2018	7/1/2018	7/1/2018	7/1/2018	2010-2018	7/1/2017	7/1/2018		

Notes

1. Fee comparison prepared through internet research.
2. N/A is used primarily to denote situations when the fee was not categorically comparable, or not available.
3. Population from Santa Barbara County FY 2018-2019 Recommended Budget Statistical Profile Section G-3 found on CEO Publications website.
4. Marin County includes \$15 Tech fee

* In Counties where the State Water Resources Control Board, Division of Drinking Water has oversight, the State fees are:

Sites with 100 connections = \$ 600

Sites with 200 connections = \$1,200

Community Health Recommendations

- Adopt Fee Resolutions for:
 - Food Facility Programs
 - Recreational Health (Pools)
 - Onsite Wastewater Treatment, Disposal, Sewage Violations
 - Camps and Substandard Housing
 - Body Art
 - Public Water Systems (Safe Drinking Water Act)
 - Water Wells and Private Water Systems
 - Land Development
- Adopt Fee Ordinances for:
 - Monitoring Wells and Borings
 - Solid Waste

Summary of Changes Hazardous Materials

Program	Current Fee Schedule	Current Cost	Revenue Needed for Full Cost Recovery	Percent Change
Site Mitigation	\$304,400	\$421,500	\$117,100	38%
CUPA				
Business Plan	498,000	651,200	153,200	31%
Hazardous Waste Generator	637,200	686,800	49,600	8%
Underground Storage Tank	273,100	359,500	86,400	32%
Aboveground Petroleum Storage Act	58,400	76,800	18,400	32%
California Accidental Release Prevention	26,700	88,700	62,000	232%
	\$1,797,800	\$2,284,500	\$486,700	27%

Summary of Changes Community Health

Program	Current Fee Schedule	Current Cost	Revenue Needed for Full Cost Recovery	Percent Change
Retail Food	\$1,839,500	\$1,827,200	\$(12,300)	-1%
Swimming Pool	250,200	336,400	86,200	34%
Wastewater	141,500	329,100	187,600	133%
Organized Camps and Housing	8,100	9,800	1,700	21%
Body Adornment	18,800	19,000	200	1%
Safe Drinking Water Act	104,400	215,400	111,000	106%
Private Water Systems and All Wells	223,200	233,100	9,900	4%
Land Development	91,500	84,100	(7,400)	-8%
Solid Waste	316,800	333,700	16,900	5%
TOTAL	\$2,994,000	\$3,387,800	\$393,800	13%

For current non-fee programs supported by General Fund, changes should result in an estimated annual new revenue of \$256,100, for full cost recovery.

Program	Current Fee Schedule	Current Cost	Revenue Needed for Full Cost Recovery	Percent Change
Non-Profit Temporary Food Facilities	\$ 0	\$124,700	\$124,700	100%
Voluntary Maintenance (septic systems)	\$ 0	131,400	131,400	100%
TOTAL		\$256,100	\$256,100	100%

Stakeholder Outreach

- CIPA-WSPA
- COLAB
- Ag Advisory Committee
- Mass E-mail to approximately 4500 facilities



THANK YOU