



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** June 18, 2019  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Alice Gleghorn, PhD, Director  
Director(s) Department of Behavioral Wellness, 805-681-5220  
Contact Info: John Lewis, Forensic Services Manager  
Department of Behavioral Wellness, 805-884- 6887

**SUBJECT:** Department of Behavioral Wellness - Northern Santa Barbara County United Way, Inc. FY 18-19 First Amendment

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Northern Santa Barbara County United Way, Inc.**, (a local vendor), for the provision of engagement and outreach services to homeless individuals with serious persistent mental illness and/or chronic substance abuse, to increase the total contract maximum by **\$6,000**, extend the end date to August 31, 2019, and add clarifying language, for a maximum contract amount not to exceed **\$50,000** for the period July 1, 2018 through August 31, 2019; and
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

The item is on the Board's agenda to approve of a First Amendment to the Agreement with Northern Santa Barbara County United Way, Inc. (United Way North) to increase the maximum contract amount by \$6,000 to allow for mileage reimbursement for volunteer AmeriCorps members, extend the end date to August 31, 2019 to correspond to the time period during which volunteer services are provided (September 1 – August 31), and add clarifying language regarding invoices and required documentation. The maximum contract amount will not exceed \$50,000 for the period July 1, 2018 through August 31, 2019. Behavioral Wellness has contracted with United Way North to provide engagement and outreach services to homeless individuals with persistent mental health and/or chronic substance abuse since 2016.

**Background:**

The Department of Behavioral Wellness began working collaboratively with the United Way North in July 2016 to engage some of our community's most hard to reach, vulnerable, homeless individuals. Outreach services are delivered to the community at-large, special population groups, human service agencies, and to unserved or underserved homeless individuals. These services aim to enhance the mental health of the general population, prevent the onset of mental health problems in individuals and communities, and assist those persons experiencing distress who are not reached by traditional mental health treatment services to obtain a more adaptive level of functioning.

United Way North provides four Full-Time Equivalent (FTE) AmeriCorps staff members to serve with the Department of Behavioral Wellness, thereby allowing for the expansion of homeless outreach services, in all three regions of the county. During recent discussions, BWell and United Way North learned of a disconnect between the start/end date in this Agreement and the time period during which the volunteers are available to provide services (September 1 – August 31). This First Amendment brings the period of performance into alignment with the AmeriCorps program year; clarifies what information must be included in an invoice (Board Contract number, the name and number of members employed, hours worked, mileage paid, and be supported by payroll records); and provides that the amount payable will be prorated at County's discretion in the event documentation is not available to support four FTEs working forty hours per week.

**Performance Measures:**

United Way North provides staff who outreach and engage homeless individuals throughout Santa Barbara County. During FY 18-19 (Q1-Q3) they have exceeded all of their contractual goals, including both staffing, training and caseload expectations as well as clients outcomes such as obtaining benefits and permanent housing and referrals to health, mental health and substance use disorder services.

**Fiscal and Financial Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 18-19:</u></b>		
General Fund			
State	\$ 50,000.00		
Federal			
Fees			
Other:			
Total			

**Narrative:**

The above referenced contract is funded by State funds. The funding sources are included in the FY 2018-2019 and FY 2019-2020 Budget.

**Key Contract Risks:**

There is a risk that without services from the above vendor, Behavioral Wellness will not be able to continue to provide intensive engagement and outreach services to the underserved Homeless population with serious persistent mental illness and/or chronic substance abuse within Santa Barbara County.

**Special Instructions:**

Please return one (1) Minute Order and one (1) copy of the executed contract to:  
[cfoschaar@sbcbswell.org](mailto:cfoschaar@sbcbswell.org) and [bwellcontractsstaff@co.santa-barbara.ca.us](mailto:bwellcontractsstaff@co.santa-barbara.ca.us)

**Attachments:**

Attachment A: Northern Santa Barbara County United Way, Inc. FY 18-19 First Amendment

Attachment B: Northern Santa Barbara County United Way, Inc. FY 18-19 Board Contract executed

**Authored by:**

Melanie Johnson