

Plan and Budget Required Documents Checklist

MODIFIED FY 2016-17

County/City: Santa Barbara

Fiscal Year: 2016-17

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Agency Information Sheet

County/City: Santa Barbara/Santa Barbara

Fiscal Year: 2016-17

Official Agency

Name:	County of Santa Barbara	Address:	345 Camino del Remedio
Health Officer	Takashi Wada, MD.		Santa Barbara, CA. 93110

CMS Director (if applicable)

Name:	Rea Goumas, MD.	Address:	345 Camino del Remedio
Phone:	(805) 681-4027		Santa Barbara, CA. 93110
Fax:	(805) 681-4958	E-Mail:	Rea.Goumas@sbcphd.org

CCS Administrator

Name:	Ana V. Stenersen, PHN	Address:	345 Camino del Remedio
Phone:	(805) 681-4026		Santa Barbara, CA. 93110
Fax:	(805) 681-4763	E-Mail:	Ana.Stenersen@sbcphd.org

CHDP Director

Name:	Rea Goumas, MD.	Address:	345 Camino del Remedio
Phone:	(805) 681-4027		Santa Barbara, CA. 93110
Fax:	(805) 681-4958	E-Mail:	Rea.Goumas@sbcphd.org

CHDP Deputy Director

Name:	Ana V. Stenersen, PHN	Address:	345 Camino del Remedio
Phone:	(805) 681-4026		Santa Barbara, CA. 93110
Fax:	(805) 681-4763	E-Mail:	Ana.Stenersen@sbcphd.org

Clerk of the Board of Supervisors or City Council

Name:	Michael Allen	Address:	105 E. Anapamu St. Room #407
Phone:	(805)568-2245		Santa Barbara, CA. 93101
Fax:	(805) 568-2249	E-Mail:	allen@co.santa-barbara.ca.us

Director of Social Services Agency

Name:	Daniel Nielson	Address:	234 Camino del Remedio
Phone:	(805) 681-4451		Santa Barbara, CA. 93110
Fax:	(805) 681-4403	E-Mail:	dnielson@sbcsocialserv.org


Chief Probation Officer

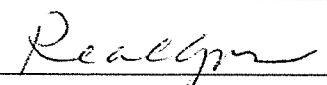
Name:	Guadalupe Rabago	Address:	117 E. Carrillo St.
Phone:	(805) 739-8603		Santa Barbara, CA. 93101
Fax:	(805) 882-3651	E-Mail:	grabago@co.santa-barbara.ca.us

Certification Statement - Child Health and Disability Prevention (CHDP) Program

County/City: Santa Barbara/Santa Barbara	Fiscal Year: 2016-17
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I certify that the CHDP Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 6 (commencing with Section 124025), Welfare and Institutions Code, Division 9, Part 3, Chapters 7 and 8 (commencing with Section 14000 and 14200), Welfare and Institutions Code Section 16970, and any applicable rules or regulations promulgated by DHCS pursuant to that Article, those Chapters, and that section. I further certify that this CHDP Program will comply with the Children's Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9, Federal Financial Participation. I further certify that this CHDP Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.). I further agree that this CHDP Program may be subject to all sanctions or other remedies applicable if this CHDP Program violates any of the above laws, regulations and policies with which it has certified it will comply.

	<i>Aug 29, 2016</i>
Signature of CHDP Deputy Director	Date Signed

	<i>Aug 30 2016</i>
Signature of Director or Health Officer	Date Signed

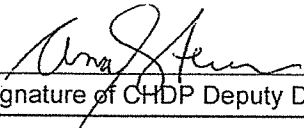
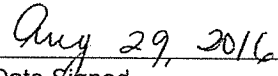
Signature and Title of Other – Optional	Date Signed

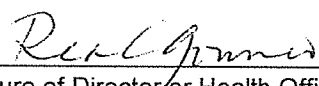
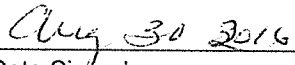
I certify that this plan has been approved by the local governing body.	
Signature of Local Governing Body Chairperson	Date

Certification Statement - Child Health and Disability Prevention (CHDP) Program

County/City: Santa Barbara/Santa Barbara	Fiscal Year: 2016-17
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 Signature of CHDP Deputy Director	 Date Signed
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 Signature of Director or Health Officer	 Date Signed
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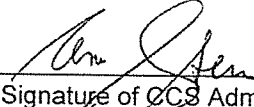
Signature and Title of Other – Optional	Date Signed
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I certify that this plan has been approved by the local governing body.	
Signature of Local Governing Body Chairperson	Date

Certification Statement - California Children's Services (CCS)

County/City: Santa Barbara/Santa Barbara	Fiscal Year: 2016-17
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I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children's Medical Services (CMS) Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

	<i>Aug 29, 2016</i>
Signature of CCS Administrator	Date Signed

<i>Rita Gorman MD</i>	<i>Aug 29 2016</i>
Signature of Director or Health Officer	Date Signed

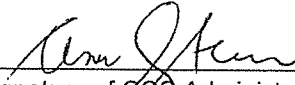
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Signature of Local Governing Body Chairperson	Date

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County/City: Santa Barbara/Santa Barbara	Fiscal Year: 2016-17
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	<i>Aug 29, 2016</i>
Signature of CCS Administrator	Date Signed

<i>Rea Gorman MD</i>	<i>Aug 29 2016</i>
Signature of Director or Health Officer	Date Signed

Signature and Title of Other – Optional	Date Signed

I certify that this plan has been approved by the local governing body.	
Signature of Local Governing Body Chairperson	Date

SANTA BARBARA COUNTY CHILDREN'S MEDICAL SERVICES
AGENCY DESCRIPTION: CHDP AND HCPCFC FY 2015-16

CHDP

The Child Health and Disability Prevention (CHDP) program is in the Santa Barbara County Public Health Department . As of February 2011, the Child Health and Disability Prevention (CHDP) program was separated from the Primary Care and Family Health Division and integrated within the Community Health Division. CCS and the MTU continue to be under the Primary Care and Family Health Division.

Rea Goumas, MD CHDP Director (.15 FTE) assumed the oversight of medical direction in FY 2007-2008. Ana V. Stenersen, PHN, CHDP Deputy Director (up to .25 FTE) assumed administrative oversight in May 2016. Currently there is a CHDP PHN position (1 FTE); HCPCFC PHN (1 FTE); Health Educator (.5 FTE); two positions of Administrative Office Professional II (.75 FTE each). The number of CHDP providers in Santa Barbara County (SBC) is currently 36 provider offices, no offices pending. There were 49,411 PM160s submitted, excluding partials. 1,457 Gateway and CHDP only children received follow-up services by the CHDP office.

The CHDP Deputy Director, CHDP PHN, and the Health Educator continue to work collaboratively with community based organizations involved with county-wide efforts for health insurance access, oral health services and access issues, children with $\geq 85\%$ BMI, standardized developmental screening and a promotoras coalition for promotion of preventative health issues. County-wide strategic planning efforts enable increased access to health care and services to all children in Santa Barbara County. Health activities specific to CHDP State and Federal guidance were maintained and focused on follow-up for abnormal health assessments. Mandated trainings were administered to the Department of Social Services (DSS). Trainings for provider billing and to Social Services are done in conjunction with our Medi-Cal Managed Care Provider, Cen-Cal Health, when able. There were three Audiometry trainings and three vision trainings in FY 2015-16.

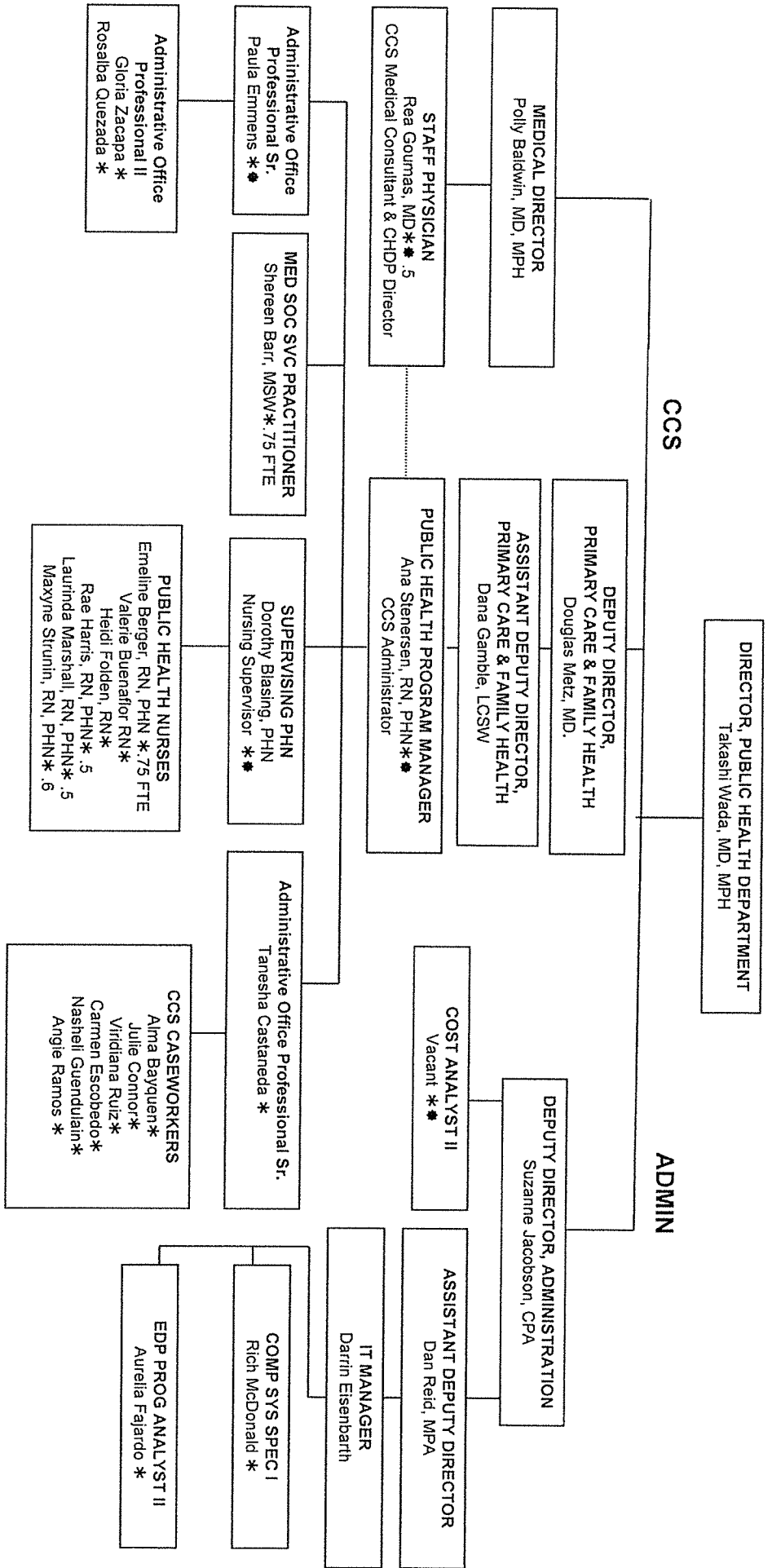
HCPCFC

The Health Care Program for Children in Foster Care (HCPCFC) was reinstated in Santa Barbara County per mandate on March 22, 2010. The program has impacted and improved access to health care for children in foster care.

The Health Care Program for Children in Foster Care (HCPCFC) is a public health nursing program within the DSS Child Welfare Service Agency and works with probation departments to provide public health nurse expertise in meeting the medical, dental, mental, and developmental needs of children and youth in foster care. The program has established a process through which PHNs consult and collaborate with the foster care team on medical issues, the Health Passport, and psychotropic medication prescriptions that promote access to comprehensive preventative health and specialty services. There is 1 FTE position for the HCPCFC PHN program, staffed by 2 PHN's (0.5 FTE each), and supervision is by the HCPCFC Program Manager, (1 FTE), Ed Tran.

The HCPCFC MOU between case workers, Probation, and DSS was reviewed and revised for FY 2015-16 with outreach efforts targeted to Probation. The HCPCFC PHN has a caseload of 400-500 cases. The HCPCFC PHN developed collaborative relationships and instituted creative approaches to maintain the HCPCFC core nursing functions. The HCPCFC had developed trainings for the DSS staff, including case workers and Probation, in coordination with the CHDP PHN.

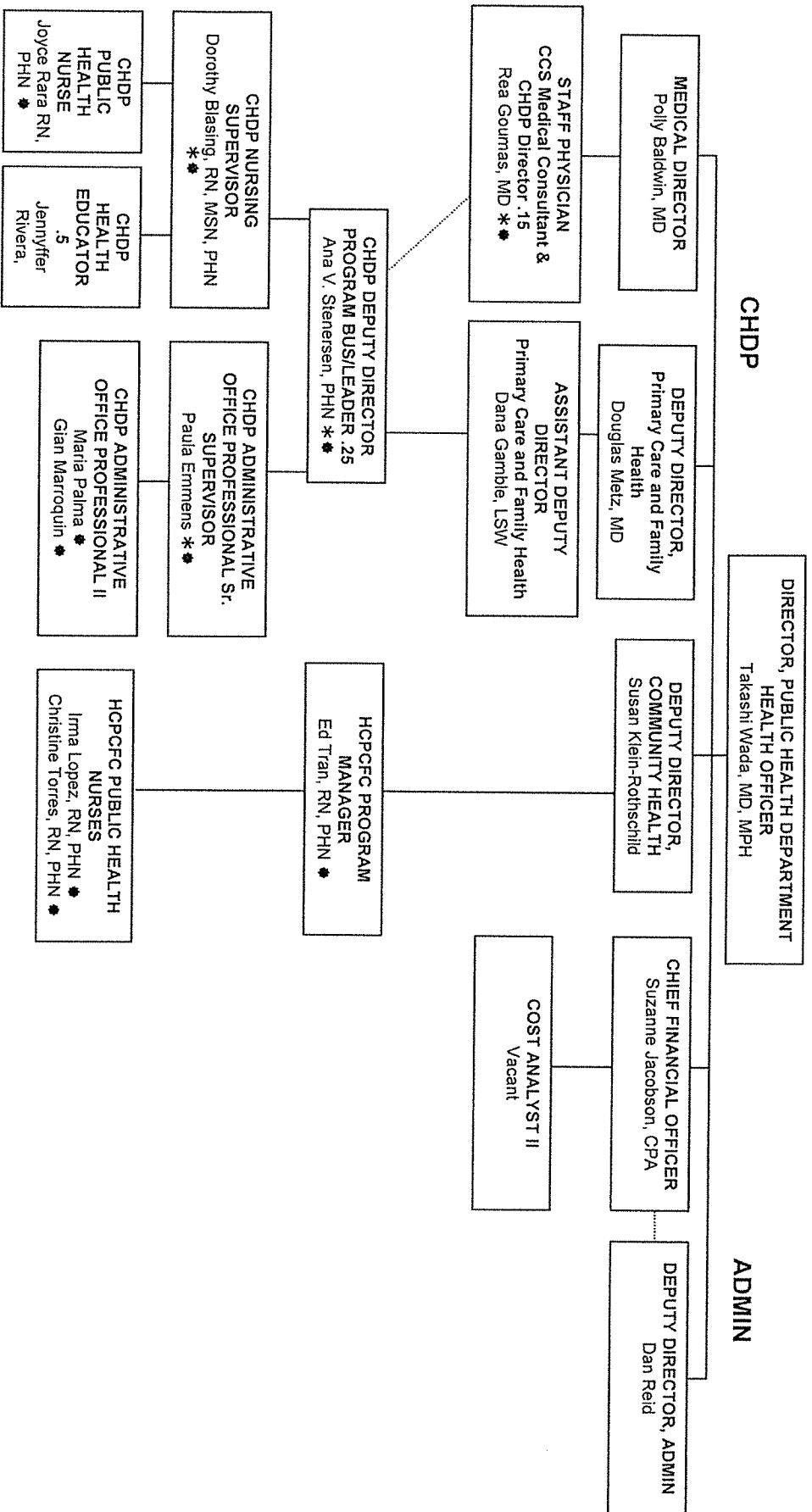
SANTA BARBARA COUNTY CHILDREN'S MEDICAL SERVICES ORGANIZATION CHART FOR CCS



KEY
 _____ Supervisory/Reporting relationship
 Collaborative/Consulting relationship
 * Incumbent in CCS Administration Budget
 * Incumbent in CHDP Budget

08/30/16

SANTA BARBARA COUNTY CHILDREN'S MEDICAL SERVICES ORGANIZATION CHART FOR CHDP



KEY

- Supervisor/Reporting relationship
- Collaborative/Consulting relationship
- * Incumbent in CCS Administration Budget
- ◆ Incumbent in CHDP Budget

**Incumbent List - California Children's Services
FY 2016-2017**

Complete the table below for all personnel listed in the CCS budgets. Use the same job titles for both the budget and the incumbent list. Total percent for an individual incumbent should not be over 100 percent.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

