

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/3/06  
**Department Name:** Parks  
**Department No.:** 052  
**Agenda Date:** 9/12/06  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

---

**TO:** Board of Supervisors  
**FROM:** Jason Stilwell  
Interim Parks Director  
**STAFF CONTACT:** Mike Gibson  
Business Manager (568-2477)  
**SUBJECT:** Special Duty Allowance for Park Ranger II Position

---

**Recommendation:**

That the Board of Supervisors adopt a resolution as follows:

Effective September 25, 2006, add a five percent (5%) special duty allowance for one Park Ranger II (Class 005602) in the Parks Department.

**Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with Goal No. 3 – A Strong, Professionally Managed County Organization.

**Executive Summary and Discussion:**

The Parks Department recommends the adoption of a five percent (5%) special duty allowance for one Park Ranger II position in the Parks Department. The allowance recognizes the unique responsibilities associated with the Park Ranger II who is assigned to the County courthouse grounds in Santa Barbara. This position has lead worker responsibility over some Parks employees assigned to the courthouse as well as General Relief and Sheriff's Work Alternative Program (SWAP) workers, is responsible for on site coordination and monitoring of large special events that occur during the year at the courthouse sunken gardens, and requires special expertise in fine gardening and irrigation system operations and maintenance.

**Mandates and Service Levels:**

There are no mandates or changes in service levels.

**Subject: Special Duty Allowance for Park Ranger II Position**  
**Agenda Date: September 12, 2006**  
**Page: 2**

**Fiscal and Facilities Impacts:**

The estimated additional cost for the remainder of FY 2006-07 is approximately \$1,659. The estimated annual ongoing cost is approximately \$2,211. The additional cost will be absorbed within the Parks Department's budget.

There is no impact to facilities.

**Special Instructions:**

Clerk of the Board to provide a copy of the approved resolution to Sandra Viola, Human Resources Department.

**Concurrence:**

County Executive Office/Human Resources



**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION )  
NO. 06-206 AS AMENDED, BEING THE SALARY )  
RESOLUTION OF THE COUNTY OF SANTA BARBARA )

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Salary Resolution No. 06-206 established a Classification Plan, and authorized Departmental Position Allocation effective July 3, 2006; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 06-206, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 06-206, adopted by this Board on July 3, 2006, is hereby amended by amending that (those) portion(s) of Section(s) 7 read as follows effective September 25, 2006:

ALLOWANCES -- The following allowances shall be paid only upon the written certification by the Department Head to the Assistant CEO/Human Resources Director of the names of the eligible employees.

- a. Employees who are regularly assigned specialized duties, as authorized by the Department Head shall be paid an additional allowance of five percent (5%) of the basic salary assigned to their classification. The number of employees assigned to such specialized duties shall not at any time exceed the number authorized herein:

<u>Department</u>	<u>Classification Title</u>	<u>Maximum No. of Employees Authorized</u>
Parks	Park Ranger II	1

2. Except as amended by this Resolution, Resolution No. 06-206 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2006, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
9/12/06

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk