



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Fire Department  
**Department No.:** 031  
**For Agenda Of:** 6/6/2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mark A. Hartwig, Fire Chief/Fire Warden 805-681-5500  
Director  
Contact Info: Shawna Jorgensen, Deputy Director/CFO 805-681-5506  
**SUBJECT:** Student Support Agreement between the County of Santa Barbara and UCLA Center for Prehospital Care

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a Student Support Agreement (Attachment A) which will allow the Santa Barbara County Fire Department to provide clinical paramedic student learning experiences in cooperation with the UCLA Center for Prehospital Care with a period of performance from June 6, 2023 to June 5, 2028; and
- b) Approve and authorize the Chair to execute Exhibit B to the Student Support Agreement allowing for use of electronic signatures; and
- c) Approve and authorize the Fire Chief to make immaterial amendments in accordance with Agreement section 23 and to extend the term of the Agreement in accordance with Sections 10 and 13 provided that the term does not extend beyond December 31, 2029, unless otherwise directed by the Board and upon review and approval by County Counsel's Office and Risk Management; and
- d) Determine that these activities are not a "project" under the California Environmental Quality Act (CEQA) per CEQA Guideline Section 15378(b)(5), since the recommended actions are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This Agreement will allow Fire Department Paramedic Preceptors/Field Training Officers to assist with the Internship period of Paramedic Prehospital certification and licensure training requirements. The Internship period allows for student observation and hands-on experience in the presence of a Paramedic Preceptor/Field Training Officer. There is no monetary obligation on either party associated with this Agreement. The term of the agreement is five (5) years and can be extended through December 31, 2029.

**Background:**

The Santa Barbara County Fire Department and UCLA Center for Prehospital Care have established a relationship starting in 2020 when an agreement was made to reserve spots in the UCLA paramedic training program. Since that time, the Fire Department has sponsored four groups of both full-time firefighters and hand crew members to be paramedic students in the UCLA paramedic program. This program has helped the department bolster its own paramedic program with students from the local workforce.

Internship training is the third and final phase of a paramedic’s initial training, following the Didactic and Clinical phases. This is where a student intern demonstrates the learned knowledge and performs the necessary skills in a satisfactory manner in the presence of a Paramedic Preceptor/Field Training Officer. This agreement further enhances the relationship with UCLA Center for Prehospital Care by allowing the Fire Department to receive students and precept them.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative:

No fiscal or facilities impacts.

**Special Instructions:**

Upon execution, please return a copy of the Minute Order and Agreement to Garrett Huff, Division Chief, Fire Department: [ghuff@countyofsb.org](mailto:ghuff@countyofsb.org).

**Attachments:**

- A. Student Support Agreement between the County of Santa Barbara and the UCLA Center for Prehospital Care

**Authored by:**

Garrett Huff, Division Chief, EMS/Training