



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

December 3, 2024

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**Present:** 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

SHERIFF-CORONER OFFICE

File Reference No. 24-01212

**RE:** Consider recommendations regarding the Request for Approval of Teleosoft Software Purchase Agreement, as follows:

- a) Authorize the Purchasing Agent to purchase the Teleosoft CountySuite civil process software, pursuant to County Code Section 2-39 as a sole source procurement without being required to conduct a formal bid process;
- b) Approve and authorize the Sheriff, or designee, to execute an agreement with Teleosoft to purchase the civil process software product CountySuite to augment existing software provided by Teleosoft currently in use by the Sheriff's Civil Unit;
- c) Authorize the Sheriff to extend the Agreement for two separate one-year extensions; and
- d) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(4) since the creation of government funding mechanisms or other government fiscal activities do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and Section 153108(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**A motion was made by Supervisor Hartmann, seconded by Supervisor Williams, that this matter be acted on as follows:**

- a) Authorized;
- b) Approved and authorized;
- c) Authorized; and
- d) Approved.

**The motion carried by the following vote:**

**Ayes:** 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino