



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: June 4, 2019
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Alice Gleghorn, PhD, Director
Director(s) Department of Behavioral Wellness, 805-681-5220
Contact Info: Dr. Ole Behrendtsen, Medical Director
Behavioral Wellness, 681-5220
**SUBJECT: Behavioral Wellness Staffing Contracts –Maxim Healthcare Services FY 18-19
Am1 and extension into FY 19-20**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Maxim Healthcare Services, Inc.** (not a local vendor) to increase the FY 18-19 total contract amount by **\$131,000**, to add new provisions and extend the term of the Agreement into Fiscal Year 19-20 for **\$1,000,000**, for a new total contract maximum amount not to exceed **\$2,131,000** for the period of July 1, 2018 through June 30, 2020;
- B. Approve and authorize the Behavioral Wellness Director to amend the Exhibit A (Statement of Work) and Exhibit B-1 (Schedule of Rates) to add hourly positions and approve rate changes not exceeding 10% of the rate currently in Exhibit B-1, subject to the procedures set forth in Exhibit B, Section 2, and to make other immaterial changes to the Agreements without returning to the Board with a separate amendment, so long as the total contract maximum is unchanged, and subject to the Board's authority to rescind this delegation at any time;
- C. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potentially physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

This item is on the agenda to request authorization to amend Maxim Healthcare Services in order to increase the FY 18-19 total contract amount, to add new provisions, to request authorization for the Behavioral Wellness Director to amend the Exhibit As and Exhibit B-1s to add hourly positions and approve rate changes as needed, to make other immaterial changes to the Agreements, and to extend the terms of the Agreements into Fiscal Year 19-20.

Approval of the recommended actions will allow Behavioral Wellness to continue to provide mandated and greatly needed psychiatry and nursing services in Santa Barbara County without disruption to services.

Background:

Behavioral Wellness uses temporary staffing and recruitment agencies to find medical professionals and provide locum tenens psychiatrists, physician assistants and nurses to backfill staffing shortages in budgeted positions, ensuring client access to care in a timely manner.

Maxim Healthcare Services (MHS) provides temporary nurse practitioners, occupational therapists, registered nurses, social workers, and professional coders.

Performance Outcomes

As of March, Behavioral Wellness has employed nineteen (19) medical professionals from MHS.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>Total Contract Amount</u>
General Fund			
State	\$ 565,500.00	\$ 500,000.00	
Federal	\$ 565,500.00	\$ 500,000.00	
Fees			
Other:			
Total	\$ 1,131,000.00	\$ 1,000,000.00	\$ 2,131,000.00

Narrative: The above referenced contracts are funded by State and Federal funds. The funding sources are included in the FY 2018-2019 Adopted Budget and FY 2019-2020 Proposed Budget.

Key Contract Risks:

With any contractor providing temporary staffing services, there is a risk that temporary personnel will make errors, engage in misconduct, or be negligent in performance of assigned duties. The contract allows Behavioral Wellness to terminate individual temporary staff for cause, and requires that the agency provide Professional Liability insurance to mitigate these risks.

Special Instructions:

Please return one (1) Minute Order and one (1) copy of each contract to gilopez@co.santa-barbara.ca.us.

Attachments:

Attachment A: Maxim Healthcare Services FY 18-20 Am 1

Attachment B: Maxim Healthcare Services FY 18-19 BC 18-217

Authored by:

Quiana Lopez