County/City: Santa Barbara/Santa Barbara		Fiscal Year: 2016-2017		
Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Program Manager	Ana V. Stenersen, RN,PHN	75%	Yes	No
Staff Physician	Rea Goumas, MD.	50%	No	No
PHN Nurse, Supervising	Dorothy Blasing, MSN, RN, PHN	75%	Yes	No
Staff PHN	Emeline Berger, RN, PHN	75%	No	No
Staff RN	Valerie Buenafior, RN	100%	No	No
Staff RN	Heidi Folden, RN	100%	No	No
Staff PHN - EXT	Rae Harris, RN, PHN	50%	No	No
Staff PHN - EXT	Laurinda Marshall, RN, PHN	50%	No	No
Staff PHN - EXT	Maxyne Strunin, RN, PHN	60%	No	No
Medical Social Worker	Sheren Barr, MSW	75%	No	No
Administrative Office Professional Sr	Tanasha Castaneda	100%	No	No
Administrative Office Professional Sr	Paula Emmens	95%	Yes	No
Administrative Office Professional II	Gloria Zacapa	100%	No	No
Administrative Office Professional II	Rosalba Quezada	100%	No	No

Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Caseworker	Carmen Escobedo	100%	No	No
Caseworker	Julie Connor	100%	No	No
Caseworker	Alma Bayquen	100%	No	No
Caseworker	Angelica Ramos	100%	No	No
Caseworker	Nasheli Guendulain	100%	No	No
Caseworker	Viridiana Ruiz	100%	No	No

**Incumbent List - Child Health and Disability Prevention Program
FY 2016-2017**

Complete the table below for all personnel listed in the CHDP budgets. Use the same job titles for both the budget and the incumbent list. Total percent for an individual incumbent should not be over 100 percent.

Specify whether job duty statements or civil service classification statements have been revised or changed in the last fiscal year. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

County/City: Santa Barbara/Santa Barbara		Fiscal Year: 2016-2017				
Job Title	Incumbent Name	FTE % on CHDP No County/City Match Budget	FTE % on CHDP County/City Match Budget	FTE % in Other Programs (Specify)	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Program Manager	Ana V. Stenersen, RN, PHN	25%	N/A	75% CCS	Yes	
Staff Physician	Rea Goumas, MD.	15%	N/A	50% CCS, 10% Clinic	No	No
Program Supervisor	Dorothy Blasing, RN,PHN	25%		75% CCS	Yes	No
Public Health Nurse	Joyce Rara, RN,PHN	100%	N/A		No	No
Health Educator	Jennyfer Rivera, MPH	50%	N/A		No	No
Administrative Office Professional Sr.	Paula Emmens	5%	N/A	95% CCS	Yes	No
Administrative Office Professional II	Maria Palma	75%	N/A		No	No
Administrative Office Professional II	Gian Marroquin	75%	N/A		No	No

Santa Barbara County, Fiscal Year 2015-16
CHILDREN'S HEALTH & DISABILITIES PROGRAM STAFF DUTY STATEMENT

PROGRAM ADMINISTRATOR

Ana Stenersen, RN, PHN

This position serves as Program Manager, CHDP Deputy Director .75% CCS Administrator.

Civil Service Classification: Business Leader

CHDP: 25%

1. General program administration
2. Coordination and liaison with local and State agencies
3. Assures Nursing and Health Education standards are observed and maintained.
4. Attends Southern California Regional Directors/Deputy Directors quarterly meetings
5. Participates in policy development and community preventive initiatives related to health issues that may affect the CHDP target population and to facilitate the promotion of child health issues in the community
6. Develops and submits the annual CHDP related fiscal plan and in compiling the data for program evaluation and state reporting.

STAFF PHYSICIAN

Rea Goumas, MD

This position serves as CHDP Director and CCS Medical Consultant.

Civil Service Classification: Staff Physician

CHDP: 15% / CCS: 50% / Clinic: 10%

This position exercises professional medical judgment in responding to the complex needs and problems faced by patients, families, and providers related to delivery of CHDP services, and acts as a resource to CHDP Administration staff in assuring CHDP access for eligible county residents. The incumbent is a board-certified pediatrician licensed in California Examples of duties:

1. Provides consultation to the CHDP professional staff on organization and direction of the CHDP Administrative Office
2. Coordinates medical program management with Regional and State office program personnel and attends appropriate related meetings
3. Assures standards for service set in the CHDP Medical Guidelines
4. Consults with professional staff to coordinate provider standards Maintains and updates standards according to accepted pediatric standards
5. Consults with professional staff on provider recruitment and training, and assists with periodic provider audits for quality assurance
6. Consults and collaborates with other programs and agencies (e.g, WIC, Health Education, Dental Access Resource Team, Immunization Branch, Communicable Disease, etc) to facilitate promotion of child health issues in the community.

PROGRAM SUPERVISOR
Dorothy Blasing, RN, MSN, PHN

CCS: 25% oversight of CHDP staff and administrative activities

Civil Service Classification: PHN Supervisor

1. Supervise CHDP PHN and Health Educator
2. Coordinate and collaborate with Program Manager & PHD Human Resources the recruitment, interviewing and hiring of CHDP staff
3. Provide direction to CHDP PHN for issues related to provider/site audits, health assessment guides and trainings
4. Assist CHDP Administrator in implementing new guidelines, notices and direction to providers from the State
5. Assist CHDP Administrator in the final preparation and submission of State Performance Measures
6. Coordinate and collaborate with partner agencies such as CenCal Health to improve CHDP processes for providers and clients.

PUBLIC HEALTH NURSE
Joyce Rara (CHDP) RN, PHN

CHDP: 100% nursing oversight of CHDP Administration activities

Civil Service Classification: PHN

1. Provides quality monitoring of CHDP providers countywide (recruitment, certification and re-certification procedures including audits and PM 160 desktop reviews)
2. Provides CHDP providers support (ongoing training, daily phone assistance, site visits, health education materials and other resources)
3. Provides oversight of CHDP program follow-up procedure, assistance with children' follow –ups and referrals in collaboration with the CMS Medical Director
4. Provide case management for newborn hearing screening referred by the southern California Hearing Coordination Center
5. Provides training for eligibility workers and social workers at DSS about informing required for all Medical-Cal beneficiaries and foster care homes in conjunction with the CHDP Health Educator
6. Participates in community outreach opportunities and is the liaison to school staff, head start and other agencies serving the CHDP target population
7. Participates in policy development and community preventive initiatives related to health issues that may affect the CHDP target population
8. Participates in compiling the data for program evaluation and performance measures.
9. Attends the Southern Regional CHDP Nurses Subcommittee.

HEALTH EDUCATOR
Jennyffer River, MPH

CHDP: 50% Health Education support for CHDP

Civil Service Classification: Health Educator

1. Collaborates with CHDP program staff to train providers and monitor quality of health assessments, including health education needs assessments and biannual newsletter updates
2. Trains Department of Social Services and other agency staff on CHDP informing/linking
3. Performs health education needs assessments for care coordination in collaboration with Director & PHN
4. Participates in community outreach opportunities and is the liaison to school staff, head start and other agencies serving the CHDP target population
5. Participates in policy development and community preventive initiatives related to health issues that may affect the CHDP target population
6. Updates resource lists for providers.

Administrative Office Professional III, SUPERVISING (AOP III)

Paula Emmens

CHDP: 5% Supervises CHDP clerical staff

Civil Service Classification: AOP Sr.

1. Interviews, recommends hire, evaluates, counsels and recommends discipline for clerical staff.
2. Maintains State correspondence and data reporting to and from state
3. Oversees clerical tasks for coordination of informing and referral follow up for CHDP children
4. Attends pertinent meetings and trainings
5. Assist Program Administrator in preparing and submitting the annual CHDP fiscal plan and performance measures.

Administrative Office Professional II

Gian Marroquin and Maria Palma

CHDP: 150% 1.5 FTEs

1. Supports professional and ancillary staff with coordination of program activities
2. Tracks program data including but not limited to PM 160 forms
3. Tracks follows-up with clients and participates in reporting to State
4. Assists families and providers with program issues and follows-up as needed
5. Tracks program expenditures and budget
6. Assists CHDP PHN and Health Educator with planning and preparation of provider trainings and participation in Health Fairs.

Cost Analyst II

Vacant

CHDP: 3% this member of the PHD Fiscal staff calculates fiscal plan based on state allocations.

**SANTA BARBARA COUNTY FISCAL YEAR 2016-17
HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE
STAFF DUTY STATEMENT**

PUBLIC HEALTH PROGRAM MANAGER

Ed Tran. RN. PHN

This position serves as Program Manager, 3% HCPCFC

Civil Service Classification: Business Leader

HCPCFC:

1. Supervision of the PHN in HCPCFC
2. Assures Public Health Nursing standards of care
3. Liaison with DSS and Probation
4. Interview and Hire PHN within HCPCFC
5. Participate in policy and scope of work development for the PHN in HCPCFC.

