



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** February 13, 2018  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen Fisher, Commissioner, 681-5600  
Directors(s)  
Contact Info: Matthew Maiten, Deputy Sealer or Kendra Stites, Admin, 681-5600  
**SUBJECT: CalCannabis Agreement #17-0174 with the California Department of Food and Agriculture**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Agricultural Commissioner or her designee to execute an agreement with the California Department of Food and Agriculture for support of services related to the CalCannabis Pilot Inspection Program in the County of Santa Barbara for the period of December 1, 2017 through October 31, 2019 in the amount of \$9,327.00; and
- B. Determine that the proposed action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4) and direct staff to file a notice of exemption.

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve, ratify, and authorize an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the cost of all activities to test and evaluate the feasibility, time, cost, and programmatic impact of the use of County Agricultural Commissioner (CAC) resources to perform inspections of licensed cannabis cultivation premises.

**Background:**

The Agricultural Commissioner’s Office will consult with CDFA CalCannabis on the development of inspection and investigative framework for administrative oversight of licensed cultivation sites. CalCannabis believes consultation services provided by the CAC will help ensure that the framework meets the mutual objectives of CDFA and the CAC to protect human health and the environment while promoting agriculture, business, and equity in the marketplace.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>2017-2018 FY Cost:</u></b>	<b><u>2018-2019 FY Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 4,000.00	\$ 5,327.00	
Federal			
Fees			
Other:			
Total	\$ 4,000.00	\$ 5,327.00	\$ -

Narrative: The total revenue from this agreement is \$9,327.00 which includes \$4,000.00 for FY 17/18 and \$5,327.00 for FY 18/19.

**Key Contract Risks:**

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to the CAC to reflect the reduced amount.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Please return a fully executed signature page for Agreement #17-0174 and a minute order to the Agricultural Commissioner’s Office.

**Attachments:**

Attachment A: Agreement #17-0174

Attachment B: Contractor Certification Clauses (CCC)

Attachment C: CEQA Notice of Exemption

**Authored by:**

Matthew Maiten

**CC:** N/A