



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** February 7, 2023  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Sherman Hansen, CSD Business Manager, (805) 568-3408  
**SUBJECT:** Execution of Second Amendment to Landscaping Service Contract with  
BrightView Landscape Services, Inc. for all County Parks

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a. Approve, ratify, and authorize the Chair to execute a Second Amendment to the Landscaping Service Contract with BrightView Landscape Services, Inc. (BC 20229) increasing the total contract amount by \$51,764 for a total amended contract amount not to exceed \$848,575 (Attachment A) for landscape maintenance services to 18 County parks and open spaces for a period of twenty-four (24) months beginning July 1, 2022, and ending June 30, 2024; and
- b. Determine that the above recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 as the action involves the maintenance of existing public facilities or topographical features that will result in no or negligible expansion of existing use.

**Summary Text:**

Staff is requesting that the Board of Supervisors approve, ratify, and authorize the Chair to execute the Second Amendment to the Landscape Service Contract with BrightView Landscape, Inc. increasing the total contract amount by \$51,764 for the two-year extension period of July 1, 2022 through June 30, 2024. The increased amount is necessary to cover the costs of additional areas of maintenance by BrightView Landscape Services, Inc. due to the completion of the entrance landscaping project at Arroyo Burro Beach Park. In addition, BrightView Landscape Services, Inc. has requested and Staff

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recommends a \$500 per month fuel surcharge to help offset the increased costs of fuel beginning July 1, 2022.

**Background:**

In July of 2020, the Community Services Department conducted a competitive bid process, request for proposals (RFP), for the provision of landscape maintenance services in 18 of the County’s park facilities located throughout the County, for which BrightView Landscape Services, Inc. was the lowest responsible bidder. On January 12, 2021, the County Board of Supervisors approved an 18-month contract with BrightView Landscape Services, Inc. (BC 20229) along with the option for a two (2) year extension, at the County’s discretion. Community Services exercised this two (2) year extension on April 13, 2022, with an effective start date of July 1, 2022.

In January of 2021, shortly after the Agreement was executed, Parks staff completed a comprehensive landscaping project at the entrance to Arroyo Burro Beach Park. In order to keep consistency of services, staff opted to use BrightView Landscape Services to maintain this area since BrightView Landscape Services has been maintaining the other landscaped areas of the park since 2014. The project was not part of the original scope of work stated in the RFP. BrightView quoted a cost of an additional \$1,625 per month to maintain the new landscaping. On February 8, 2022, County and BrightView entered into a First Amendment to the Agreement to increase the total contract amount by \$26,475 for a total contract amount not to exceed \$348,261 to cover the costs of the increased area maintained by BrightView. The costs associated with maintaining this additional landscaped area need to be added to the totals of the two-year extension of BC 20229.

Due to the unforeseen increase in fuel costs, BrightView Landscape Services, Inc. has requested and Staff is recommending a \$500 per month fuel surcharge to help offset the unexpected rise in fuel costs. According to the U.S. Energy Information Administration, the average price of gasoline in California at the time of the original contract award date, January 2021, was \$3.262 per gallon. The average price of gasoline in the state of California for October 2022 was \$5.905 per gallon, which equates to an 81% increase in fuel costs. County Parks and BrightView Landscape Services, Inc. agree to drop the fuel surcharge if fuel prices drop to \$3.44 per gallon.

**Fiscal and Facilities Impacts:**

All increased costs incurred with the Second Amendment to the Landscape Service Contract with BrightView Landscape, Inc. are budgeted within the Community Services Department, Parks Division, operating budget.

	<b>Existing Contract Amount</b>	<b>Amended Contract Amount</b>	<b>Increased Contract Amount</b>
FY2022-23	\$ 220,960	\$ 246,460	\$ 25,500
FY2023-24*	\$ 227,590	\$ 253,854	\$ 26,264
Total	\$ 448,550	\$ 500,314	\$ 51,764

	<b>FY2022-23 - Annual</b>	<b>FY2023-24 – Annual*</b>	<b>Increased Contract Amount</b>
Arroyo Burro Additional Landscaping	\$ 19,500	\$ 20,084	\$ 39,584
Fuel Surcharge	\$ 6,000	\$ 6,180	\$ 12,180

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Total	\$ 25,500	\$ 26,264	\$ 51,764
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\*Note- FY23-24 includes a 3% CPI increase per Section 4 of the contract.

**Special Instructions:**

After Board action:

1. Please email a copy of the Minute order to Sherman Hansen, [shansen@countyofsb.org](mailto:shansen@countyofsb.org)
2. Please email a copy of the Second Amendment to the Agreement for Services with BrightView Landscape Service, Inc. to Sherman Hansen, [shansen@countyofsb.org](mailto:shansen@countyofsb.org)

**Attachments:**

Attachment A: Second Amendment of Landscaping Service Contract with BrightView Landscape Services, Inc.

**Authored by:**

Sherman Hansen, Business Manager, Community Services Department