Public Health Nurses

Irma Lopez, RN, PHN, Christine Torres, RN, PHN

HCPCFC: 100% Health care consultation for Probation and DSS workers responsible for children in foster care

Civil Service Classification: OGB

1. Monitors and evaluates health care coordination services in collaboration with CWS and Probation staff, including identification of health needs and facilitation of access to care
2. Collaborates with community and government agencies, professional groups and private providers to develop health care resources and provide technical assistance on behalf of target population
3. Develops and implements program policies and procedures
4. Attends professional training, meetings on relevant issues
5. Reviews and assesses agency capacity to deliver appropriate health services and develops appropriate educational material
6. Performs quality management activities, including periodic reviews of cases, program procedures and standards, and development of the annual plan
7. Develop and provide health education as necessary to CWS and Foster Parents.

California Children's Services Caseload Summary Form

Santa Barbara County, Fiscal Year 2015-16

County: Santa Barbara

Fiscal Year: 2016-17

	A	B				
CCS Caseload 0 to 21 Years	2014-15 Actual Caseload	% of Grand Total	2015-16 Actual Caseload	% of Grand Total	2016-17 Estimated Caseload	% of Grand Total
MEDI-CAL						
1	Average of Total Open (Active) Medi-Cal Children		1600		1695	
2	Potential Case Medi-Cal		81		84	
3	TOTAL MEDI-CAL (row 1 + row 2)	78%	1681	78%	1779	81%
NON MEDI-CAL OTLIC						
4	Average of Total Open (Active) OTLIC		312		315	
5	Potential Cases OTLIC		16		20	
6	Total OTLIC (row 4 + row 5)	15%	328	15%	335	15%
STRAIGHT CCS						
7	Average of Total Open (Active) Straight CCS Children		129		85	
8	Potential Cases Straight CCS Children		7		6	
9	Total Straight CCS (row 7 + row 8)	7%	136	6%	91	4%
10	TOTAL NON MEDI-CAL (row 6 + 9)	22%	464	22%	426	19%
11	Row 3 + Row 10	100%	2145	100%	2550	100%

CHDP Program Referral Data Santa Barbara County

County/City:	FY 13-14		FY 14-15		FY 15-16	
Basic Informing and CHDP Referrals						
1. Total number of CalWORKs/Medi-Cal cases informed and determined eligible by Department of Social Services *	N/A	N/A	N/A	N/A	N/A	N/A
2. Total number of cases and recipients in "1" requesting CHDP services	Cases	Recipients	Cases	Recipients	Cases	Recipients
a. Number of CalWORKs cases/recipients	1,425	3,399	1,382	3,322	1,177	2,891
b. Number of Foster Care cases/recipients	1,281	1,281	1,266	1,266	1,178	1,178
c. Number of Medi-Cal only cases/recipients	2,309	5,397	1,285	2,971	967	2,426
3. Total number of EPSDT eligible recipients and unborn, referred by Department of Social Services' workers who requested the following:						
a. Medical and/or dental services	6,570		5,366		4,302	

b. Medical and/or dental services with scheduling and/or transportation	2,428	1,978	1,525		
c. Information only (optional)	8,674	6,585	5,428		
4. Number of persons who were contacted by telephone, home visit, face-to-face, office visit, or written response to outreach letter	20,291	18,105	16,620		
Results of Assistance					
5. Number of recipients actually provided scheduling and/or transportation assistance by program staff	0	0	0	0	0
6. Number of recipients in "5" who actually received medical and/or dental services	0	0	0	0	0

*The Santa Barbara County CHDP office is not able to provide the requested numbers for the question because the Department of Social Services does not supply this information to CHDP.

Memoranda of Understanding/Interagency Agreement List

List all current Memoranda of Understanding (MOUs) or Interagency Agreements (IAAs) in California Children's Services, Child Health and Disability Prevention Program, and Health Care Program for Children in Foster Care. Specify whether the MOU or IAA has changed. Submit only those MOUs and IAAs that are new, have been renewed, or have been revised. For audit purposes, counties or cities should maintain current MOUs and IAAs on file.

County/City: Santa Barbara

Fiscal Year: 2016-17

Title or Name of MOU/IAA	Is this a MOU or an IAA?	Effective Dates	Date Last Reviewed by County/ City	Name of Person Responsible for this MOU/IAA?	Did this MOU/IAA Change? (Yes or No)
MOU Santa Barbara Public Health CHDP and Cencal Health – CHDP	IAA	12-20-2012 through 12-20-2014	12-2014	Ana Stenersen	Currently being reviewed due to carve-in, effective 7/01/2016
MOU SB County PHD HCPCFC and Department of Social Services and Probation Department - HCPCFC	MOU	07-01-2015 through 06-30-2017	07-01-2015	Ed Tran	Yes
Cencal Health – CCS	MOU	01-01-2014 through 12-30-2015	1-1-2014	Ana Stenersen	Currently being renewed due to CCS Whole-Child Redesign

First Amendment to the
Memorandum of Understanding
between
Santa Barbara County Department of Social Services
and
Santa Barbara County Public Health Department

This is in regards to that certain Memorandum of Understanding (MOU) between Santa Barbara County Department of Social Services and Santa Barbara County Public Health Department executed on October 21, 2015 a copy which is attached for reference. This shall serve to amend the MOU as further described herein. Unless modified by this First Amendment or otherwise in writing, all provisions of the MOU shall remain in effect.

Five (5) agreed upon items:

1. Article 2, SERVICE PROGRAMS, Section F, **HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC) PROGRAM**, Item 1) Program Description of the MOU is amended to state in its entirety:

The PHD Maternal Child Adolescent Health program administers the Health Care Program for Children in Foster Care (HCPCFC). The services of this program are in support of and in compliance with the service plan developed for the family.

The HCPCFC is a public health nursing program located in the Department of Social Services' Child Welfare Service (DSS CWS) Agency to provide public health nurse (PHN) expertise in meeting the medical, dental, mental and developmental needs of children and youth placed in foster care by CWS and Probation. The HCPCFC PHN serves in an administrative capacity, linking the child to vital community resources. Services provided are limited to Title XIX mandates and do not include direct patient care.

2. Article 2, SERVICE PROGRAMS, Section G, **RX PROGRAM - PUBLIC HEALTH NURSE (PHN) IN CHILD WELFARE SERVICES (CWS)**, Item 1) Program Description of the MOU is amended to state in its entirety:

DSS RX Program provides a PHN to promote optimal childhood growth and development and enhance family and child well-being through comprehensive health assessments, developmental screenings and care coordination for children who receive DSS/CWS services in coordination with the DSS/CWS case manager.

The RX for Kids program is operated between PHD and DSS CWS. The goal of the program is to share PHN expertise with CWS to pursue the reduction and

prevention of child abuse and neglect by promoting healthy lifestyles for families in our community. The PHD will bring the nursing process (which consists of assessment, nursing diagnosis, plan, interventions, outcome and evaluation) in collaboration with the child's social worker, focusing on facilitating the delivery of appropriate health services to meet the needs of the child at risk of abuse and/or neglect when a health care need is identified. The PHN may accompany social workers on response to referrals of suspected child abuse or child neglect, they may provide services in preparation for Court, and they may provide consultation to CWS staff at any phase of a CWS case based on PHN capacity and triage determination. The PHN role is consultative/administrative and does not include direct patient care.

3. **ATTACHMENT F, HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC) PROGRAM SCOPE OF WORK, Section A, PROGRAM DESCRIPTION** of the MOU is amended to state in its entirety:

The PHD Maternal Child Adolescent Health program administers the Health Care Program for Children in Foster Care (HCPCFC). The services of this program are in support of and in compliance with the service plan developed for the family.

The HCPCFC is a public health nursing program located in the Department of Social Services' Child Welfare Service (DSS CWS) Agency to provide public health nurse (PHN) expertise in meeting the medical, dental, mental and developmental needs of children and youth placed in foster care by CWS and Probation. The HCPCFC PHN serves in an administrative capacity, linking the child to vital community resources. Services provided are limited to Title XIX mandates and do not include direct patient care.

4. **ATTACHMENT F, HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC) PROGRAM SCOPE OF WORK, Section B, POINTS OF CONTACT, PHD** to state:

PHD – The Maternal Child Adolescent Health Manager and, in his or her absence, the Deputy Director for Community Health Division, will serve as primary contact for Foster Care.

5. **ATTACHMENT G, RX PROGRAM - PUBLIC HEALTH NURSE (PHN) IN CHILD WELFARE SERVICES (CWS) SCOPE OF WORK**, of the MOU is amended its entirety and attached to this First Amendment.

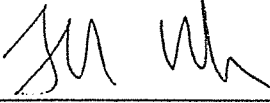
Please indicate your approval of the above-stated amendments by signing below and returning one fully executed amendment.

