




COUNTY OF SANTA BARBARA
PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Board of Supervisors

FROM: John Baker, Director 

DATE: March 21, 2007

RE: Board of Supervisors 03/27/07 Hearing: 2007-2008 Annual Work Program for Land Use Planning & Policy Initiatives

This memorandum provides supplemental information for focused deliberations on potential new projects to be implemented by the Long Range Planning as part of the 2007-2008 Annual Work Program. At the Board's request, this item has been continued to March 27, 2007 for further discussion of potential new projects.

On March 13, 2007, the Board considered the 2007-2008 Annual Work Program for Land Use Planning Projects & Policy Initiatives and took the following action:

- a) Received and filed the 2007-2008 Annual Work Program and Mid-Year Report for Land Use Planning Projects and Policy Initiatives.
- b) Accepted the recommendations from the Planning Commission.
- c) Directed staff of the Long Range Planning to continue work on current projects, required services and operations management as reflected in Table 1, page 11 of the 2007-2008 Annual Work Program.
- d) Directed staff to continue work on the Housing Element EIR; to utilize the Uniform Rules cumulative analysis as appropriate to inform the Housing Element EIR; and, to defer current consultant work on the Housing Element EIR.

A summary of the 2007-2008 Work Program is shown in Table 1 (attached). This table indicates that the Office of Long Range Planning has 15.16 full time equivalent planners available to work on planning projects and to complete required services. With the continuation of current on-going projects and services there are a total of 2.72 full time equivalent planners available for new projects.

Table 2 (attached) lists potential new projects that could be considered for implementation in Fiscal Year 2007-2008. The total full time equivalent staff resource that would be necessary to complete these potential projects is 4.58, exceeding the available staff resource. In addition to the

previously recommended new projects, Table 2 includes 1) the first year costs to update to the Summerland Circulation Element and Design Guidelines (project 13) which has been revised to reflect the request from the First District office and 2) the Greater Santa Ynez Valley Baseline Study (project 14) which would evaluate the social, economic and environmental setting within the Valley and was discussed by the Board on March 6, 2007.

On February 7, 2007 the Planning Commission considered the Annual Work Program and recommended that the Board of Supervisors direct staff of Long Range Planning to work on potential new projects 1-12 listed in Table 2 and defer item 13 until a Public Works Transportation Study is complete. Item 13 (Update Summerland Circulation Element and Design Guidelines) would require \$85,000 for staff and \$60,000 for consultant services in the coming fiscal year. Subsequent to the Planning Commission and Board of Supervisors' hearings on the proposed work plan, a Greater Santa Ynez Valley Baseline Study (item 14 on Table 2) has been proposed for consideration. This project would require approximately \$85,000 to fund necessary staff in the coming fiscal year. Should the Board choose to direct staff to initiate either or both projects 13 and 14, other new potential projects recommended by staff and the Planning Commission would need to be deferred or a budget expansion would be necessary.

CC: Michael Brown, County Executive Officer
Ron Cortez, Deputy County Executive Officer
John McInnes, Director of Strategic & Long Range Planning

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Fiscal Year 2007-2008 Project Resources

	FTE	Consultant Cost
2007/2008 Proposed Budget	15.16	\$973,052
Current Projects & Programs	12.44	\$973,052
Available for Potential New Projects	2.72	0
POTENTIAL PROJECTS	4.58	0

Table 2: Potential New Projects

<i>General Plan Updates – No Policy Changes</i>	<i>FTE</i>	<i>Consultant Cost</i>
1. Update Comp Plan to Reference LUDC	.31	0
2. Develop Electronic Comment Program	.10	0
3. Update Comp Plan to Account for Incorporated Cities	.17	0
4. Convert Gen Plan to Electronic Format	.73	0
5. Update LU, Circ, and ERME to Incorporate Amendments	.12	0
6. Apply Community Plan Structure to Older GP Elements	.50	0
7. Create Electronic Guide to Ministerial Projects	.25	0
8. Update Mineral Resource Maps in Conservation Element	.04	0
9. Revise Mineral Resource Extraction Policy to Comply with CEQA	.04	0
10. Update Seismic Safety & Safety	.09	0
<i>Policy Clarification</i>		
11. Develop Comp Plan Glossary & Term Clarification	.43	0
<i>New Policy Development</i>		
12. Prepare Policy Re Annexations & Reorganizations	.32	0
<i>Subtotal</i>	<i>3.10</i>	
13. Update Summerland Circ Element and Design Guidelines	.76	\$60,000
14. Greater Santa Ynez Valley Baseline Study	.72	0
<i>Subtotal</i>	<i>1.48</i>	
Total	4.58	