



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** June 16, 2020  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director: Scott D. McGolpin, PE., Director, (805) 568-3010  
Contact Info: Leslie Wells, Deputy Director, (805) 882-3605

**SUBJECT:** South Coast Community Hazardous Waste Collection Center Operation Agreement; First, Second and Third Supervisorial Districts

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement with the University of California at Santa Barbara for the operation of the Community Hazardous Waste Collection Center located at the Environmental Health and Safety Hazardous Waste Facility for the two-year period of July 1, 2020 to June 30, 2022, in the not-to-exceed amount of \$1,522,698; and
- b) Find that pursuant to California Environmental Quality Act Section 15162, no substantial changes are proposed, there are no substantial changes in circumstances, and no new information of substantial importance has come to light regarding environmental effects of the project or of the sufficiency or feasibility of mitigation measures and, therefore, the execution of an Agreement with the University for the continued operation of the Community Hazardous Waste Collection Center is within the scope of the project covered by the Final Environmental Impact Report for the Santa Barbara County Household and Small Business Hazardous Waste Collection Program prepared by the University of California, Santa Barbara, March 1993 (SCH No. 1992041092) viewable at [http://countyofsb.org/uploadedFiles/pwd/Content/RRWMD/Documents/Environmental/HHW\\_Center\\_EIR.pdf](http://countyofsb.org/uploadedFiles/pwd/Content/RRWMD/Documents/Environmental/HHW_Center_EIR.pdf) and, therefore, no new environmental document is required.

**Summary Text:**

This item is on the agenda in order to execute an Agreement with University of California at Santa Barbara (UCSB) for the continued operation of the Community Hazardous Waste Collection Center (CHWCC) for the two-year period of July 1, 2020 to June 30, 2022, in the not-to-exceed amount of \$1,522,698. Operation of the CHWCC is recommended in the County's Household Hazardous Waste Element (HHWE) which was prepared in compliance with the California Integrated Waste Management Act of 1989 (Public Resources Code, Title 14, Division 7) mandates and regulations. The HHWE was adopted by the Santa Barbara County Board of Supervisors on January 28, 1992.

Use of the facility for community and small business hazardous waste collection was analyzed in the Final Environmental Impact Report for the Santa Barbara County Household and Small Business Hazardous Waste Collection Program (SCH No. 1992041092) prepared in March 1993 by the University of California, Santa Barbara Office of Budget and Planning.

**Background:**

To reduce the quantity of improperly discarded hazardous materials from households and small businesses, the County of Santa Barbara (County) has supported the development and operation of the CHWCC. A unique public/private partnership between the County and UCSB has made the operation of the CHWCC possible. The advantage of this facility is that it provides residents and businesses a convenient way to safely dispose of unwanted hazardous waste on a weekly basis.

Small quantity generators (businesses that generate less than 27 gallons or 220 pounds per month) are required to schedule appointments on Fridays for acceptance of their hazardous waste. The facility is open on Saturdays and Sundays to residents from the unincorporated communities of the Goleta Valley, Montecito, Summerland, and Carpinteria Valley; and the Cities of Goleta, Santa Barbara and Solvang. The CHWCC opened on October 1, 1993 and approximately 8,200 residents and businesses utilize the facility to manage their hazardous waste on an annual basis.

The County's agreement with UCSB provides for the following: the use of their facility; salaries for three full-time UCSB facility employees and several part-time employees (as needed) to handle the incoming hazardous waste; all packaging materials and supplies to be used in storing, transporting, and/or recycling and disposing of County-generated hazardous waste; ongoing maintenance of the waste tracking system and various associated operating equipment; and overhead and operational costs such as phones, copy equipment, computer usage, and mail services.

**Performance Measure:**

Prices paid for services are articulated in Exhibit B-1 of the Agreement with the University of California at Santa Barbara. Performance measures related to pounds collected, program costs, and numbers of participants are tracked by County staff on a monthly basis.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

Funds for the Fiscal Year 2020/2022 Agreement have been appropriated in the recommended Fiscal Year 2020/2021 and 2021/2022 Resource Recovery & Waste Management Division budgets, and costs are paid from a program fee assessed on solid waste collection bills in the Unincorporated areas and from service contracts the County has with the Cities of Goleta, Santa Barbara and Solvang to provide these services to area residents and businesses. There are no facility impacts.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost</u></b>	<b><u>FY 2021/22 Cost</u></b>	<b><u>Total Cost</u></b>
General Fund	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
Federal	\$ -	\$ -	\$ -
Enterprise Fund	\$ 749,868.00	\$ 772,830.00	\$ 1,522,698.00
Other:	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 749,868.00</b>	<b>\$ 772,830.00</b>	<b>\$ 1,522,698.00</b>

Narrative: For Fiscal Year 2020/2021, the Agreement is for a not-to-exceed amount of \$749,868, which is a 5% increase over the current contract amount; and for Fiscal Year 2021/2022, the Agreement is for a not-to-exceed amount of \$772,830, which is a 3% increase over the Fiscal Year 2020/2021 contract amount, for a total not-to-exceed amount of \$1,522,698.

**Key Contract Risks:**

This contract is for the operation of the Community Hazardous Waste Collection Center located on the UCSB Campus. Payments will be made after services are rendered and appropriate reporting documentation for household hazardous waste managed has been received by the County. The CHWCC has been in operation since 1993. To date, the University of California, Santa Barbara has fulfilled all service obligations for the County, and this contract should pose a low risk to the County.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

This Agreement will not result in any new staffing impacts.

**Special Instructions:**

Please provide a certified minute order. Retain one (1) original agreement for the Clerk of the Board and return the other two (2) original agreements to Jody Rundle in the Resource Recovery & Waste Management Division of Public Works, 130 E. Victoria St, Suite #100, Santa Barbra, CA 93101.

**Attachments:**

Attachment A: Agreement with the University of California at Santa Barbara (3 original agreements)

Attachment B: Environmental Impact Report

**Authored By:**

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