AGREED TO AND ACCEPTED BY:



Daniel Nielson, Director
Department of Social Services

7-29-2016
Date



Takashi Wada, MD, MPH
Public Health Director/Health Officer
Public Health Department

8/10/16
Date

**ATTACHMENT G
RX PROGRAM – PUBLIC HEALTH NURSE (PHN) in
CHILD WELFARE SERVICES (CWS)
SCOPE OF WORK**

A. PROGRAM DESCRIPTION

DSS RX Program provides a PHN to promote optimal childhood growth and development and enhance family and child well-being through comprehensive health assessments, developmental screenings and care coordination for children who receive DSS/CWS services in coordination with the DSS/CWS case manager.

The RX for Kids program is operated between PHD and DSS CWS. The goal of the program is to share PHN expertise with CWS to pursue the reduction and prevention of child abuse and neglect by promoting healthy lifestyles for families in our community. The PHD will bring the nursing process (which consists of assessment, nursing diagnosis, plan, interventions, outcome and evaluation) in collaboration with the child's social worker, focusing on facilitating the delivery of appropriate health services to meet the needs of the child at risk of abuse or neglect when a healthcare need is identified. The PHN may accompany social workers on response to referrals of suspected child abuse or child neglect, they may provide services in preparation for Court, and they may provide consultation to CWS staff at any phase of a CWS case based on PHN capacity and triage determination.

B. POINTS OF CONTACT

DSS – The Adult and Children Services Operations and Support Division Chief, and in his or her absence, the Adult and Children Services Deputy Director will serve as primary contact for Foster Care.

PHD – The Maternal Child Adolescent Health Manager and, in his or her absence, the Deputy Director for Community Health Division, will serve as primary contact for Foster Care.

Probation – The Deputy Chief of Juvenile Service will serve as primary contact for Foster Care.

C. DSS RESPONSIBILITIES

DSS will hire and support the administrative, training and operational needs of the PHN.

DSS agrees that the child's social worker is the primary on the case and is responsible for assuring the child's educational, emotional, and medical needs are met.

D. PHD RESPONSIBILITIES

- PHD will provide nursing supervision to interview, hire, train and supervise PHN in the provision of activities in the scope of practice.
- Provide nursing input when accompanying social workers on emergency response referrals including physical abuse, unstable medical conditions, non-compliance with medical treatment and substance exposure-Drug Endangered Child (DEC)
- Care coordination and nursing consultation to children in dependency proceedings
- Complete initial comprehensive nursing assessments and screenings (e.g. ASQ,) as indicated
- Provide health related consultation services to CWS staff
- Complete quality assurance activities
- Assure documentation regarding medical information and or health findings in CWS/CMS - DocStar and provide written assessment for court hearings on children who were actively engaged in PHN services

PHN's work in regional areas of Santa Barbara County, with one PHN located in North County and one PHN located in South County. Each regional PHN will work half-time in the Health Care Program for Children in Foster Care (HPCFC) program and half-time in the RX for Kids program.

E. FISCAL PROVISIONS / BILLING

Quarterly, PHD will prepare an invoice for the cost of the actual hours and related Indirect Cost Rate Proposal (ICRP) of the .50 Full-Time Equivalent (FTE) PHD PHN and the PHD PHN Supervision time and submit the invoice to DSS for approval. DSS will authorize the journal entry and submit to the Auditor-Controller's office via the on-line County system for payment.

Quarterly, DSS will prepare an invoice for the cost of the actual hours and related ICRP of the .50 FTE DSS PHN time and submit the invoice to PHD for approval. PHD will authorize the journal entry and submit to the Auditor-Controller's office via the on-line County system for payment.

CHDP Administrative Budget Summary for FY 2016-17
 No County/City Match
 County/City Name: Santa Barbara

Category/Line Item	Column 1 Total Budget (2 + 3)	Column 2 Total CHDP Budget	Column 3 Total Medi-Cal Budget (4 + 5)	Column 4 Enhanced State/Federal (25/75)	Column 5 Nonenhanced State/Federal (50/50)
I. Total Personnel Expenses	\$ 493,452	\$ 2,808	\$ 490,644	\$ 274,137	\$ 216,507
II. Total Operating Expenses	\$ 23,540	\$ 483	\$ 23,057	\$ 1,475	\$ 21,582
III. Total Capital Expenses	\$ 3,102	\$ 3,102	\$ -	\$ -	\$ -
IV. Total Indirect Expenses	\$ 95,891	\$ 546	\$ 95,346	\$ -	\$ 95,346
V. Total Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Grand Total	\$ 615,985	\$ 6,939	\$ 609,047	\$ 275,612	\$ 333,435

Source of Funds	Column 1 Total Funds	Column 2 Total CHDP Budget	Column 3 Total Medi-Cal Budget	Column 4 Enhanced State/Federal	Column 5 Nonenhanced State/Federal
State General Funds	\$ 6,939	\$ 6,939	\$ -	\$ -	\$ -
Medi-Cal Funds:	\$ 609,047	\$ -	\$ 609,047	\$ -	\$ -
State	\$ 235,620	\$ -	\$ 235,620	\$ 68,903	\$ 166,717
Federal (Title XIX)	\$ 373,426	\$ -	\$ 373,426	\$ 206,709	\$ 166,717
	242,559				

Prepared By *Myrae Jordan*

Date Prepared 8/15/2016

Phone Number (805) 681-5183

CHDP Director or Deputy
 Director (Signature) *Ann Olsen*

Date 8/31/16

Phone Number (805) 681-4026

CHDP Administrative Budget Worksheet
No County/City Match
State and State/Federal

County/City Name: Santa Barbara

Fiscal Year 2016-17

Column	1A	1B	1	2A	2	3A	3	4A	4	5A	5
Category/Line Item	% or FTE	Annual Salary	Total Budget (1A x 1B or 2 + 3)	CHDP % or FTE	Total CHDP Budget	Total Medi-Cal %	Total Medi-Cal Budget (4 + 5)	% or FTE	Enhanced State/Federal (25/75)	% or FTE	Nonenhanced State/Federal (50/50)
Personnel Expenses											
1. PH Prog Mgr A. Stenersen	25%	\$ 105,500	\$ 26,375	0.71%	\$ 187	99.29%	\$ 26,188	50%	\$ 13,094	50%	\$ 13,094
2. PHN J Rara	100%	\$ 98,780	\$ 98,780	0.71%	\$ 701	99.29%	\$ 98,079	85%	\$ 83,367	15%	\$ 14,712
3. PHN, Supv D Blasing	25%	\$ 108,650	\$ 27,163	0.71%	\$ 193	99.29%	\$ 26,970	85%	\$ 22,924	15%	\$ 4,045
3. Staff Phys. Dr. Goumas	10%	\$ 192,000	\$ 19,200	0.92%	\$ 177	99.08%	\$ 19,023	80%	\$ 15,219	20%	\$ 3,805
4. Health Educator J Rivera	50%	\$ 75,500	\$ 37,750	0.11%	\$ 42	99.89%	\$ 37,708	75%	\$ 28,281	25%	\$ 9,427
5. AOP II	75%	\$ 72,477	\$ 54,358	0.11%	\$ 60	99.89%	\$ 54,298	30%	\$ 16,289	70%	\$ 38,009
6. AOP II	75%	\$ 73,490	\$ 55,118	0.11%	\$ 61	99.89%	\$ 55,057	0%	\$ -	100%	\$ 55,057
7. AOP III	5%	\$ 75,500	\$ 3,775	11.00%	\$ 415	89.00%	\$ 3,360	0%	\$ -	100%	\$ 3,360
Total Salaries and Wages											
			\$ 322,518		\$ 1,835		\$ 320,682		\$ 179,174		\$ 141,508
Less Salary Savings											
			\$ -		\$ -		\$ -		\$ -		\$ -
Net Salaries and Wages											
			\$ 322,518		\$ 1,835		\$ 320,682		\$ 179,174		\$ 141,508
Staff Benefits (Specify %) 53.00%											
			\$ 170,934		\$ 973		\$ 169,962		\$ 94,962		\$ 74,999
I. Total Personnel Expenses											
			\$ 493,452		\$ 2,808		\$ 490,644		\$ 274,137		\$ 216,507
II. Operating Expenses											
1. Travel			\$ 500		\$ 21		\$ 479		\$ 383		\$ 96
2. Training			\$ 1,500		\$ 135		\$ 1,365		\$ 1,092		\$ 273
3. Office expense			\$ 2,300		\$ 200		\$ 2,100				\$ 2,100
4. Printing/Duplicating			\$ 3,900		\$ 40		\$ 3,860				\$ 3,860
5. Communications			\$ 3,000		\$ 6		\$ 2,994				\$ 2,994
6. Motorpool			\$ 3,800		\$ -		\$ 3,800				\$ 3,800
7. Utilities			\$ 1,540		\$ 66		\$ 1,474				\$ 1,474
8. Data Processing			\$ 7,000		\$ 15		\$ 6,985				\$ 6,985
II. Total Operating Expenses											
			\$ 23,540		\$ 483		\$ 23,057		\$ 1,475		\$ 21,582
III. Capital Expenses											
1. Copier			\$ 3,102								
2.											
3.											
4.											
5.											
II. Total Capital Expenses											
			\$ 3,102		\$ -		\$ -				\$ -
IV. Indirect Expenses											
1. Internal (Specify %) 14.30%			\$ 70,579		\$ 402		\$ 70,177				\$ 70,177
2. External (Specify %) 5.13%			\$ 25,312		\$ 144		\$ 25,168				\$ 25,168
IV. Total Indirect Expenses											
			\$ 95,891		\$ 546		\$ 95,346				\$ 95,346
V. Other Expenses											
1.											
2.											
3.											
4.											
5.											
V. Total Other Expenses											
			\$ -		\$ -		\$ -				\$ -
Budget Grand Total											
			\$ 615,985		\$ 3,837		\$ 609,047		\$ 275,612		\$ 333,435

