

ATTACHMENT D

Budget Journal Entry

Document Number: BJE - 0010815

Document Description: Transfer Countywide Security Contract Budget

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Created By: Brant Markley

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 9/23/2025 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Transfer Countywide Security Contract Budget to General Services.

Budget Action: Incr approps of \$1,200,000 in General Services General Fund for Services & Supplies funded by an Intrafund Expenditure Transfer (-) from the General Fund. Decr approps of \$1,200,000 in General County Programs General Fund for Other Financing Uses offset by a decr in Intrafund Expenditure Transfer (-). Decr budgeted revenues of \$1,200,000 in County Executive Office Workers' Comp Self Insurance Fund in Other Fin Sources offset by a dec of approps in Services & Supplies.

Justification: This BJE transfers appropriate budget in the amount of \$1,200,000 to the General Services department to administer the contract with Triumph Protection Group for security services provided countywide. General Services previously managed this agreement in FY 24/25 but transferred responsibility to the Risk Division of the CEO's office at the time the Security Coordinator transferred. In the FY 2025-26 adopted budget, this security contract was funded by General Fund Contribution (GFC) that was received by the General County Programs General Fund with a budgeted operating transfer to the CEO Risk Management Division. This BJE will transfer GFC back to General Services as this countywide contract is more appropriately budgeted and administered in the General Fund General Services department.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
1911 - Workers' Comp Self Insurance	012 - County Executive Office		40 - Other Financing Sources	(1,200,000.00)	0.00
1911 - Workers' Comp Self Insurance	012 - County Executive Office		55 - Services and Supplies	0.00	(1,200,000.00)
Fund: 1911 - Workers' Comp Self Insurance, Department: 012 - County Executive Office Total:				(1,200,000.00)	(1,200,000.00)
0001 - General	063 - General Services		55 - Services and Supplies	0.00	1,200,000.00
0001 - General	063 - General Services		80 - Intrafund Expenditure Transfers (-)	0.00	(1,200,000.00)

Budget Journal Entry

Fund: 0001 - General, Department: 063 - General Services Total:			0.00	0.00
0001 - General	990 - General County Programs	70 - Other Financing Uses	0.00	(1,200,000.00)
0001 - General	990 - General County Programs	80 - Intrafund Expenditure Transfers (-)	0.00	1,200,000.00
Fund: 0001 - General, Department: 990 - General County Programs Total:			0.00	0.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	063	2530	9100	1,200,000.00		1208			202606	Security program transfer from CEO Risk Div
0001	063	2530	7720		1,200,000.00	1208			202606	Security program transfer from CEO Risk Div
0001	990	2530	9100		1,200,000.00	8300			202606	012-CEO: xfer security contract from Risk to GS
0001	990	2530	7901	1,200,000.00		8300			202606	012-CEO: xfer security contract from Risk to GS
1911	012	2430	5910		1,200,000.00	2114			202606	Security contract xfer to GS from Risk WC
1911	012	2530	7720	1,200,000.00		2114			202606	Security contract xfer to GS from Risk WC
Total				3,600,000.00	3,600,000.00					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Steven Yee	CEO Analyst	All Depts-All Funds	9/11/2025 10:53:48 AM	Y
Dawn Holden	CEO Analyst	All Depts-All Funds	9/11/2025 11:04:29 AM	Y
Brant Markley	Fund/Department	063-General Services Funds	9/11/2025 11:05:18 AM	Y
Lynne Dible	Fund/Department	063-General Services Funds	9/11/2025 11:06:21 AM	Y
Chantel Ding	CEO Analyst	All Depts-All Funds	9/11/2025 11:09:27 AM	Y
Karla Ramirez	FACS	All Depts-All Funds	9/11/2025 11:16:55 AM	Y
Shawna Jorgensen	Chief Deputy Controller	All Depts-All Funds	9/12/2025 10:14:24 AM	Y
Paul Clementi	Budget Director	All Depts-All Funds	9/12/2025 12:28:45 PM	Y