



BOARD OF SUPERVISORS AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Human Resources
Department No.: 064
Agenda Date: April 8, 2025
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Kristine Schmidt, Human Resources Director
Chris Chirgwin, Chief Information Officer
Contact Info: Erin Jeffery, Fiscal & Workforce Planning Division Chief, 805-568-2808
SUBJECT: Establish New Job Classification of Enterprise Architect

DocuSigned by:
Kristine Schmidt
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County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- Adopt an amendment to the resolution in Attachment A to establish the job classification of Enterprise Architect (Class #008059, Range #8059, \$64.361 to \$82.143 per hour) and reclassify one (1) 1.0 FTE legal position in the Information Technology Department to this new job classification; and
- Determine that the above actions are exempt from California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The recommended actions would establish the at-will classification of Enterprise Architect. This single position classification would be used by the Information Technology Department to develop and maintain the County's IT architecture framework.

Background:

The Enterprise Architect (EA) classification is a new function for the County, recommended by KPMG and Gartner to achieve the goals of modernizing IT and delivering the value of a balanced IT service model. The EA is responsible for developing and maintaining the IT architecture framework that aligns with the County's goals and objectives. This includes designing, planning, and implementing IT solutions that enhance efficiency, scalability, and security. The EA collaborates closely with stakeholders, including departmental leaders, IT teams, and external vendors, to ensure that the

architecture supports current and future business needs. The EA also evaluates and integrates new technologies, manages IT risks, and establishes best practices and standards for system design and implementation. Ultimately, the EA's goal is to create a cohesive and flexible IT environment that drives innovation and supports the organization's strategic vision.

Responsibilities of this position would include, but not be limited to:

- Designing, recommending, and implementing business and system architecture models, ensuring alignment with strategic goals and optimizing County operations.
- Researching, analyzing, and recommending improvements to IT infrastructure, policies, and standards to enhance efficiency, reduce costs, and support decision-making.
- Evaluating industry trends and emerging technologies to assess their impact on enterprise architecture and operational activities.
- Communicating and collaborating with County departments to ensure understanding of architectural decisions, identifying training needs, and enhancing workforce capabilities.
- Overseeing system security, privacy, and resiliency, including disaster recovery planning and data management solutions.
- Managing budgeting, procurement, and resource allocation processes, including contract management and financial analysis.

The position will be reallocated from a vacant IT and Business Systems Manager II position. If approved, the Information Technology Department will commence the recruitment process to fill this position with a Regular, full-time employee.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

There is no fiscal impact associated with establishing the Enterprise Architect classification and reclassifying an existing position into this new classification as the salary ranges for both the Enterprise Architect and the existing IT and Business Systems Manager II position are equivalent.

Staffing Impacts: N/A

Legal Positions: No Change

FTEs: No Change

Special Instructions:

Please email one (1) copy of the Minute Order and fully executed amended Salary Resolution to HRPositionControlDG@countyofsb.org and HRBLCoordinator@countyofsb.org.

Attachments:

Attachment A – Salary Resolution Amendment - Enterprise Architect

Attachment B – Proposed Class Specification for Enterprise Architect

Page 3 of 3

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cc:

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