



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** June 17, 2014  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department: Joyce Dudley, District Attorney, x2308  
Contact Info: Megan Rheinschild, Victim Witness Program Manager, x2408

**SUBJECT:** Contract for Sexual Assault Response Team (SART) Coordinator

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Human Resources, Risk

**Recommended Actions:**

It is recommended that the Board of Supervisors:

Approve and authorize the Chair to execute a Professional Services Contract with Dianna Dominguez as Coordinator for the Sexual Assault Response Team, effective through June 30, 2015, in the amount of \$55,820.00.

**Summary Text:**

The Sexual Assault Response Team (SART) is a countywide multi-disciplinary effort focused on providing services to both child and adult sexual assault victims. In January of 2008, the District Attorney's Office assumed administrative oversight of the SART program with the addition of a Contract position due to the complexity of the services and the existence of three countywide sites.

**Background:**

The SART program, a collaborative effort initiated in 1986, now involves 20 participating agencies, county departments, and hospitals dedicated to ensuring that both adult and child sexual abuse survivors receive comprehensive services. The concept of this program has been to provide multi-disciplinary services and design facilities that can promptly and sensitively treat victims of sexual assault or abuse. The facilities are equipped to enable the multi disciplinary team to conduct thorough medical-legal examinations, provide on site treatment, emotional support, advocacy, and counseling referrals for victims and their families. The SART partners actively participate in case review consultation to ensure

that victims are provided with comprehensive medical, legal, and social services. The stakeholders participate in monthly and bi-annual meetings to address organizational issues.

Over its 27 years, the scope of this collaborative effort has evolved from a single site adjacent to Cottage Hospital to additional facilities in Lompoc and Santa Maria that offer safe, child friendly locations to accommodate medical exams, forensic interviews, and related services. Each of the facilities is owned by the local hospital, providing safe and comfortable settings. These efforts have been a result of a public and private partnership to locate and furnish sites that offer victims more prompt and responsive services countywide. Timely response to victims of sexual assault through a coordinated multi-disciplinary forensic legal model ensures effective and efficient legal outcomes. Ultimately, this achieves the primary goal of SART - to facilitate the recovery of adult and child sexual assault victims and their family members.

The SART Coordinator is responsible for managing the day to day responsibilities, including:

- Coordinate, monitor, and evaluate the operational activities of the SART Program
- Manage incoming forensic interview referrals from law enforcement or child welfare services
- Provide personnel and technical support to team members, including equipment support and policy/procedural guidance
- Facilitate and communicate with the referring agencies and service providers to ensure that supportive services are readily available to victims
- Track case data, evaluate service delivery, and coordinate the monthly case review meetings and annual policy meetings
- Prepare and submit grant applications and reports

The District Attorney's Office has administrative and fiscal oversight of the SART program and Coordinator. The Victim Witness Program Manager has program oversight responsibilities, as well as extensive experience managing grant programs. SART is accredited through the National Children's Alliance, which signifies compliance with rigorous national standards for children's programs in addition to providing technical and financial assistance.

### **Fiscal Analysis:**

Contract expenses include \$55,820 in salary and benefit costs, including retirement and FICA. Non contractual operating expenses total \$5,500, including training and mileage for countywide travel to three SART sites for a total cost of \$61,320. This position is fully funded via a per capita contribution from each of the countywide SART law enforcement agencies totaling \$52,320, as well as \$9,000 in annual funding provided by the National Children's Alliance, for total revenue of \$61,320.

### **Staffing Impacts:**

#### **Legal Positions:**

1 Contractor on Payroll

**Special Instructions:**

Please return a copy of the signed contract to Kimbra McCarthy, DA Administrative Director

**Attachments:**

- a) Contract between County of Santa Barbara and Ms. Dianna Dominguez

**Authored by:**

Megan Rheinschild, Victim Witness Program Manager

**cc:** Human Resources