



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Submitted on:
(COB Stamp)

Department Name: Public Works /LCSD
Department No.: 054
Agenda Date: August 19, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Laguna County Sanitation District
FROM: Department Director(s): Chris Sneddon, P.E. ^{DS} PW Director ^{DS} CS
Contact: Martin Wilder, P.E., LCSD Manager ^{DS} MW
SUBJECT: **Amendment No. 9 to Professional Services Agreements with Carollo Engineers, Incorporated for Engineering Services During Construction of Laguna County Sanitation District Plant Upgrades – Fourth and Fifth Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Directors, acting as the Board of Directors, Laguna County Sanitation District:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 9 to a professional services agreement with Carollo Engineers, Incorporated for Engineering Services During Construction of Plant Upgrades to extend the contract end date to December 31, 2025; and,
- b) Determine that the above-recommended action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)[5], finding that the action consists of an administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to consider an amendment with Carollo Engineers, Incorporated (not a local vendor) for design assistance during construction of the Laguna County Sanitation District wastewater reclamation plant upgrade. The Agreement with Carollo Engineers, Incorporated includes certain scopes of work that must be completed after the Phase 1 plant upgrade is completed. This action extends the contract period to provide for their completion. The amendment retroactively

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extends the contract end date from June 30, 2025 to December 31, 2025. There are no cost increases with the amendment.

Discussion:

Carollo Engineers, Incorporated was awarded an agreement on September 22, 2015 (BC16-110), to provide engineering services to prepare the plans, specifications and estimates for the Phase 1 plant upgrade to the District's wastewater reclamation plant. As the project progressed, Amendments 1 through 5 were executed to support the design of the project. Once engineering was complete, the construction phase began in October 2020 and Amendments 6 through 8 to the agreement were executed to provide engineering services during construction and sensory control and data acquisition (SCADA) integration and programming of the new plant processes.

Certain scopes of work, such as revalidation of the ultraviolet disinfection system and as-built recordation, will be performed upon completion of the upgrade project. The estimated completion of the work with Carollo Engineers, Incorporated has extended into the fall of 2025. Due to unexpected delays, mainly with the UV disinfection system re-validation, this action seeks to extend the contract. Therefore, staff proposes an amendment to extend the contract end date from June 30, 2025 to December 31, 2025. No additional costs are proposed. Since the contract expires June 30, 2025 which was prior to this board item, retroactive payment would occur in order and the contract effective date would be back dated to June 30, 2025. Amendment No. 9 is included as Attachment A. The amendment to the contract is not a project subject to CEQA pursuant to CEQA Guidelines section 15378(b)(5). The Phase 1 wastewater reclamation plant upgrade, for which Carollo Engineers is providing the engineering services, was analyzed in the Wastewater Reclamation Plant Facilities Master Plan and Habitat Conservation Plan Final Mitigated Negative Declaration (17NGD-00000-000-15) adopted by the Board of Directors on July 3, 2018.

Background:

The Laguna County Sanitation District's wastewater reclamation plant, built in phases with major upgrades from 1959, 1974, 1986, 2001, and 2020-current, has a 3.7 million gallon per day capacity. A 2011 Master Plan evaluated the plant's infrastructure, equipment life, regulatory needs, and growth demands, proposing improvements funded through rates and fees. In 2014, Carollo Engineers and Cannon Corporation were selected via a qualifications process for \$402,951 to conduct preliminary engineering, recommending a new headworks and activated sludge system in a 2015 report. An agreement for detailed design, costing \$2,980,949 (8.5% of the \$35 million construction estimate), was negotiated by the Board on September 22, 2015 for plans, specifications, and cost estimates. Staff and a third-party review confirmed the vendors' qualifications and cost appropriateness, recommending Board approval. Amendments 1 through 5 supported the design of the project. Amendments 6 through 8 provided engineering services during construction and sensory control and data acquisition (SCADA) integration and programming of the new plant processes.

The construction project began with a notice to proceed to the construction contractor, W.M. Lyles Company, Incorporated in October 2020. The project has proceeded well with the new plant becoming largely operational since fall of 2023, with final close out items including owner-initiated change order items within the approved contingency balance to occur estimated by the end of June 2025. Carollo Engineers, Incorporated has remaining scope to complete related to record drawings

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preparation, integration and programming, UV system validation, and operation optimization. All of these costs are within the original budget and scope and therefore the proposed amendment only lengthens the end date of the contract to accommodate the work.

Performance Measure:

The completion of the work with Carollo Engineers, Incorporated will ensure the wastewater treatment plant continues to operate efficiently.

Contract Renewals:

Carollo Engineers, Incorporated has been used by the district, and in particular for the phase 1 plant upgrade project, since 2015 and has proven to be reliable and provide quality work. The vendor is on the Public Works Department qualified engineering services list and has competence and professional qualifications in this field. The qualified engineering services list was obtained by Board actions, with the most recent on December 10, 2024, and complies with the Federal Government's Brooks Act and the State's Mini-Brooks Act, which govern professional services selection.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

There are no cost increases proposed with this contract amendment.

Special Instructions:

It is requested that the Clerk of the Board:

- A. Forward a certified minute order to Kevin Thompson and Cori Munguia at the Laguna County Sanitation District administrative office in the North County Public Works Department building at 620 West Foster Road, Santa Maria, CA 93455.

Attachments:

Attachment A – Amendment No. 9 to Agreement for Engineering Services During Construction of Plant Upgrade

Contact Information:

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Copy:

Angela Arredondo, Accountant Supervising
File