



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 14, 2019
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Janette D. Pell, Director General Services, 805-568-2626
Director(s)
Contact Info: Skip Grey, Assistant Director General Services, 805-568-3083
SUBJECT: Five Year Capital Improvement Program, Fiscal Years 2019-24

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: NA

Recommended Actions:

It is recommended that the Board of Supervisors:

- a) Receive and file the Five Year Capital Improvement Program (CIP) Fiscal Years 2019-2024 (Attachment 2);
- b) Review and grant preliminary, non-binding conceptual approval of the new projects contained in the CIP and listed in the New Project Index (Attachment 1);
- c) Refer new CIP Projects to the Planning Commission and request analysis of these projects proposed for planning, initiation, or construction in future fiscal years for conformity with the County Comprehensive Plan per Government Code 65401 and 65402; and
- d) Determine that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15378(b)(5) as they consist of organizational or administrative activities of government that will not result in direct or indirect changes in the environment; and that the proposed actions do not constitute "Approval" within the meaning of CEQA Guidelines §15352 as they do not commit the County to a definite course of action in regard to any project.

Summary Text:

The five-year Capital Improvement Program (CIP) is a compilation of projects intended to implement various plans, including community plans, county facilities plans, and the circulation element of the County Comprehensive Plan. Projects in the CIP indicate current and future capital needs. Projects included in the CIP are non-recurring, have a long service life, are generally over \$100,000 and will be underway at some

point during FY 2019-2020 through FY 2023-24. In line with the Operating Budget, the CIP presents projects grouped by department within each function.

While the CIP covers a five-year planning period, it is updated each year to reflect ongoing changes; new projects are added, existing projects are modified, and completed projects are excluded. The FYs 2020-24 CIP contains 143 capital projects (CIP Section D) and 18 maintenance programs (CIP Section E). This includes 23 projects that are new this year (Attachment 1). Of the 143 total, 59 projects are fully funded, the remainder are partially funded or unfunded. A funded project is one that has identified specific funding, including ongoing-existing sources to fully implement the project. A partially funded project has funding to accomplish various portions of the project but lacks sufficient funding to fully complete the project. An unfunded project is one that has been identified in the CIP as a need but has no funding secured to implement the project.

Of the County’s \$570.7 million five year capital need, \$236 million, or 41.4% have identified funding sources. Several FY 2019-20 funded projects are highlighted within Section A of the CIP.

Of the County’s \$129.3 million in projects proposed to be undertaken in FY 2019-20, 56% are funded, the remainder are either partially funded or unfunded. The table below summarizes funded and unfunded capital projects by year.

**FIVE YEAR CIP FUNDED AND UNFUNDED TOTALS
BY FISCAL YEAR ENDING JUNE 30, 2024
(IN THOUSANDS OF DOLLARS)**

Fiscal Year	Funded	Unfunded*	Total
2019-20	\$72,741	\$56,536	\$129,277
2020-21	66,965	83,787	150,752
2021-22	57,055	67,810	124,865
2022-23	35,856	44,994	80,850
2023-24	3,371	81,621	84,992
Five Year Total	\$235,988	\$334,748	\$570,736

**Unfunded is the sum of the unfunded amounts from the partially funded projects (Table I), and the unfunded projects (Table VI in the CIP Book).*

Capital projects can be viewed by asset class, which describes the nature of the capital expenditure. The table below displays all of the capital projects by fiscal year and asset class.

**TOTAL FIVE YEAR CIP THROUGH FISCAL YEAR ENDING JUNE 30, 2024
CLASS SUMMARY - FUNDED AND UNFUNDED
(IN THOUSANDS OF DOLLARS)**

Class Summary	2019-20	2020-21	2021-22	2022-23	2023-24	Total
Land	20,326	12,870	8,194	950	2,938	45,278
Land Improvements	1,828	21,303	9,316	10,550	52,877	95,874
Building & Building Improvements	36,872	35,135	27,555	10,139	4,326	114,026
Equipment	4,275	4,787	3,230	2,875	1,985	17,152
IT Hardware/Software	16,783	10,473	10,679	9,343	9,549	56,827
Infrastructure	49,193	66,184	65,891	46,993	13,317	241,578
Five Year Total	129,277	150,752	124,865	80,850	84,992	570,736

New Projects:

There are 23 new capital projects (Attachment 1) in the FY 2019-2024 CIP which will be referred to the Planning Commission for analysis and review for conformity with the County's Comprehensive Plan, as required by State Planning Law (Government Code Section 65401 and 65402). The Board will be advised of the Planning Commission's findings as to whether proposed projects are generally consistent with the Plan and appropriate for orderly implementation once the Commission has reviewed and acted upon the request.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts resulting from the recommended actions requested at this time. However, significant short and long term fiscal and facility impacts result from the adoption of the projects in the FY 2019-20 Recommended Budget in June. Staff will return to the Board with a final FY 2019-20 Capital Budget, recommended for adoption during budget hearings in June, 2019, as part of the annual budget adoption process.

Special Instructions:

Please return a Minute Order to Robert Ooley, FAIA, General Services

Attachments:

- 1) New Project Index
- 2) Five Year Capital Improvement Program Fiscal Years 2019-2024

Authored by:

Skip Grey, Assistant Director General Services (805-568-3083)

CC:

Department Directors