Angene Johnson
 Prepared By

Ann Stenersen
 CHDP Director or
 Deputy

8/15/2016
 Date Prepared

 8/31/16
 Date

805-681-5183
 Phone Number

 (805) 681-5476 4026
 Phone Number

**CHDP No County Match Budget Narrative
Santa Barbara County
Fiscal Year 2016-17**

I. PERSONNEL EXPENSE

Total Salaries	322,517.75
Total Benefits	170,934.41
Total Personnel Expense	493,452.16

II. OPERATING EXPENSE

1. Travel	500.00	Estimate of travel necessary to perform program activities
2. Training	1,500.00	Estimate of training needed for current and new staff
3. Office expense	2,300.00	Estimate of office expense based on CY usage
4. Printing/Duplicating	3,900.00	Copying and printing for program activities and newsletter
5. Communications	3,000.00	Telephone charges
6. Motorpool	3,800.00	County Carpool attributable to CHDP
7. Utilities	1,540.00	pro-rated CHDP share of utilities
8. Data Processing	7,000.00	Charges by county's IT department
TOTAL OPERATING EXPENSE	23,540.00	

III. CAPITAL EXPENSE

	3,102.00
TOTAL CAPITAL EXPENSE	3,102.00

IV. INDIRECT EXPENSE

1. Internal	70,578.96	Program share of internal overhead, per PHD cost plan
2. External	25,312.22	Program share of external overhead, per PHD cost plan
TOTAL INDIRECT EXPENSE	95,891.18	

V. OTHER EXPENSE

	-
TOTAL OTHER EXPENSE	-

TOTAL BUDGET	615,985.34
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8/15/2016

08/22/2016

30

Santa Barbara County
CHDP No-County Match Budget Narrative
FY2016-17
Page 1 of 1

HCPCFC Administrative Budget Summary Fiscal Year 2016-17

County/City Name: Santa Barbara County

Column	1	2	3
Category/Line Item	Total Budget (2 + 3)	Enhanced State/Federal (25/75)	Nonenhanced State/Federal (50/50)
I. Total Personnel Expenses	\$150,957	\$150,957	\$0
II. Total Operating Expenses	\$1,800	\$1,800	\$0
III. Total Capital Expenses			
IV. Total Indirect Expenses	\$21,592		\$21,592
V. Total Other Expenses			
Budget Grand Total	\$174,349	\$152,757	\$21,592

Column	1	2	3
Source of Funds	Total Funds	Enhanced State/Federal (25/75)	Nonenhanced State/Federal (50/50)
State Funds	48,985	38,189	10,796
Federal Funds (Title XIX)	125,364	114,568	10,796
Budget Grand Total	174,349		

Prepared By (Signature) *Angela Barber* Date Prepared 8/26/2016 Phone Number 805-681-5188 Email Address nleidel@sbcphd.org

CHDP Director or Deputy Director *Ann G* Date 08/26/16 Phone Number 805-681-5476 Email Address scopley@sbcphd.org
 (Signature)

HCPFCFC Administrative Budget Worksheet Fiscal Year 2016-17

County/City Name: Santa Barbara County

Column	1A	1B	1	2A	2	3A	3
Category/Line Item	% of FTE	Annual Salary	Total Budget (1A x 1B or 2 + 3)	% of FTE	Enhanced State/Federal (25/75)	% of FTE	Nonenhanced State/Federal (50/50)
I. Personnel Expenses							
1. PHN, I. Lopez/C. Torres	100%	\$95,500	\$95,500	100%	\$95,500		
2. Program Mgr. E. Tran	3%	\$105,500	\$3,165	100%	\$3,165		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Total Salaries and Wages			\$98,665		\$98,665		
Less Salary Savings							
Net Salaries and Wages			\$98,665	100%	\$98,665		
Staff Benefits (Specify %) 53.00%			\$52,292		\$52,292		
I. Total Personnel Expenses			\$150,957		\$150,957		
II. Operating Expenses							
1. Travel			\$200	100%	\$200		
2. Training			\$1,600	100%	\$1,600		
3. Licenses			\$150	100%	\$150		
II. Total Operating Expenses			\$1,800		\$1,800		
III. Capital Expenses							
1.							
2.							
II. Total Capital Expenses							
IV. Indirect Expenses							
1. Internal (Specify %) 14.30%			\$21,592				\$21,592
2. External 5.13%			\$21,592				\$21,592
IV. Total Indirect Expenses			\$43,184				\$43,184
V. Other Expenses							
1.							
2.							
V. Total Other Expenses							
Budget Grand Total			\$174,349		\$152,757		\$21,592

Prepared By (Signature) *Stephanie Kachar*

Date prepared 08/26/16 Phone Number 805-681-5188 Email Address nleidei@sbcphtd.org

CHDP Director or Deputy Director (Signature) _____, Date _____, Phone Number 805-681-5476 Email Address _____

**HCPCFC No County Match Budget Narrative
Santa Barbara County
Fiscal Year 2016-17**

I. PERSONNEL EXPENSE

Total Salaries	98,665
Total Benefits	52,292
Total Personnel Expense	150,957

II. OPERATING EXPENSE

1. Travel	200	Estimate of travel necessary to perform program activities
2. Training	1,600	Estimate of training needed for current
TOTAL OPERATING EXPENSE	1,800	

III. CAPITAL EXPENSE

TOTAL CAPITAL EXPENSE	-
------------------------------	----------

IV. INDIRECT EXPENSE

1. Internal	21,592	Program share of internal overhead, per PHD cost plan
2. External		Program share of external overhead, per PHD cost plan
TOTAL INDIRECT EXPENSE	21,592	

V. OTHER EXPENSE

TOTAL OTHER EXPENSE	-
----------------------------	----------

TOTAL BUDGET	174,349
---------------------	----------------

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	127	6.32%
OTLICP - Total Cases of Open (Active) OTLICP Children	308	15.37%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	1575	78.32%
TOTAL CCS CASELOAD	2011	100%

CCS Administrative Budget Summary

Fiscal Year:

County:

Four Quarters Total / 2016-17

Santa Barbara

Category/Line Item	Optional Targeted Low Income Children's Program (OTLICP)						Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
	Col 1 = Col 2+3+4	Straight CCS	3	4	5	6	4	5	
I. Total Personnel Expense	1,881,121	117,535	285,968	0	71,490	214,478	1,457,618	740,343	717,275
II. Total Operating Expense	118,639	7,317	17,952	0	4,483	13,464	91,506	3,917	87,589
III. Total Capital Expense	0	0	0	0	0	0	0	0	0
IV. Total Indirect Expense	413,541	28,118	63,543	0	15,888	47,657	323,882	0	323,882
V. Total Other Expense	11,800	745	1,813	0	453	1,360	9,241	0	9,241
Budget Grand Total	2,403,301	151,773	369,276	0	92,317	276,959	1,882,247	744,320	1,137,927

Source of Funds	OTLICP					Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)			
	Col 1 = Col 2+3+4	Straight CCS	3	4	5	6	4	5	
Total Budget	1	2	3	4	5	6	4	5	
Straight CCS									
State	75,886	75,886							
County	75,887	75,887							
OTLICP									
State	32,773		32,773	0	18,155	18,618			
County	32,773		32,773	0	18,155	18,618			
Federal (Title XXII)	303,730		303,730	0	60,007	243,723			
Medi-Cal									
State	755,044						755,044	186,080	569,964
Federal (Title XXI)	1,127,203						1,127,203	536,210	590,993

Prepared By (Signature): *Suzanne Jacobson*

Prepared By (Printed Name): Suzanne Jacobson

Email Address: suzanne.jacobson@sbcpd.org

CCS Administrator (Signature): *Ana Sternersan*

CCS Administrator (Printed Name): Ana Sternersan

Email Address: ana.sternersan@sbcpd.org

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS -		
Total Cases of Open (Active) Straight CCS Children	127	6.32%
OTLICP -		
Total Cases of Open (Active) OTLICP Children	309	15.37%
MEDICAL -		
Total Cases of Open (Active) Medi-Cal (Incl-OTLICP) Children	1575	78.32%
TOTAL CCS CASELOAD	2011	100%

