



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: August 19, 2014
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Renée E. Bahl, Interim Community Services Director (805) 568-2467
Director(s)
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
SUBJECT: Shelter Operations General Fund Agreements for the Bridgehouse Shelter, District 4; Casa Esperanza Emergency Shelter, District 1; and Santa Maria Emergency Shelter, Fifth Supervisorial District.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Risk Management & Planning

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Shelter Operations General Fund Service Agreement with Good Samaritan Shelter to support and maintain existing service levels at the Bridgehouse Shelter for the period of July 1, 2014 through June 30, 2015 in an amount not to exceed \$92,868 (Attachment A);
- b) Approve and authorize the Chair of the Board of Supervisors to execute a Shelter Operations General Fund Grant Agreement with Casa Esperanza Homeless Center to support and maintain existing service levels at the Casa Esperanza Emergency Shelter for the period of July 1, 2014 through June 30, 2015 in an amount not to exceed \$110,710 (Attachment B);
- c) Approve and authorize the Chair of the Board of Supervisors to execute a Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter to support and maintain existing service levels at the Santa Maria Emergency Shelter for the period of July 1, 2014 through June 30, 2015 in an amount not to exceed \$141,422 (Attachment C);
- d) Determine that the approvals and execution of the Shelter Operations General Fund Service Agreement and Shelter Operations General Fund Grant Agreements are not the approvals of projects that are subject to environmental review under the California Environmental Quality Act

(CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment D).

Summary Text:

With the adoption of the Fiscal Year 2014-2015 budget, the Board of Supervisors approved a General Fund contribution in the amount of \$345,000 to support the operations of three year-round homeless emergency shelters: Bridgehouse Shelter, Casa Esperanza Emergency Shelter, and Santa Maria Emergency Shelter. This contribution, administered by the Community Services Department (CSD), is distributed among the shelters on a pro rata basis according to the number of emergency shelter bed-nights provided during the preceding fiscal year. Of the \$345,000 approved by the Board, \$92,868 has been allocated to the Bridgehouse Shelter, \$110,710 to the Casa Esperanza Emergency Shelter, and \$141,422 to the Santa Maria Emergency Shelter. Approval of the Shelter Operations General Fund Agreements will provide Good Samaritan Shelter and Casa Esperanza Homeless Center with funds to support the provision of emergency shelter to homeless individuals and families county-wide.

Background:

General Fund contributions for the Bridgehouse Shelter, Casa Esperanza Emergency Shelter, and Santa Maria Emergency Shelter have been allocated on a pro rata basis according to the number of emergency shelter bed-nights provided during the preceding fiscal year. The table below shows the proposed Fiscal Year 2014-2015 allocations based on Fiscal Year 2013-2014 emergency shelter bed-night data reported for each shelter.

Shelter	Operator	FY 2013-14 Bed-Nights	% Shelter Bed-Nights	FY 2014-15 Allocation
Bridgehouse Shelter	Good Samaritan Shelter	23,501	26.92%	\$92,868
Casa Esperanza Emergency Shelter	Casa Esperanza Homeless Center	28,016	32.09%	\$110,710
Santa Maria Emergency Shelter	Good Samaritan Shelter	35,788	40.99%	\$141,422
Total		87,305	100.00%	\$345,000

Bridgehouse Shelter

The County owns the Bridgehouse Shelter located at 2025 Sweeney Road in Unincorporated Lompoc and contracts with Good Samaritan Shelter to operate it. Under the terms and conditions of the Shelter Operations General Fund Service Agreement, Good Samaritan Shelter will make available up to 56 emergency shelter beds per night year-round to homeless individuals and families and will provide at least 23,000 emergency shelter bed-nights during the contract term.

Casa Esperanza Emergency Shelter

Casa Esperanza Homeless Center operates an emergency shelter at 816 Cacique Street in the City of Santa Barbara. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Casa Esperanza Homeless Center will make available 200 emergency shelter beds per night during the winter months (December 1, 2014 to March 31, 2015) and 30 beds per night during the non-winter months (July 1, 2014 to November 30, 2014 and April 1, 2015 to June 30, 2015). It will provide at least 28,000 emergency shelter bed-nights to homeless individuals and families during the contract term.

Santa Maria Emergency Shelter

Good Samaritan Shelter operates an emergency shelter at 401 West Morrison Avenue in the City of Santa Maria. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Good Samaritan Shelter will make available up to 120 emergency shelter beds per night year-round to homeless individuals and families and will provide at least 35,000 emergency shelter bed-nights during the contract term.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 345,000.00		
State			
Federal			
Fees			
Other:			
Total	\$ 345,000.00	\$ -	\$ -

The General Fund contribution to support homeless emergency shelter operations in the amount of \$345,000 was approved by the Board in the CSD Fiscal Year 2014-2015 operating budget.

In total, County departments provided Good Samaritan Shelter and Casa Esperanza Homeless Center with \$2.9 million and \$595,000, respectively, for various programs and services, including emergency shelter, during Fiscal Year 2013-2014. County departments include Alcohol, Drug, and Mental Health Services; CSD; Probation; Public Health; Sheriff; and Social Services.

Key Contract Risks: Good Samaritan Shelter and Casa Esperanza Homeless Center have prior experience operating and managing homeless shelters. The Shelter Operations General Fund Agreements are cost reimbursement contracts. The County will only reimburse Good Samaritan Shelter and Casa Esperanza Homeless Center for costs that are eligible under the Agreements and documented in a manner that is acceptable to the County. CSD staff will assess the performance of Good Samaritan Shelter and Casa Esperanza Homeless Center to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services were provided. Other County contracts with Casa Esperanza Homeless Center will come forward to the Board later this calendar year.

Financial Condition of Good Samaritan Shelter

Based on a review of financial documentation submitted to CSD, Good Samaritan Shelter appears to be performing satisfactorily. It has a sufficient cash position. Although it has several long-term loans outstanding, a majority contain forgiveness provisions.

Financial Condition of Casa Esperanza Homeless Center

Based on a review of financial documentation submitted to CSD, Casa Esperanza Homeless Center operates with a low cash position and limited working capital. County staff will continue to monitor Casa Esperanza Homeless Center's financial condition.

Special Instructions:

Please email an electronic copy of the Minute Order to A.J. Quinoveva at aquinoveva@co.santa-barbara.ca.us. Please execute three (3) original copies of the following documents and send to A.J. Quinoveva (x1090):

- 1) Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter,
- 2) Shelter Operations General Fund Grant Agreement with Casa Esperanza Homeless Center for the Casa Esperanza Emergency Shelter, and
- 3) Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter.

Attachments:

Attachment A: Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter

Attachment B: Shelter Operations General Fund Grant Agreement with Casa Esperanza Homeless Center for the Casa Esperanza Emergency Shelter

Attachment C: Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter

Attachment D: CEQA Notice of Exemption

Authored by: A.J. Quinoveva, Housing and Community Development Division (805-560-1090)