



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 0710
For Agenda Of: August 16, 2022
Placement: Administrative
Estimated Time: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: County Counsel Rachel van Mullem, (805) 568-2950
Contact Info: Bo L. Bae, (805) 568-2950
SUBJECT: 2022 Biennial Review: Amendments to the Conflict of Interest Code of the Santa Barbara County Employees' Retirement System

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: n/a

Other Concurrence:

As to form: n/a

Recommended Actions:

That the Board of Supervisors:

- A. Approve the attached, proposed amended Conflict of Interest Code of the Santa Barbara County Employees' Retirement System (SBCERS) and
- B. Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

SBCERS' Board of Retirement adopted its Conflict of Interest Code amendments on March 30, 2022. Amendments to SBCERS' Conflict of Interest Code are required to add new positions that must be designated, delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions, and revise the titles of existing positions. (See Attachment A—2022 Local Agency Biennial Notice; Attachment B—March 30, 2022 Minutes of the Board of Retirement; Attachment C—Conflict of Interest Code, Redline Copy; Attachment D—Conflict of Interest Code, Clean Copy.)

Background:

The Political Reform Act of 1974 requires every local government agency to:

1. Adopt a Conflict of Interest Code identifying the reporting requirements of covered employees,
2. Review the need for any changes to its code biennially, and
3. Submit an amended code to the “code reviewing body” if necessitated by changed circumstances. (Gov. Code, §§ 87300; 87302; 87306.5, subd. (a).)

The Board of Supervisors is designated as the code reviewing body for independent districts and agencies with jurisdiction wholly within the County. (Gov. Code, § 82011, subd. (b).) Once approved by the Board, SBCERS’ proposed amended Conflict of Interest Code is deemed effective. (Gov. Code, § 87303.)

Special Instructions:

Please forward a copy of the minute order reflecting the Board’s action to SBCERS and Deputy County Counsel Bo L. Bae.

Attachments:

- Attachment A—2022 Local Agency Biennial Notice
- Attachment B—March 30, 2022 Minutes of the Board of Retirement
- Attachment C—Conflict of Interest Code, Redline Copy
- Attachment D—Conflict of Interest Code, Clean Copy

Authored by:

Deputy County Counsel Bo L. Bae

cc:

SBCERS