

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 5/19/03
Department Name: County Fire/OES
Department No.: 031
Agenda Date: 6/17/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: John Scherrei, Fire Chief
Fire Department

STAFF Bruce Carter, Emergency Services Manager
CONTACT: County Fire / OES x5559

SUBJECT: Resolution Authorizing Signatories to Obtain Financial Assistance Regarding
Emergency Planning

Recommendation(s):

That the Board of Supervisors adopt a Resolution authorizing certain employees to execute applications and documents for the purpose of obtaining financial assistance under the Stafford Act, which provides funding for emergency management planning and program expenses.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

Current state guidelines require a resolution of signature attestation, which designates authorized officials for executing applications and documents for obtaining financial assistance under the Stafford Act (the "Act"). The Act provides for funding administered through the state Emergency Management Performance Grant (EMPG) Program. The funding provides up to one half of the personnel expense for authorized emergency planning staff, indirect costs, and some services and supplies. This resolution updates Resolution 02-403.

Agenda Date: June 17, 2003

Subject: Authorizing Signatories to Obtain Financial Assistance Regarding Emergency Planning

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Mandates and Service Levels:

Federal guidelines in 44 CFR Part 302, Civil Defense; State and Local Emergency Management Performance Grant Programs, prescribe the requirements applicable to the EMPG Program for federal financial contributions to the states, and through the states to their political subdivisions (“operational areas”), as subgrantees. The County is designated as the Santa Barbara Operational Area for emergency planning and response. While the County is not required to adopt an annual signature attestation resolution, it is advisable whenever there are personnel changes.

Fiscal and Facilities Impacts:

This resolution allows County Fire/OES to apply for the file reimbursement claims under the EMPG sub grant program through the State Office of Emergency Services. The EMPG Program provides partial funding (up to one half the salary and benefits, depending on funding from the Federal Emergency Management Agency) for the following positions in OES: Emergency Services Supervisor and four Emergency Services Planners. The amount received through this grant varies on an annual basis. For Federal fiscal year 2003 (October 1 though September 30) it is \$57,746.

Special Instructions:

Please return executed copies to County Fire/Office of Emergency Services and Catherine Currie at the Governor’s Office of Emergency Services, at the address indicated below.

Concurrence:

Auditor-Controller

County Counsel

cc: Catherine Currie
The Governor’s Office of Emergency Services, Region I
450 Choctaw Lane
Ventura, CA 93001

**BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA**

**A RESOLUTION IN THE MATTER OF
DESIGNATING THOSE AUTHORIZED
TO SEEK FINANCIAL ASSISTANCE
UNDER THE EMERGENCY
MANAGEMENT PROGRAM GRANT**

Resolution No. _____

WHEREAS, the Stafford Act (the “Act”), as amended, through the Federal Emergency Management Agency provides financial assistance for funding emergency management programs and personnel; and

WHEREAS, the Act is administered through the Emergency Management Performance Grant (EMPG) Program to the states by the Governor’s Office of Emergency Services; and

WEREAS, Santa Barbara County Office of Emergency Services applies to the state annually for funding under the EMPG Program; and

WHEREAS, the EMPG Program requires that jurisdictions applying for EMPG funding designate Authorized Officials who may execute applications and documents for the purpose of obtaining financial assistance;

NOW, THEREFORE, BE IT AND HEREBY RESOLVED that the individuals whose names, titles, and specimen signatures appear below are hereby designated as Authorized Officials and are authorized to execute for and on behalf of Santa Barbara County, a public entity established under the laws of the State of California, applications and documents for the purpose of obtaining financial assistance under the Stafford Act, as amended.

_____ Michael F. Brown, County Administrator

_____ James Laponis, Deputy County Administrator

_____ Robert W. Geis, CPA, Auditor-Controller

_____ Theo Fallati, Chief Deputy Controller,
Office of the Auditor Controller

_____ John Scherrei, Fire Chief
Santa Barbara County Fire Department

Bruce Carter, OES Manager
Santa Barbara County Fire/OES

Diane Sauer, Fiscal Manager
Santa Barbara County Fire Department

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara,
State of California, this _____ day of _____, 2002, by the following vote (4/5 vote
required):

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair, Board of Supervisors
County of Santa Barbara

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

By: _____
Deputy Clerk

APPROVED AS TO FORM
STEPHEN SHANE STARK

APPROVED AS TO FORM
ROBERT W. GEIS, CPA

By _____
Deputy County Counsel

By _____
Auditor-Controller