




BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Sheriff  
Department No.: 32  
For Agenda Of: December 07, 2021  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Sheriff's Office Bill Brown (Ext. 14290)   
Contact Info: Lieutenant Dulce M. Brooks (Ext. 14047)

**SUBJECT:** Jail Food Services Agreement with Aramark Correctional Services, LLC

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence:

Risk Management: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider recommendations regarding an Agreement with Aramark Corporation (Aramark Correctional Services, LLC) for jail food services, as follows:

- a) Approve, ratify, and authorize the Chair to enter into an agreement on behalf of the County of Santa Barbara with Aramark Corporation (Aramark Correctional Services, LLC) for jail food services for the period of October 1, 2021, to September 30, 2024, with the option of (2) one-year extensions; not to exceed \$5,924,340.00 within the initial term;
- b) Determine that the above actions are government fiscal activities of funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

On January 14, 2020, the County of Santa Barbara Sheriff's Office opened bid opportunities for Jail Food Services (RFP # 918002) for both the Main Jail and the Northern Branch Jail (NBJ). Two vendors submitted bid responses and provided a demonstration of their respective services. On August 28, 2020, Aramark Corporation (Aramark Correctional Services, LLC), the incumbent vendor, was selected as the bid awardee. Subsequent to the award, the County of Santa Barbara Sheriff's Office and Aramark Corporation (Aramark Correctional Services, LLC) have, until very recently, been in close negotiations relative to costs impacting all parties.

The Aramark bid includes a \$65,000.00 Repair/Replacement Allowance and a \$175,000.00 Capital Investment Payment to be used by County to make repairs, replace and/or purchase new kitchen equipment. This is a three-year agreement beginning on October 1, 2021, with two optional one-year extensions.

**Background:**

The Sheriff's Office, Custody Support Division, has provided oversight for the jail food services for many years. Vendors who are contracted to provide a jail food service management solution for inmates incarcerated in the County of Santa Barbara Sheriff's Office Custody Branch must provide adequate staffing, supervision, sanitation, preparation, deliver required equipment, facilitate the wholesale purchase and storage of food and supplies, and provide food to all Sheriff's Office correctional facility staff and inmates, serving three meals a day, seven days a week including: special diets, confinement/infirmarary meals, religious and therapeutic meals, emergency meals, holiday meals, sack lunches, snack meals and staff meals.

On July 10, 2012, the County of Santa Barbara Sheriff's Office entered into an agreement with Aramark Corporation (Aramark Correctional Services, LLC) to provide jail food services to inmates in the Sheriff's Office Main Jail. Due to the forthcoming NBJ opening and technological advances, the Sheriff's Office deemed it necessary to develop a Request for Proposal (RFP) to compare nutritional requirements, staff and inmate meal requirement, pricing, menu specifications, and vendor technologies to determine which would best fit Sheriff's Office needs.

An RFP was developed in conjunction with Praeses, LLC (consultant group for the Sheriff's Office), County of Santa Barbara Purchasing Department, sworn personnel, and professional civilian personnel. Members of the evaluation committee evaluated the submitted responses and attended the food services presentation. Evaluation criteria included areas of technology, menu options, nutritional analysis, cost proposal, overall compliance and expectations, food service presentation, and the Best and Final Offer (BAFO). As indicated above, on August 28, 2020, Aramark Corporation (Aramark Correctional Services, LLC), the incumbent vendor, was selected as the bid awardee.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized</u></b>	<b><u>Total One-Time</u></b>
		<b><u>On-going Cost:</u></b>	<b><u>Project Cost</u></b>
General Fund	\$ 1,974,780.00	\$ 1,974,780.00	
State			
Federal			
Fees			
Other:			
Total	\$ 1,974,780.00	\$ 1,974,780.00	\$ -

**Special Instructions:**

Clerk of the Board: Please send two (2) copies of the official executed agreement and two (2) copies of the Minute Orders to the Sheriff's Office, Attention Lt. Dulce M. Brooks

**Attachments:**

- Attachment A: Agreement with Independent Contractor
- Attachment B: Mandatory Requirements for Jail Food Services with Aramark Correctional Services, LLC (Listed as Attachment 1 in Agreement)
- Attachment C: Board Contract Summary Form
- Attachment D: Certificate of Liability Insurance

**Authored by:**

Dulce M. Brooks, Lieutenant  
County of Santa Barbara Sheriff's Office, South County Operations Division.