



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: June 5, 2018
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Director(s) Contact Info: Mona Miyasato, County Executive Officer
Wesley Welch, Business Manager
Dennis Bozanich, Deputy County Executive Officer

SUBJECT: Application for the Destruction of Records

County Counsel Concurrence

As to form: No

Other Concurrence: N/A

As to form: No

Recommended Actions:

1. That the Board of Supervisors approves the Application for Destruction of Records so that records may be destroyed in accordance with Government Code Section 26202

Summary Text:

Government Code Section 26202 allows the destruction of certain documents which are more than two years old. Records prior to 2015 are no longer vital to the efficient operation of the County Executive Office and may be destroyed.

Fiscal and Facilities Impacts:

None

Special Instructions:

Auditor-Controller Concurrence

As to form: N/A

Please send one copy of the approved resolution to Wesley Welch in the County Executive's Office.

Attachments:

- A. Application for Destruction of Records Certification of Approval
- B. Schedule of Original Records for Destruction

Authored by:

Wesley Welch, CEOs Office

CC:

Mona Miyasato, County Executive Officer