

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 3/5/02
Department Name: Human Resources
Department No.: 064
Agenda Date: 3/19/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ann Goodrich, Director
Human Resources Department

STAFF CONTACT: Theresa Duer, Deputy Human Resources Director
568-2822

SUBJECT: Reconciliation of Allocated Positions

Recommendation(s):

That the Board of Supervisors adopt one (1) resolution effective March 18, 2002, as follows:

Establish Job Classification

Establish the job classification of Social Services Program Analyst (Class 007054), Range 540 (\$3,585-\$4,377 per month).

Social Services (#5810)

Delete 12 (1.0 FTE) Program Assistant-Social Services (Class # 000031), Range 535 (\$3,497-\$4,269 per month).

Add 11 (1.0 FTE) Social Services Program Analyst (Class #007054), Range 540.

Add 1 (1.0 FTE) Departmental Analyst-Program (Class #002160), Range 540.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

This action establishes a new professional analyst class whose focus is on social service programs and development, and adds and deletes positions classified by the Human Resources Department.

Mandates and Service Levels:

No change.

Fiscal and Facilities Impacts:

The Social Services Department calculates the cost for the remainder of fiscal year 01-02 at \$7,029 and the cost for fiscal year 02-03 at \$28,116. The Department will fully cover the increase without a budget expansion request.

Special Instructions:

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

CC: County Administrator
Social Services
SEIU Local 535

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**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION)
NO. 01-208, AS AMENDED, BEING THE SALARY)
RESOLUTION OF THE COUNTY OF SANTA BARBARA)

RESOLUTION NO. _____

WHEREAS, Salary Resolution No. 01-208 established a Classification Plan, and authorized Departmental Position Allocation effective June 25, 2001; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 01-208, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 01-208, adopted by this Board on June 26, 2001, is hereby amended by amending that (those) portion(s) of Section(s) 2 & 4 to read as follows effective March 18, 2002:

SECTION 2. Job Classification Table

<u>JOB CLASS</u>	<u>TITLE</u>	<u>SALARY RANGE</u>	<u>LIMIT</u>	<u>RATE MIN/MAX</u>	<u>OT ELIGIBLE</u>
<u>Add:</u> 007054	SOCIAL SERVICES PRGM ANALYST	540	A-E	\$20.615-\$25.617	NO

SECTION 4. Departmental Position Allocation

<u>DEPARTMENT/BUDGET UNIT</u>	<u>ACTION/AFFECTED POSITION #</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
SOCIAL SERVICES (#5810)					
Reallocate 511,625, 893, 1639, 2936, 3166, 3382, 4225, 4358, 3665, 5683					
	From:	000031		003	PROGRAM ASST-SOC SERVICES
	To:	007054		011	SOCIAL SERVICES PRGM ANALYST
Reallocate 4220					
	From:	000031		002	PROGRAM ASST-SOC SERVICES
	To:	002160		008	SOCIAL SERVICES PRGM ANALYST

2. Except as amended by this Resolution, Resolution No. 01-208 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2002, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL
NOVEMBER 1993
3/19/02

By: _____ (SEAL)
Deputy Clerk