



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: September 10, 2019
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805-560-1011)
Contact Info: Patrick Zuroske, Assistant Director (805-568-3096)
SUBJECT: Santa Ynez Valley Airport ACIP 17 Project #8770 Adopt Resolution, FAA
Funding; Third District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Santa Ynez Airport Authority

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the submittal of an application, acceptance of an allocation of funds, and execution of a grant agreement with the State of California, Department of Transportation (CalTrans) for an Airport Improvement Program (AIP) Matching Grant of approximately \$7,740.00 (Third District);
- b) Authorize the Director of General Services to execute the Federal Aviation Administration (FAA) Grant Agreement Offer No. 3-06-0243-017-2019 of approximately \$154,800.00 not to exceed the maximum allowable amount of \$178,020.00;
- c) Authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of the FAA Grant Agreement Offer; and
- d) Find that the proposed project falls within the scope of the previously filed Notice of Exemption and is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301(c), as it involves repair, maintenance, and minor improvements and alterations to existing public structures, facilities and topographical features, involving negligible expansion of existing use.

Summary Text:

This item is being brought to the board in accordance with the requirements for FAA Grant Agreement No. 3-06-0243-017-2019. This project, known as Airport Capital Improvement Plan (ACIP) Grant 17, will maintain and modernize the Santa Ynez Valley Airport facilities, and has been proposed by the Santa Ynez Valley Airport Authority (SYVAA) which manages the airport under lease on behalf of the County. The estimated total cost of the design-only project is \$172,000. The project is funded primarily by federal grants from the FAA, with the remaining funding coming from California Department of Transportation (Caltrans) and the SYVAA.

Background:

The County's airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As the FAA Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year ACIP previously approved by the County and FAA. The ACIP is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012, and by the FAA on August 1, 2013.

On December 10, 2018, County and Santa Ynez Valley Airport Authority representatives met with the FAA to discuss the ACIP. Based on this meeting, the Application for Federal Assistance was completed and sent to the FAA to secure funds for the ACIP 17 Project.

On August 22, 2019, the FAA issued the grant agreement offer with a required execution date no later than September 12, 2019. AIP 17 project is funded for design only. Construction of the AIP 17 design would occur in the AIP 19 project, provided that future grant funds are available. AIP 18, which will occur between the two grants is the replacement of the Automated Weather Observing System (AWOS); AIP 18 is unaffected by AIP 17 and AIP 19. With approval of the proposed actions, General Services will file an application for FAA and CalTrans grant funding. The FAA requires 2019 grant agreement offers be executed and received no later than September 12, 2019. If Recommendation b) is approved, it will authorize the director of General Services to sign and submit the grant agreement offer before the September 12th deadline. Upon receipt and execution of the FAA grant agreement offer, if recommendation a) is approved, the County will apply for the State AIP Matching Grant and accept the State AIP Matching Grant. The State AIP Matching Grant application and grant agreement is not yet available. However, staff anticipates that the applicant and grant agreement will be in a form substantially similar to the prior grant application and agreement for AIP 16 included here as Attachments 4 and 5.

The AIP 17 Grant will provide funding to design mid-field security enhancements, apron reconstruction, and erosion control grading for the Santa Ynez Valley Airport, ACIP 2019. The scope of work includes planning and design for the eventual construction of a concrete apron approximately 350 feet by 150 feet, including fixed wing and helicopter tie-downs and pavement markings. It is anticipated that the improvement will allow shifting of rotor-craft further to the east and away from the fixed wing tie-down area. With access to the rotor-craft from the east, moving the helicopters east will keep those helicopter serving vehicles away from the fixed wing aircraft. The expansion will result in a net increase of 15 tie-down spaces. The scope of work also included erosion control grading along the north slope of the apron (approximately three acres) and installation of approximately 900 feet of airfield perimeter fence. The erosion control grading will address soil migration issues down the bank. The fencing and grading will address a security and safety issue by closing off direct public access to the portion of the apron typically occupied by rotor-craft.

CEQA:

A CEQA categorical exemption has been filed for this project, as it consists of maintenance, repair, minor improvements and alterations of existing public structures, facilities and topographical features, with negligible expansion of use beyond existing at the time of the lead agency’s determination in accordance with 15301(c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			\$ 7,740.00
Federal			\$ 154,800.00
Fees			
Other:			\$ 9,460.00
Total	\$ -	\$ -	\$ 172,000.00

Narrative:

Funding is provided by grants from the FAA, State AIP Matching Grant from the California Department of Transportation (Caltrans) - Aeronautics Program, and a local match from the Santa Ynez Airport Authority. Ninety percent (90%) is funded by the FAA (\$154,800.00). The SYVAA pays the remaining ten percent (10%) (\$17,200.00) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA’s grant approval will the Caltrans portion be applied for and, if granted, may reimburse the SYVAA 4.5% of the project cost (\$7,740.00). No County funds are being used on this project.

This project was recommended for funding in the FY 2019/2020 Airport Capital Improvement Program. Once the grant is approved, funds will be available in Fund 0052, Dept. 063, Account 8200, Program 1920, Project 8770.

Key Contract Risks:

General Services and the SYVAA meet with FAA planners annually to review and update the programmed five-year ACIP for the Santa Ynez Valley Airport. During this meeting the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered, or the needed airport improvement projects will become delayed until future grant offers are available.

Staffing Impacts:

Legal Positions:

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FTEs:

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Special Instructions:

Please forward a copy of the Minute Order to Todd Morrison, General Services Department - Support Services Div., Courthouse East Wing.

Attachments:

1. Resolution
2. Grant Agreement Offer
3. Notice of Exemption
4. 2017 State AIP Matching Grant Application for AIP 16
5. 2017 State AIP Matching Grant Agreement for AIP 16

Authored by:

Todd Morrison, General Services – Capital Projects