



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Animal Services
Department No.: 041
For Agenda Of: June 27, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Mouhanad Hammami, Director
Director(s) Public Health Department
Contact Info: Sarah Aguilar, Director of Animal Services (805) 698-0212
SUBJECT: Request to Increase the Authorized Amount of the Waiver of Competitive Bidding for Veterinary Food Supplies by \$20,000 for Fiscal Years FYs 2022-2023, 2023-2024 and 2024-2025

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following recommendations:

- A) Authorize the County Purchasing Agent to procure food for shelter animals through the Hill's Food, Shelter & Love program by Hill's Pet Nutrition, Inc. at an increased amount of \$20,000 for each Fiscal Year 2022-23, 2023-24, and 2024-25 with an increased total amount not to exceed \$180,000 over the three-year period; and
- B) Approve budget revision BJE Number 0008680 (Attachment A) to increase appropriations for the Animal Services FY 2022-2023 Budget to add \$20,000 for animal food, funded by a release of designation; and
- C) Find that the proposed action is an administrative and fiscal activity of the County, which will not result in direct or indirect physical changes in the environment and is therefore not a "project" as defined for purposes of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15378(b)(4) or (b)(5).

Summary Text:

On May 24, 2022, the Board of Supervisors approved to waive competitive bidding by the County of Santa Barbara and authorized the County Purchasing Agent to procure food for shelter animals through the Hill's

Food, Shelter & Love program by Hill’s Pet Nutrition, Inc. in an amount not to exceed \$40,000 for each Fiscal Year 2022-2023, 2023-2024, and 2024-2025 with a total amount not to exceed \$120,000 over the three-year period. Due to the increase of animal intake, Santa Barbara County Animal Services (SBCAS) is requesting a \$20,000 increase per Fiscal Year with a new total amount of \$180,000 over the three-year period.

Background: Santa Barbara County Animal Services has been experiencing a steady rise in animals coming through the doors of the SBCAS shelters. In the first quarter of 2023 SBCAS experienced a 58% increase in total animals compared to the same timeframe in 2022. As of May 11, 2023, there are 249 animals in the shelter and 234 animals in foster care and SBCAS is responsible for providing food for all of those animals. On the same day in 2022, there were only 158 animals in shelter and 95 in foster.

In addition to the continuous flow of animals, the price of food required for their care has increased. For example, a case of kitten wet food cost \$18.41 in 2021, it now costs \$26.83. Some animals have medical issues and require prescription diet food, such as z/d Food Sensitivities, a 17.6 lb canine food that was \$54.31 in 2021 and is now \$66.36.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Total	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00

Narrative:

Authorizing the department to procure food from Hill’s Pet Nutrition Inc. at an increased amount of \$20,000 does not impact mandates, service levels, or general fund contribution. A budget revision in the amount of \$20,000 is necessary to amend the adopted FY 2022-2023 Animal Services program budget. The budget revision uses designation dollars set aside from the 20-21 Butte Fire Mutual Aid payment. Staff was deployed to assist with performing work to support the evacuation of animals during the Camp Fire. The payment was set aside to fund one-time needs in Animal Services.

For FY 2023-2024, the Recommended Budget included \$40,000. A budget revision request will be done after July 1, 2023 increasing the animal food budget funded by a designation from the Thomas Fire and debris flow FEMA reimbursement. The FEMA payment was received the following year after the costs were incurred and set aside to fund one-time needs in Animal Services.

Special Instructions:

Please retain one (1) Minute Order for pick up by the department and email the Public Health Contracts Unit PHDGROUPEContractsUnit@sbcphd.org when available for pick up.

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for Fiscal Years FYs2022-2023, 2023-2024 and 2024-2025

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Attachments:

A. Budget Revision BJE Number 0008680

Authored by:

Sarah Aguilar, Director of Animal Services