

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 3/12/02
Department Name: Public Health
Department No.: 041
Agenda Date: 4/2/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, Director
Public Health Department

STAFF CONTACT: Dan Reid, Project Manager x4927
Environmental Health Services

SUBJECT: First Amendment to County-wide Septic System Sanitary Survey Project Service Contract with Questa Engineering Corporation

Recommendation(s):

That the Board of Supervisors:
Execute the First Amendment to the Agreement number BC-01-261 with Questa Engineering Corporation for a county-wide septic system sanitary survey project. (Attachment A)

Alignment with Board Strategic Plan:

This recommendation is aligned with Goal II: Community Health And Safety – A Safe and Healthy Community in Which to Live, Work and Visit; Goal V: Quality of Life – A High Quality of Life for All Residents; Goal VI: Citizen Involvement- A County Government that is Accessible, Open, and Citizen-Friendly; Goal VII: Families and Children – A Community that Fosters the Safety and Well-Being of Families and Children.

Executive Summary and Discussion:

On June 5, 2001, your Board executed a service agreement with Questa Engineering Corporation to complete a countywide septic system sanitary survey project. At the request of the County of Santa Barbara, Questa Engineering Corporation agreed to a re-prioritization of the schedule of work contained in Exhibit A. This modification included a more focused initial review of the Santa Ynez Valley area to correspond with ongoing development of a Community Plan amendment for the Santa Ynez Valley. A preliminary report of the conditions of septic system disposal in this area was prepared and submitted to the Planning and Development Department and to the General Plan Advisory Committee in early February 2002. As a result, additional project activities were delayed.

This proposed Amendment reflects the need to extend the contract period until August 30, 2002. This extension will allow for the completion of all project objectives, submission of the sanitary survey final report, and participation in a presentation to your Board, on the results of the survey. This presentation will likely take place in August, 2002.

Mandates and Service Levels:

There are no mandates for this project.

The Amendment adds the service requirement to assist in the preparation of a staff report and presentation to the Board of Supervisors of the final report and integration of the recommendations into the existing or proposed County Liquid Waste program.

Fiscal and Facilities Impacts:

Approval of this Amendment does not increase General Fund contribution or the use of Public Health Department special revenue funds. In addition, this action will not increase the Department's indirect costs or its use of County A87 plan overhead.

On January 11, 2001, the Public Health Department received \$250,000 from the State Water Resources Control Board for the sanitary survey project. The funds are currently deposited in the Public Health Department's Special Revenue Fund and will be used specifically for this purpose.

These funds are appropriated as part of the Adopted FY 01-02 Public Health Department budget and can be found in: Department 041, Fund 0042, Program 4210, Account 7460.

There are no anticipated facilities impacts

Special Instructions:

Return a certified minute order and one original, signed Amendment to Dan Reid, Project Manager, Environmental Health Services.

Concurrence:

None required

ATTACHMENT A
FIRST AMENDMENT TO
AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR between
COUNTY OF SANTA BARBARA
AND
QUESTA ENGINEERING CORP.

THIS is the first amendment to the existing agreement (Contract number BC-01-261) executed on June 5, 2001, between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY) and Questa Engineering Corp., having its principal place of business at 1220 Brickyard Cove Rd., Pt. Richmond, California (hereafter CONTRACTOR) .

The agreement is amended to extend the contract term from April 2, 2002 until August 30, 2002. Previously, at the request of the County of Santa Barbara, Questa Engineering Corporation agreed to a re-prioritization of the schedule of work contained in Exhibit A. This modification included a more focused initial review of the Santa Ynez Valley area to correspond with ongoing development of a County Community Plan amendment for the Santa Ynez Valley. A preliminary report of the conditions of septic system disposal in this area was prepared and submitted in early February 2002. As a result, additional project activities were delayed. This proposed amendment reflects the need to extend the contract period until August 30, 2002 in order to accomplish all project tasks and objectives.

The submission of a final report for the Sanitary Survey will be presented to the County no later than June 30, 2002.

These amendments are reflected in Section 4 (Term) and revisions to the Statement of Work contained in Exhibit A.

The County and Contractor agree to the following amendments:

1. Section 4, entitled TERM, of the existing agreement shall be amended to read as follows:
"4. **TERM.** CONTRACTOR shall commence performance on June 5, 2001 and end performance upon completion, but no later than August 30, 2002 unless otherwise directed by COUNTY or unless earlier terminated.

2. Exhibit A, Statement of Work, is amended as follows:
 - ◆ The header for the four pages of Exhibit A are amended to read

“EXHIBIT A
STATEMENT OF WORK
County-Wide Septic System Sanitary Survey Project
March 4, 2002”

 - ◆ Page Exhibit A-3, Task 5, item number ten (10) is added and reads “Support preparation of a staff report and presentation to the Board of Supervisors of the final report and integration of the recommendations into the existing and/or proposed County Liquid Waste Program.”

ATTACHMENT A

- ◆ The Project Schedule is modified to reflect the change in Tasks and project completion dates as follows:

PROJECT SCHEDULE

TASK	JUN E	JULY	AUG	SEP T	OCT	NO V	DEC	JA N	FEB	MA R	AP R	MA
TASK 1 Background Review												
TASK 2 Design Field Program												
TASK 3 Conduct Survey												
TASK 4 Conduct Water Quality Sampling												
TASK 5 Final Report and BOS Presentation												

3. All other terms and conditions of the existing agreement shall remain in effect.

ATTACHMENT A

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

GAIL MARSHALL, THIRD DISTRICT SUPERVISOR
COUNTY OF SANTA BARBARA

By: _____
Chair, Board of Supervisors

Date: _____

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

NORMAN HANTZSCHE (CONTRACTOR)
QUESTA ENGINEERING CORP.

By: _____
Deputy

By: _____
SocSec or TaxID Number: 94-2875233

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL

APPROVED AS TO ACCOUNTING FORM:
ROBERT W GEIS, CPA
AUDITOR-CONTROLLER

By: _____
Deputy County Counsel

By: _____
Deputy

APPROVED AS TO FORM:
JOHN FORNER,
RISK ANALYST, SENIOR

By: _____
Risk Manager