CCS Administrative Budget Summary

Fiscal Year:

Quarter 1 / 2016-17

County:

Santa Barbara

Category/Line Item	OTLICP						Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)	
	1	2	3	3A	3B	4		
I. Total Personnel Expense	465,279	29,384	71,492	0	71,490	364,404	185,095	179,319
II. Total Operating Expense	29,210	1,844	4,488	0	4,488	22,876	994	21,882
III. Total Capital Expense	0	0	0	0	0	0	0	0
IV. Total Indirect Expense	103,385	6,529	15,886	453	15,886	80,970	2,310	80,970
V. Total Other Expense	2,950	186	453	0	453	2,310	470,560	2,310
Budget Grand Total	600,824	37,943	92,319	0	92,317	470,560	185,079	284,481

Source of Funds	OTLICP						Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)	
	1	2	3	3A	3B	4		
Straight CCS								
State	18,971	18,971						
County	18,972	18,972						
OTLICP								
State	16,155	16,155	0	0	16,155	16,155	0	16,155
County	16,155	16,155	0	0	16,155	16,155	0	16,155
Federal (Title XXI)	60,007	60,007	0	0	60,007	60,007	0	60,007
Medi-Cal	188,761	188,761				188,761	46,520	142,241
Federal (Title XIX)	281,799	281,799				281,799	139,559	142,240

Prepared By (Signature) *Suzanne Jacobson* **Suzanne Jacobson** suzanne.jacobson@sbcpd.org
 Prepared By (Printed Name) **Suzanne Jacobson** suzanne.jacobson@sbcpd.org
 Email Address suzanne.jacobson@sbcpd.org

Prepared By (Signature) *Ana Stenursen* **Ana Stenursen** ana.stenursen@sbcpd.org
 Prepared By (Printed Name) **Ana Stenursen** ana.stenursen@sbcpd.org
 Email Address ana.stenursen@sbcpd.org

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS -		
Total Cases of Open (Active) Straight CCS Children	127	6.32%
OTLICP -		
Total Cases of Open (Active) OTLICP Children	309	15.37%
MEDI-CAL -		
Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	1575	78.32%
TOTAL CCS CASELOAD	2011	100%

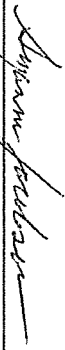
CCS Administrative Budget Summary

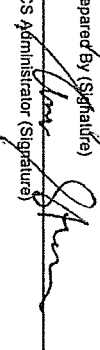
Fiscal Year: Quarter 2, 3, & 4 / 2016-17

County: Santa Barbara County

Category/Line Item	Col 1 = Col 2+3+4		OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
	1	2		4	5	6
Total Budget	1,395,842	88,151	214,478	1,093,214	555,258	537,956
I. Total Personnel Expense	87,629	5,533	13,464	68,630	2,983	65,647
II. Total Operating Expense	0	0	0	0	0	0
III. Total Capital Expense	310,156	19,587	47,567	242,912	242,912	242,912
IV. Total Indirect Expense	8,850	559	1,360	6,931	6,931	6,931
V. Total Other Expense	1,802,477	113,830	276,959	1,411,687	558,241	833,446
Budget Grand Total						

Source of Funds	Col 1 = Col 2+3+4		OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
	1	2		4	5	6
Straight CCS						
State	56,915	56,915				
County	56,915	56,915				
OTLICP						
State	16,618		16,618			
County	16,618		16,618			
Federal (Title XXI)	243,723		243,723			
Medi-Cal						
State	566,283			566,283	139,560	426,723
Federal (Title XIX)	845,404			845,404	418,681	426,723


 Suzanne Jacobson
 Prepared By (Printed Name)


 Ana Stenersen
 CCS Administrator (Printed Name)

Email Address: suzanne.jacobson@sbcphd.org
 Email Address: ana.stenersen@sbcphd.org

Category/Line Item	Actual Caseload	Percent of Total CCS Caseload
CCS CASELOAD		
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	127	6.32%
OTLUCP - Total Cases of Open (Active) OTLUCP Children	308	15.37%
MEDICAL - Total Cases of Open (Active) Medical (OTLUCP) Children	1575	78.32%
TOTAL CCS CASELOAD	2011	100%

CCS Administrative Budget Worksheet

Fiscal Year: Quarter 1 / 2016-17
 County: Santa Barbara

Column	Category/Line Item	1	2	3	Straight CCS				Optional Targeted Low Income Children's Program (OTLUCP)				Medical (Non-OTLUCP)						
					4A	4	5A	5	6B	6C	6D	6E	6A	6	7A	7	6A	6	
		% FTE	Annual Salary	Total Budget (1+2 or 4+5+6+7)	Caseload % Countywide (\$600)	Straight CCS Countywide (\$600)	Caseload %	Optional Targeted Low Income Children's Program (OTLUCP) Caseload	Enhanced % FTE	Enhanced OTLUCP State/Federal (\$2,671,577)	Non-Enhanced % FTE	Non-Enhanced OTLUCP State/Federal (\$1,517,585)	Caseload %	Medical State/Federal	Enhanced % FTE	Enhanced Medical State/Federal (\$577)	Non-Enhanced % FTE	Non-Enhanced Medical State/Federal (\$926)	
6.					6.32%	0	15.37%	0	0	100.00%	0	0	0	0	0	0	100.00%	0	
7.					6.32%	0	15.37%	0	0	100.00%	0	0	0	0	0	0	100.00%	0	
III. Total Operating Expense				28,210	6.32%	1,844	15.37%	4,468	0	0	0	4,468	78.32%	22,976	0	984	100.00%	21,882	
III. Capital Expense																			
I. Total Capital Expense				0	0.32%	0	15.37%	0	0	0	0	0	0	0	0	0	0	0	0
II. Total Capital Expense				0	0.32%	0	15.37%	0	0	0	0	0	0	0	0	0	0	0	0
IV. Indirect Expense				0															
1. Internal			17.09%	79,516	6.32%	5,022	15.37%	12,216	0	0	0	12,216	78.32%	82,276	0	82,276	100.00%	82,276	
2. External			5.13%	23,869	6.32%	1,507	15.37%	3,688	0	0	0	3,688	78.32%	18,694	0	18,694	100.00%	18,694	
IV. Total Indirect Expense				103,385		6,529	15.37%	15,904				15,904		80,970		80,970		80,970	
V. Other Expense																			
1. Maintenance & Transportation				2,950	6.32%	188	15.37%	453				453	78.32%	2,310		2,310	100.00%	2,310	
2.					6.32%	0	15.37%	0				0	78.32%	0		0	100.00%	0	
3.					6.32%	0	15.37%	0				0	78.32%	0		0	100.00%	0	
4.					6.32%	0	15.37%	0				0	78.32%	0		0	100.00%	0	
5.					6.32%	0	15.37%	0				0	78.32%	0		0	100.00%	0	
V. Total Other Expense				2,950		188	15.37%	453				453		2,310		2,310		2,310	
Budget Grand Total				600,824		37,043		92,319				92,317		470,560		186,079		264,481	

Prepared By (Signature): *Suzanne Jacobson* Date Prepared: 8/23/2016 Phone Number: 805-681-5183

Prepared By (Printed Name): Suzanne Jacobson Date Prepared: 8/23/2016 Phone Number: 805-681-5183

CCS Administrator (Signature): *Ann Stenstrom* Date Signed: 8/23/2016 Phone Number: 805-681-4026

CCS Administrator (Printed Name): Ann Stenstrom Date Signed: 8/23/2016 Phone Number: 805-681-4026

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	127	6.3%
OTIICP - Total Cases of Open (Active) OTIICP Children	309	15.3%
MEDICAL - Total Cases of Open (Active) Medical OTIICP Children	1515	78.3%
TOTAL CCS CASELOAD	2011	100%

