

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 8/11/05
Department Name: Sheriff
Department No.: 032
Agenda Date: 9/13/05
Placement: Administrative
Estimate Time: NA
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Sheriff Jim Anderson
681-4290

STAFF CONTACT: Commander Jeff Meyer
681-4136

SUBJECT: Reallocation of Sheriff's Deputy, Special Duty Positions

Recommendations:

That the Board of Supervisors:

Adopt a personnel resolution, effective September 12, 2005, as follows:

1. Reallocate two (2) Sheriff's Deputy positions (Class 6904/6905) Range 5572/5972 (\$3,907-\$4,769/\$4,769-\$5,822 per month) to Sheriff's Deputy, Special Duty (Class 6904/6905/6906) Range 5572/5972/6072 (\$3,907-\$4,769/\$4,769-\$5,822/\$5013-\$6120 per month).

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

The Sheriff's Department is asking to reallocate two Sheriff's Deputy positions to Sheriff's Deputy, Special Duty positions. These positions will be used for deputies assigned as Tactical Officers for the Allan Hancock and Ventura Sheriff Law Enforcement Training Academies.

The Sheriff's Department sends Sheriff's Deputy Trainees to either the Allan Hancock or Ventura Sheriff Training Academies for required law enforcement training. Each of these academies has a requirement that agencies utilizing their academy send a deputy to assist in training new recruits. These positions are known as Tactical Officers. Each academy requires that the Tactical Officers assigned be the rank of Special Duty Deputy.

These are lead positions in the training academy setting. The Tactical Officers are required to receive specialized POST training for these assignments, and there is competitive testing for the positions. The Tactical Officer is the first line supervisor of the trainees in the academies, and responsible for evaluation, discipline, and in some cases, dismissal of the trainees. These assignments are reoccurring, intermittent assignments, which normally last from one year to 18 months in duration. The Sheriff's Department will have Tactical Officers at both academies for the majority of the next 18 months.

This recommendation changes the maximum number of employees authorized to be assigned to Sheriff's Deputy from 150 to 148 and changes the maximum number of employees authorized to be assigned to Sheriff's Deputy, Special Duty from 81 to 83.

Mandates and Service Levels:

There is a requirement by the local law enforcement training academies to provide personnel periodically.

Fiscal and Facilities Impacts:

The estimated cost for reallocating two Sheriff's Deputy positions to Special Duty positions for the remainder of FY 05-06 is \$9,394. This cost will be absorbed within the Department's existing budget.

Special Instructions:

Please send copy of approved resolution to Cmdr. Jeff Meyer, Sheriff's Human Resources and Susan Kean, Human Resources.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION)
NO. 05-196, AS AMENDED, BEING THE SALARY)
RESOLUTION OF THE COUNTY OF SANTA BARBARA)

RESOLUTION NO. _____

WHEREAS, Salary Resolution No. 05-196 established a Classification Plan, and authorized Departmental Position Allocation effective July 4, 2005; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 05-196, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 05-196, adopted by this Board on July 5, 2005, is hereby amended by amending that (those) portion(s) of Section(s) 4 & 6 to read as follows effective September 12, 2005:

SECTION 4. Departmental Position Allocation

| <u>DEPARTMENT/BUDGET UNIT</u> | <u>CLASS</u> | <u>P/T</u> | <u>NO. OF POSITIONS</u> | <u>TITLE</u> |
|-------------------------------|----------------------------|------------|-------------------------|----------------------------------------------------------------------------------|
| SHERIFF (#3110) | | | | |
| Delete 2 | 006904 006905 | | 148 | SHERIFFS DEPUTY TRAINEE or SHERIFFS DEPUTY |
| Add 2 new | 006904 006905 006906 | | 083 | SHERIFFS DEPUTY TRAINEE or SHERIFFS DEPUTY or SHERIFFS DEPUTY SPECIAL DUTY |

SECTION 6. SPECIALIZED DUTIES

ALLOWANCES – The following allowances shall be paid only upon the written certification by the Department Head to the Human Resources Director of the names of the eligible employees.

- c. Law Enforcement classifications – Employees who are regularly assigned specialized duties, as authorized by the Department Head, shall be paid at the salary range which is five percent (5%) above the basic salary assigned to their classification. The number of employees assigned to such specialized duties shall not at any time exceed the number authorized herein:

| <u>Department</u> | <u>Classification Title</u> | <u>Maximum No. of Employees Authorized</u> |
|-------------------|-----------------------------|--------------------------------------------|
| Sheriff-Coroner | Sheriff's Deputy | 83 |

- 2. Except as amended by this Resolution, Resolution No. 05-196 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2005, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL
NOVEMBER 1993
9/13/05

By: _____ (SEAL)
Deputy Clerk

Boardsup/section