



Board of Supervisors Agenda Policy and Protocols for the Conduct of Meetings

October 10, 2023

Recommended Actions

- a) Adopt a Resolution regarding the Board of Supervisors' Agenda Policies and Protocols for the Conduct of Meetings rescinding and replacing Resolution No. 09-368;
- b) Consider the Introduction (First Reading) of an Ordinance of the Board of Supervisors of the County of Santa Barbara amending Chapter 2, Article I, Section 2.1 of the Santa Barbara County Code regarding when and where regular Board of Supervisors meetings are held;
- c) Read the title and waive further reading of the Ordinance in full;
- d) Provide other direction as appropriate;
- e) Set a hearing on the Administrative Agenda of October 17, 2023 to consider recommendations

Summary

- In addition, Chapter 2, Article I, Section 2-1 of the Santa Barbara County Code is being amended to reflect:
 - ✓ the regular date and time of board meetings as the first three Tuesdays of each month
 - ✓ starting at 9:00 a.m.
 - ✓ set general, annual dates for summer recess
 - ✓ require that the location and dates of board meetings be established by resolution of the Board

Summary

- Resolution 09-368 and Chapter 2 of the County Code serve as guiding documents for the conduct of the meetings of the Board of Supervisors
- It is necessary to periodically review associated policies and provide the Board with an opportunity to amend and enhance policies based on changing environment of County Government
- The new resolution updates language to:
 - ✓ reflect current agenda and meeting protocols
 - ✓ the order of meeting business
 - ✓ adjustments to public comment to account for changes in technology
 - ✓ other minor revisions

Next Steps

- Second reading of Chapter 2, Article I, Section 2-1 on October 17, 2023:

The regular meetings of the Santa Barbara County Board of Supervisors shall generally be held on the first three Tuesdays of every calendar month at 9:00 A.M., with the exception of a Tuesday following a Monday holiday. Budget Workshops if held, and Budget Hearings, are considered regular meetings. The Board of Supervisors may recess for a consecutive four-week period generally during the last two weeks in July through the first two weeks in August, although the Board may convene during that time, as needed. **The location and dates of the meetings shall be established, and amended, by Resolution of the Board of Supervisors.** The posted agenda for each regular meeting shall specify the time and location of the meeting.

- 2024 BOS Schedule of Meeting Dates and Locations resolution will be presented on November 28, 2023