CCS Administrative Budget Worksheet

Fiscal Year: Quarter 2, 3, & 4 / 2016-17
 County: Santa Barbara

Category/Line Item	1	2	3	4A	4	5A	5	6A	Med-Cal (Non-OTIICP)					
									6	7A	8A	8		
I. Personnel Expenses														
Program Administration														
1. Sherren, Ana, Program Manager	56,25%	111,370	62,646	6.32%	3,956	15.37%	9,626	78.32%	49,064	80.00%	33,102	20.00%	8,275	100.00%
2. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	22,068	20.00%	5,517	100.00%
3. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	28,577	20.00%	7,144	100.00%
4. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	38,110	20.00%	9,528	100.00%
5. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	26,442	20.00%	6,650	100.00%
Medical Case Management														
1. Buring, Dorothy, PHN Sr	56,25%	93,922	52,931	6.32%	3,336	15.37%	8,110	78.32%	41,317	80.00%	33,102	20.00%	8,275	100.00%
2. Name, Role PHN	31,00%	93,922	30,221	6.32%	2,224	15.37%	5,412	78.32%	27,865	80.00%	22,068	20.00%	5,517	100.00%
3. Buerba, Yvonne PHN	75,00%	81,100	60,815	6.32%	3,841	15.37%	9,346	78.32%	47,638	80.00%	38,110	20.00%	9,528	100.00%
4. Berger, Eneida PHN	56,25%	81,100	45,610	6.32%	2,880	15.37%	7,288	78.32%	35,721	80.00%	28,577	20.00%	7,144	100.00%
5. Patten, Heidi	75,00%	81,100	60,825	6.32%	3,841	15.37%	9,346	78.32%	47,638	80.00%	38,110	20.00%	9,528	100.00%
6. Shuman, Marjorie, PHN	45,00%	93,922	42,265	6.32%	2,669	15.37%	6,594	78.32%	33,102	80.00%	26,442	20.00%	6,650	100.00%
7. Cheng, Linda PHN	45,00%	93,922	42,265	6.32%	2,669	15.37%	6,594	78.32%	33,102	80.00%	26,442	20.00%	6,650	100.00%
8. Gorman, Rita, Staff Physician	26,25%	100,311	50,114	6.32%	3,165	15.37%	7,703	78.32%	39,248	80.00%	31,299	20.00%	7,850	100.00%
Other Health Care Professionals														
1. Bai, Shereen MSW	56,25%	60,000	33,750	6.32%	2,131	15.37%	5,186	78.32%	26,433	70.00%	18,603	30.00%	7,390	100.00%
2. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	0	100.00%	0	100.00%
3. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	0	100.00%	0	100.00%
Subtotal		60,000	33,750	6.32%	2,131	15.37%	5,186	78.32%	26,433	70.00%	18,603	30.00%	7,390	100.00%
Acciliary Support														
1. Baygen, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
2. Gomez, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
3. Etcheberry, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
4. Ramos, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
5. Guendula Ovela, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
5. Victoria Ruiz, Case Worker	75,00%	52,100	39,075	6.32%	2,469	15.37%	6,004	78.32%	30,603	80.00%	24,304	30.00%	6,516	100.00%
Subtotal		312,600	234,450	6.32%	14,800	15.37%	36,024	78.32%	183,618	80.00%	143,616	100.00%	36,000	100.00%
Child and Claims Support														
1. Catalano, Administrative Office Professional	75,00%	73,000	54,750	6.32%	3,459	15.37%	8,413	78.32%	42,880	80.00%	34,304	30.00%	8,516	100.00%
2. Jacota, Administrative Office Professional	75,00%	56,500	42,375	6.32%	2,876	15.37%	6,911	78.32%	33,198	80.00%	16,594	50.00%	16,594	100.00%
3. Quaresa, Administrative Office Professional	75,00%	56,500	42,375	6.32%	2,876	15.37%	6,911	78.32%	33,198	80.00%	16,594	50.00%	16,594	100.00%
4. Emerendodary, Administrative Office Professional	71,25%	73,000	52,013	6.32%	3,365	15.37%	7,992	78.32%	40,736	80.00%	32,589	20.00%	6,147	100.00%
5. Employee Name, Position	0.00%	0	0	6.32%	0	15.37%	0	78.32%	0	80.00%	0	100.00%	0	100.00%
Subtotal		259,000	191,513	6.32%	13,095	15.37%	29,427	78.32%	149,992	80.00%	100,091	100.00%	49,911	100.00%
Total Salaries and Wages		912,135	623,115	6.32%	30,535	15.37%	74,256	78.32%	378,656	80.00%	192,214	100.00%	186,351	100.00%
Staff Benefits (Specify %)	51.00%	463,342	320,842	6.32%	16,811	15.37%	21,448	78.32%	1,093,214	80.00%	565,259	100.00%	537,955	100.00%
1. Total Personnel Expenses		1,375,477	943,957	6.32%	47,346	15.37%	95,684	78.32%	4,879,870	80.00%	2,518,125	100.00%	2,404,306	100.00%
II. Operating Expenses														
1. Travel			1,975	6.32%	119	15.37%	288	78.32%	1,468	50.79%	746	49.21%	722	100.00%
2. Training			5,025	6.32%	365	15.37%	864	78.32%	4,405	50.79%	2,237	49.21%	2,168	100.00%
3. Operating expenses			60,128	6.32%	5,090	15.37%	12,312	78.32%	62,737	100.00%	62,737	100.00%	62,737	100.00%
4.				6.32%	0	15.37%	0	78.32%	0	0	0	100.00%	0	100.00%
5.				6.32%	0	15.37%	0	78.32%	0	0	0	100.00%	0	100.00%
6.				6.32%	0	15.37%	0	78.32%	0	0	0	100.00%	0	100.00%

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	127	6.32%
OTLUP - Total Cases of Open (Active) OTLUP Children	309	15.37%
MEDICAL - Total Cases of Open (Active) Medical (OTLUP) Children	1575	78.32%
TOTAL CCS CASELOAD	2011	100%

CCS Administrative Budget Worksheet

Fiscal Year: Quarter 2, 3, & 4 / 2016-17
 County: Santa Barbara

Column	Category/Line Item	1	2	3	Straight CCS		Optional Targeted Low Income Children's Program (OTLUP)		Medical (Non-OTLUP)						
					4A	4	5A	5	6A	6	7A	7	8A	8	
7	II. Total Operating Expense			67,629	6.32%	0	15.37%	13,464	0	78.32%	0	0	2,993	100.00%	65,647
	III. Capital Expense					3,533					66,633				0
	I. Internal			228,548	6.32%	0	15.37%	0	0	78.32%	0	0	0	100.00%	186,830
	2. External			71,697	6.32%	4,522	15.37%	11,003	56,082	78.32%	56,082	0	0	100.00%	56,082
	OT. Total Inirect Expense			310,156		19,997		47,657			242,912				242,912
	V. Other Expense														
	1. Maintenance & Transportation			8,850	6.32%	593	15.37%	1,380	0	78.32%	6,931	0	0	100.00%	6,931
	2.				6.32%	0	15.37%	0	0	78.32%	0	0	0	100.00%	0
	3.				6.32%	0	15.37%	0	0	78.32%	0	0	0	100.00%	0
	4.				6.32%	0	15.37%	0	0	78.32%	0	0	0	100.00%	0
	5.			8,850	6.32%	593	15.37%	1,380	0	78.32%	6,931	0	0	100.00%	6,931
	V. Total Other Expense			8,850		593		1,380			6,931				6,931
	Budget Grand Total			1,802,477		113,830		276,069			1,411,687				653,446

Prepared By: Suzanne Jacobson Date Prepared: 8/23/2016 Phone Number: 805-681-5193
 Prepared By (Printed Name): Ava Strickland Date Signed: 8/23/2016 Phone Number: 805-681-4026
 CCS Administrator (Signature): *[Signature]* CCS Administrator (Printed Name): Ava Strickland

Budget Justification Narrative

**Children's Medical Services
Santa Barbara County
Budget Narrative
Fiscal Year 2016-17**

I. PERSONNEL EXPENSES		Identify and explain any changes in Personnel including FTE percentage changes.
Total Salaries:	\$1,216,419	Salary increase are a result of COLA increases in Santa Barbara County
Total Benefits:	\$644,702	Benefits rates have increased from prior year due to cost increases
Total Personnel Expenses:	\$1,861,121	
FTEs	No FTE increases from prior year	

II. OPERATING EXPENSES		List all Operating Expense line items. Identify and explain any increase, decrease, or newly listed line item.
Travel	\$2,500	No increase/decrease
Training	\$7,500	No increase/decrease
Other operating expenses	\$106,839	Minor decrease from prior year
Total Operating Expenses:	\$116,839	

III. CAPITAL EXPENSES		List all Capital Expense line items. Identify and explain any newly listed Capital Expense. Include County/City Capital Expenses Justification Form.
Total Capital Expenses:	0	None

IV. INDIRECT EXPENSES		
A. Internal @ 17.09%	\$318,065	According to Cost Allocation Plan and Indirect Cost Rate Plan on file.
B. External @ 5.13%	\$95,476	County-Wide Cost Allocation Plan (CWCAP) allocates audited expenses by County Budget Unit. The rate for the Children's Medical Services Programs is applied to labor
Total Indirect Expenses:	\$413,541	

V. OTHER EXPENSES		List all Other Expense line items. Identify and explain increased, decreased, or newly listed line items. Include County/City Other Expenses Justification Form.
Maintenance and Transportation	\$11,800	No increase from prior year
Total Other Expenses:	\$11,800	

Budget Grand Total	\$2,403,301
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